



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

TO: Jason B. Negri, Supervisor
Hamburg Township Board of Trustees

FROM: Brittany K. Campbell, Utilities/Special Projects Coordinator

DATE: May 7th, 2026

AGENDA ITEM TOPIC: **Community Drive – Private Road S.A.D.**
Road Maintenance S.A.D. Renewal Request
Number of Supporting Documents: **10**

Requested Action

- Approval by the Board to renew the Community Drive road maintenance special assessment district (S.A.D.). The 1st public hearing to re-establish the district was held earlier today at 2:00 p.m. Upon approval of Resolution #2 by the Township Board, the second public hearing to re-establish the S.A.D. should be scheduled for Tuesday, June 2nd, 2026, beginning at 2:00 p.m. with the Notice of the public hearing to be published in the local newspaper prior to the hearing date as well as a copy to be mailed out to the property owners pursuant to Public Act 188 of 1954, as amended.

Background

- Petitions were submitted to the Township with over **65.82%** of the road frontage property owners in favor of renewing the road maintenance district. Services include road grading, gravel installation, dust abatement spraying, snow removal and sanding of the roadway for icy conditions. Petitioners would like to re-establish the current road maintenance district that expires on June 21st, 2026.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes No - the road maintenance services will all be paid for through the Community Drive road maintenance special assessment district (SAD).

Are funds budgeted? Yes No

Fiscal year(s) affected: 2026 - 2036

Is a budget amendment required?

Yes No

General Ledger number(s) affected: 276-000.000-802.000

NOTE: This road maintenance district is a “self-funded” S.A.D. that will pay for the services annually on the property owner’s winter tax bills.



10405 Merrill Road ♦ P.O. Box 157
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Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

Township Board Cover Sheet

Community Drive – Road Maintenance S.A.D.

First Public Hearing to Establish S.A.D. & Resolution to Prepare Roll, Set 2nd Public Hearing

Information Packet:

On April 7, 2026, the Township Board received petitions from property owners requesting to re-establish their road maintenance special assessment district for Community Drive. The first public hearing was held at 2:00 p.m. on May 7, 2026. The following items are included for Board review/approval.

1. **Notice of First Public Hearing:**

- A. Affidavit of Mailing
- B. Hearing Cover Letter
- C. Notice of Improvement Hearing – per Public Act 188 requirements
- D. Cover Letters to Road Maintenance Contractors
- E. Requests for Bid for Community Drive – Road Maintenance District
- F. Road Maintenance Bid Results
- G. Bids submitted by Contractors
- H. Estimate of Cost to Establish S.A.D.
- I. Mailing List of Property Owners included in S.A.D.

2. **Resolution to Establish S.A.D., Prepare Assessment Roll and Set 2nd Public Hearing:**

- A. Resolution No. 2 – Resolution to Direct Preparation of Assessment Roll and Set Date of 2nd Public Hearing

This Resolution will set the date and time for the second public hearing to be held to establish the district. This is called the *Hearing of Assessment* and gives property owners the opportunity to object to amount of assessment for road maintenance if they wish to appeal to the Michigan Tax Tribunal.

I am recommending that the second public hearing be scheduled for Tuesday, June 2, 2026, beginning at 2:00 p.m. to meet the necessary statutory notice requirements.

Prepared: April 22nd, 2026



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AFFIDAVIT OF MAILING

STATE OF MICHIGAN)
)ss
COUNTY OF LIVINGSTON)

BRITTANY K. CAMPBELL, being first duly sworn, deposes, and says that she personally prepared for mailing, and did on April 22nd, 2026, send by first-class mail, the proposed **Community Drive – Road Maintenance Special Assessment District** notice of first public hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Hamburg; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Brittany K. Campbell
Brittany K. Campbell
Hamburg Township
Utilities/Special Projects Coordinator

Subscribed and sworn to before me
this 22nd day of April, 2026

Courtney L. Paton

, Notary Public
Jackson County, MI

My commission expires:
Acting in Livingston County

COURTNEY L. PATON
NOTARY PUBLIC, STATE OF MICHIGAN
COUNTY OF JACKSON
My Commission Expires 01/17/2030
Acting in the County of Livingston

FAX (810) 231-4295
TELEPHONE: (810) 231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, MI 48139

April 22nd, 2026

Re: **Community Drive – Road Maintenance District**
Notice of First Public Hearing

Dear Property Owner,

Enclosed is a copy of the official Notice of Improvement Hearing to re-establish the Community Drive road maintenance special assessment district that will expire on June 21st, 2026. Road maintenance services will include road grading, gravel installation, dust abatement spraying, snow removal and sanding of the roadway for icy conditions. The district will have the same services as previously provided through the Township.

