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**TO:** Hamburg Township Board of Trustees  
**FROM:** Michael Dolan, Township Clerk  
**DATE:** May 4, 2026  
**AGENDA ITEM TOPIC:** Hamburg South Cemetery Improvements

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**Requested Action**

Review and provide direction on proposed cemetery improvements, including authorization to proceed with contracted work and associated expenditures.

**Background**

At the request of the Cemetery Committee, I contacted Armour Landscaping to develop a design and provide pricing for improvements in the area surrounding the Mausoleum. Attached for your review are both the conceptual design and the associated cost estimate prepared by the contractor.

In addition to the Mausoleum improvements, further site work has been identified as necessary to improve the overall condition and appearance of the cemetery. This includes:

- Cleanup of the northeast fence line
- Installation of a “false barrier” consisting of a concrete pad with tree plantings on the north side to screen the adjacent horse pasture
- Grading and gravel placement on cemetery driveways, which are currently in varying states of disrepair
- Additional tree removal throughout the cemetery

A verbal estimate of \$15,000 has been provided for this additional work; however, a formal written quote has not yet been received.

The cemetery has \$25,000 budgeted for capital improvements, all of which is available.

**Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes  No

Are funds budgeted? Yes  No

Fiscal year affected: 2025/2026

Is a budget amendment required? Yes  No

General Ledger numbers affected: 101-567.000-980.001