The Township Board has scheduled the first public hearing for Thursday, May 7th, 2026, beginning at 2:00 p.m. here at the Township Offices located at 10405 Merrill Road. The purpose of the meeting is to discuss the district boundaries, the desire to re-establish the district, and the estimate of cost for the first-year services for the district. The estimated cost is \$9,460.00, which will be split equally among the 11 parcels in an assessment of \$860.00 each. Please note, the assessment will change each year based upon the number of services rendered the previous year. Any funds remaining in the Community Drive account will be used to offset the amount collected to pay for next year's services.

If after the first public hearing there is still enough support to move forward with re-establishing the special assessment district the Board will pass a resolution to schedule the 2nd public hearing which will list the amount for the assessment charges that will appear on December 1, 2026, tax bill.

The Township Board will be happy to answer any questions you have during the public hearing, however, if you would like to discuss the project before the meeting please feel free to contact me at (810) 222-1193 or via email at bcampbell@hamburg.mi.us.

Sincerely,

Brittany K. Campbell
Hamburg Township Utilities/Special Projects Coordinator



FAX 810-272-4031
PHONE 810-231-1000

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139

A GREAT PLACE TO GROW

**1954 PA 188 Proceedings
Notice of Improvement Hearing**

Township of Hamburg
Livingston County, Michigan

TO: THE RESIDENTS AND PROPERTY OWNERS OF THE TOWNSHIP OF HAMBURG, LIVINGSTON COUNTY, MICHIGAN AND ANY OTHER INTERESTED PERSONS.

PLEASE TAKE NOTICE that as a result of Petitions from property owners within the Township signed by the record owners of land whose footage constitutes more than 50% of the total (approx. 950 linear feet) of the hereinafter described Community Drive - Road Maintenance Special Assessment District, the Township Board of the Township of Hamburg proposes to provide: up to four (4) gradings per year as necessary; up to 50 cubic yards of road quality (22A) gravel annually as necessary; snow removal – up to six (6) times per year, as necessary, for the removal of four (4) inches or more of accumulation; sanding up to three (3) times per year when icy conditions require; and application of Brine for the purpose of dust control not to exceed four (4) times per year. Property Owners understand that the costs of the project (including any related engineering and/or legal costs) will be assessed against all lands in the proposed district whether or not the project is completed and to create a special assessment for the recovery of the cost thereof by special assessment against the properties benefited therein.

PLEASE TAKE FURTHER NOTICE that the district within which the foregoing improvements are proposed and within which the cost thereof is proposed to be assessed consists of the lands identified in the map attached to this notice and are more specifically identified by the following permanent parcel numbers:

15-15-402-001	15-15-402-003	15-15-402-005	15-15-402-007
15-15-402-008	15-15-402-011	15-15-402-013	15-15-402-108
15-15-402-113	15-15-402-121	15-15-403-019	

PLEASE TAKE FURTHER NOTICE that the Township Board has passed a Resolution tentatively declaring its intention to re-establish the aforementioned Special Assessment District and has further tentatively found the Petitions for the maintenance to be in compliance with statutory requirements.

PLEASE TAKE FURTHER NOTICE that said Special Assessment District and Petitions may be examined at the office of the Township Clerk from the date of this Notice until and including the date of the public hearing hereon and may further be examined at such public hearing.

PLEASE TAKE FURTHER NOTICE that a public hearing upon such Petitions, and Plans will be held at the Hamburg Township Hall located at 10405 Merrill Road, Hamburg, Michigan, commencing at **2:00 p.m.** on Thursday, May 7th, 2026.

At such hearing, the Board will consider any written objections to any of the foregoing matters which might be filed with said Board, at or prior to the time of said hearing as well as any revisions, corrections, amendments, or changes to said Plans, Estimates and Costs or to said Special Assessment District.

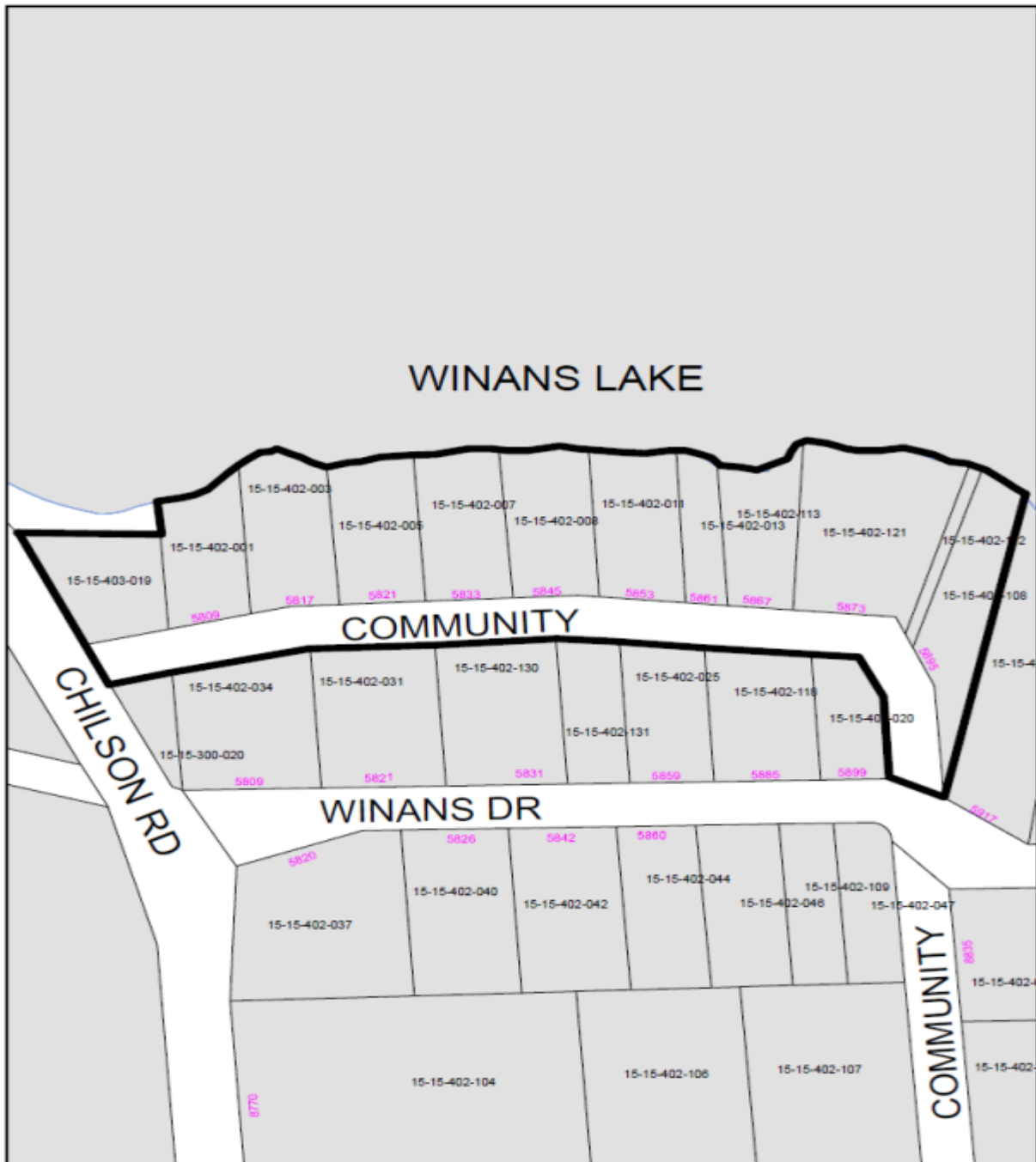
All interested persons are invited to be present at the aforesaid time and place and to submit comments concerning any of the foregoing.

Dated: April 22nd, 2026

Michael Dolan
Hamburg Township Clerk
10405 Merrill Road, Box 157
Hamburg, Michigan 48139
(810)231-1000 Ext. 206
Email: mdolan@hamburg.mi.us

**COMMUNITY DRIVE
– ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT**
Hamburg Township, Livingston County, Michigan

This map reflects the general service area in which the current special assessment district (S.A.D.) is designated. The district boundaries may be adjusted based upon property owner response in support of renewing the road maintenance special assessment district.



General Service area for the Community Drive – Road Maintenance Special Assessment District. **Proposed special assessment district boundary shown within thick, black-lined area.**



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Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

February 25th, 2026

Re: Request for Road Maintenance Bids - **Community Drive**

Dear Road Maintenance Contractor,

The current contract as well as the special assessment district (SAD) itself for road maintenance services for Community Drive will expire as of June 21st, 2026. Property owners have submitted enough petitions to re-establish the district for another 10-year period. Therefore, Hamburg Township is seeking bids to provide road maintenance for this special assessment district. Services will include: up to four (4) road gradings per year as necessary, the installation of up to Fifty (50) cubic yards of 22AA road quality gravel per year, snow removal upon four (4) or more inches of accumulation, and sanding of the roads as icy conditions require. If the Township Board agrees to re-establish the SAD, the new contract for road maintenance will run for an approximately two (2) year period beginning on June 22nd, 2026, and will expire on June 21st, 2028. However, if the Board does not vote to approve the renewal of the SAD, all road maintenance services will end with the expiration of district, and no new service contract will be awarded.

Please be advised that there are some special circumstances for providing maintenance on this very small private road. The street is very narrow and requires that the Contractor use smaller equipment to maintain the road. The residents are very particular, and a site visit is highly recommended before you submit a bid. The Contractor must be able to successfully work with the residents while providing road maintenance services for this district.

If you are interested in submitting a bid to provide road maintenance for this special assessment district, please complete the enclosed Bid Specification Form and return it to Brittany Campbell, Utilities Coordinator, Hamburg Township Offices, P.O. Box 157, Hamburg, MI 48139 or by fax at (810) 231-4295. Bids are due no later than 2:00 p.m. on Thursday, April 16th, 2026. If you have any questions regarding the request for bid please feel free to contact me at (810) 231-1000 Ext. 210 or by e-mail at bcampbell@hamburg.mi.us. Thank you.

Sincerely,

Brittany K. Campbell
Hamburg Township
Utilities/Special Projects Coordinator



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BID SPECIFICATION FORM
PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN

COMPANY NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

Signature of Bidder's Authorized Agent: _____

Project Location Community Drive
North of Winans Dr./East off Chilson

1.) **Gradings** – Up to Four (4) gradings per year as necessary, and with prior approval of the Township.

Per Grading Charge \$ _____
Total \$ _____

2.) **Gravel** – Up to Fifty (50) cubic yards of road quality **(22A)** gravel to be applied as necessary on an annual basis.

Material Charge (Per cubic yard) \$ _____
Labor Charge \$ _____
Total \$ _____

3.) **Snow Removal** – Up to Six (6) per year, as necessary, for the removal of four (4) inches or more of snow accumulation.

Charge per Plowing \$ _____
Total \$ _____

- 4.) **Sandings** – Up to three (3) times per year when icy conditions make necessary for road safety.

Charge per Application \$ _____
Total \$ _____

CONTRACT INFORMATION:

The Contract will run for a period of approximately two (2) years beginning on June 22nd, 2026, and continuing through June 21st, 2028. Incremental increases in the cost of gravel may be negotiated between the Contractor and Hamburg Township on an annual review basis. Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker’s comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

AWARDING OF CONTRACTS: On February 15, 2011 the Township Board of Trustees adopted the new Administrative Policies and Procedures for Expenditures Control regarding all Township Purchasing, Contracts and Sales. As a result, the Township will now consider the following in the awarding of road maintenance contracts:

- (1) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
 - (a) The Township shall require the bidder to provide proof that they are responsible in paying their property taxes; both real and personal; whether it be in this township or other municipalities.

NOTE: Bid amounts must reflect costs as outlined above. Bid proposals shall also include all attachments or submittals confirming that Contractor is current in the payment of any personal and/or property taxes owed by the Contractor. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

All bids are due by **2:00 p.m. on Thursday, April 16th, 2026** to:

Brittany K. Campbell
Hamburg Township Utilities Coordinator
10405 Merrill Road
P.O. Box 157
Hamburg, Michigan 48139
(810) 231-1000 Ext. 210
(810) 231-4295 – Fax
E-mail: bcampbell@hamburg.mi.us

Hamburg Township reserves the right to reject any and all bid proposals and/or waive and irregularities, requirements or conditions in any or all bid proposals.

FAX (810) 231-4295
TELEPHONE: (810) 231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, MI 48139

February 25th, 2026

Big Barney's
Attn: Byron Myer
P.O. Box 483
Howell, MI 48844-0483

Re: Request for Dust Control Spraying Bid - **Community Drive S.A.D.**

Dear Byron,

The current contract as well as the special assessment district (SAD) itself for road maintenance services for Community Drive will expire as of June 21st, 2026. Property owners have submitted enough petitions to re-establish the district for another 10-year period. Therefore, Hamburg Township is seeking bids to provide dust control for this special assessment district. Services will include: the annual application of Brine for the purpose of dust control not to exceed four (4) times per year. If the Township Board agrees to re-establish the SAD, the new contract for road maintenance will run for an approximately two (2) year period beginning on June 22nd, 2026, and will expire on June 21st, 2028. However, if the Board does not vote to approve the renewal of the SAD, all road maintenance services will end with the expiration of district, and no new service contract will be awarded.

Please be advised that there are some special circumstances for providing maintenance on this very small private road. The street is very narrow and requires that the Contractor use smaller equipment to maintain the road. The residents are very particular, and a site visit is highly recommended before you submit a bid. The Contractor must be able to successfully work with the residents while providing road maintenance services for this district.

If you are interested in submitting a bid to provide dust control services for this special assessment district, please complete the enclosed Bid Specification Form and forward it to Brittany Campbell, Utilities Coordinator, Hamburg Township Offices, P.O. Box 157, Hamburg, MI 48139. Bids are due no later than Thursday, April 16th, 2026, by 2:00 P.M. If you have any questions regarding the request please feel free to contact me at (810) 231-1000 Ext. 210 or via email at bcampbell@hamburg.mi.us.

Sincerely,

Brittany K. Campbell
Hamburg Township
Utilities/Special Projects Coordinator

FAX (810) 231-4295
TELEPHONE: (810) 231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, MI 48139

DUST CONTROL BID SPECIFICATION FORM

PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN

COMPANY NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

Signature of Bidder's Authorized Agent: _____

Project Location

Community Drive
East off of Chilson Road

- 1.) **Dust Control** – Application of brine spray for the purpose of dust control at the following schedule – One week prior to or after the Memorial Day holiday, one week prior to or after the 4th of July holiday, the first week of August, and one week prior to or after the Labor Day holiday not to exceed four (4) times per year.

Material Charge (per Spray) \$ _____

Labor Charge (per Spray) \$ _____

Total Annual Cost \$ _____

The Township recommends that any Contractor interested in submitting a bid to provide road maintenance should make an on-site inspection of the road(s) prior to submitting a bid for services. A map of the location is enclosed with this bid request.

CONTRACT INFORMATION:

The Contract will run for a period of two (2) years beginning on June 22nd, 2026, and continuing through June 21st, 2028. Incremental increases in the cost of dust control spraying may be negotiated between the Contractor and Hamburg Township on an annual review basis. Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

NOTE: Bid amounts must reflect all costs as requested above. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

All bids are due by **2:00 p.m. on Thursday, April 16th, 2026** to:

Brittany K. Campbell

Hamburg Township Utilities Coordinator

10405 Merrill Road

P.O. Box 157

Hamburg, Michigan 48139

(810) 231-1000 Ext. 210

(810) 231-4295 – Fax

Email: bcampbell@hamburg.mi.us

Hamburg Township reserves the right to reject any and all bid proposals and/or waive and irregularities, requirements or conditions in any or all bid proposals.



MEMORANDUM

To: Jason B. Negri, Supervisor
Hamburg Township Board of Trustees

From: Brittany K. Campbell, Utilities Coordinator

Date: April 1st, 2026

Re: **Bid Results for Community Drive - Road Maintenance S.A.D.
ROAD MAINTENANCE CONTRACT**

The current road maintenance contract for this special assessment district will expire on June 21st, 2026. In anticipation of this date, twelve (12) requests for bid were mailed out to qualified road maintenance contractors. I received a total of two (2) responses from Contractors wishing to bid on providing road maintenance services for the Community Drive road maintenance special assessment district. The results are as follows:

Annual Pricing for Services to be Rendered	Bob Myers Excavating, Inc.
Gradings – up to four (4) times per year.	\$ 1,200.00
Gravel – Up to 50 cubic yards of 22A gravel annually as necessary.	\$ 1,900.00
Snow Removal – up to six (6) times per year @ 4” or more of accumulation.	\$ 900.00
Sandings – up to three (3) times per year as icy conditions require.	\$ 600.00
Subtotal:	\$ 4,600.00
Dust Control – Annual application of dust control spray – 4 times per year to coincide with holidays.	*Provided by Big Barney’s \$ 1,400.00
Total Annual Cost:	\$ 6,000.00

Based upon the bids received for this SAD I would recommend that the Board award a new two (2) year road maintenance contract to **Bob Myers Excavating** and the dust abatement contract to **Big Barney’s** beginning on June 22nd, 2026, and ending on June 21st, 2028, for the Community Drive road maintenance district.

Re: **Community Drive - Road Maintenance S.A.D.**
- PRIOR 2-YEAR CONTRACT PRICING REVIEW

Pursuant to the Township Board request to see the prior Contract pricing for the road maintenance special assessment districts I have included the actual service fees from the previous Contract period of June 22, 2024, and ending on June 21, 2026.

2024 – 2026 CONTRACT PRICING

Annual Pricing for Services to be Rendered	Bob Myers Excavating, Inc.
Gradings – up to four (4) times per year.	\$ 1,200.00
Gravel – Up to 50 cubic yards of 22A gravel annually as necessary.	\$ 1,900.00
Snow Removal – up to six (6) times per year @ 4” or more of accumulation.	\$ 900.00
Sandings – up to three (3) times per year as icy conditions require.	\$ 600.00
Subtotal:	\$ 4,600.00
Dust Control – Annual application of dust control spray – 4 times per year to coincide with holidays.	*Provided by Big Barney’s \$ 1,300.00
Total Annual Cost:	\$ 5,900.00

Myers Excavating and Big Barney’s were awarded the 2024 – 2026 road maintenance services contracts for this SAD. Please be advised that the Contractors do **not** receive any incremental pricing increases during the 2-year service contract period. Services are billed at the same rate during the life of the Contract.

It is my recommendation that the new road maintenance Contract be awarded to Bob Myers Excavating, Inc. in the annual amount of \$4,600.00 and Big Barney’s for dust control in the amount of \$1,400.00 annually for the period beginning on June 22nd, 2026, and ending on June 21st, 2028. The bid pricing for the new Contract period will represent less than a two percent (1.70%) increase over the prior service contracts.

Prior Contract Period Pricing	New Contract Period Pricing Bid	Contract Pricing Increase	Percentage Increase of 2-Year Contract
\$ 5,900.00	\$ 6,000.00	\$100.00	Less Than 2% (1.70%)

No other bids were received to maintain this road maintenance district for the prior contract period; therefore, no further comparisons can be made.



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www.hamburg.mi.us

**BID SPECIFICATION FORM
PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN**

COMPANY NAME: Bob Myers Excavating, Inc.

CONTACT PERSON: Mike Myers

ADDRESS: 8111 Hammel Road
Brighton, MI 48116

PHONE: 810-231-2044

EMAIL: info@myersexc.com

Signature of Bidder's Authorized Agent: *Michael E Myers*

Project Location Community Drive
North of Winans Dr./East off Chilson

1.) **Gradings** – Up to Four (4) gradings per year as necessary, and with prior approval of the Township.

Per Grading Charge \$ 300.00
Total \$ 1,200.00

2.) **Gravel** – Up to Fifty (50) cubic yards of road quality (22A) gravel to be applied as necessary on an annual basis.

Material Charge (Per cubic yard) \$ 20.00
Labor Charge \$ 18.00
Total \$ 1,900.00

3.) **Snow Removal** – Up to Six (6) per year, as necessary, for the removal of four (4) inches or more of snow accumulation.

Charge per Plowing \$ 150.00
Total \$ 900.00

- 4.) **Sandings** – Up to three (3) times per year when icy conditions make necessary for road safety.

Charge per Application \$ 200.00
Total \$ 600.00

CONTRACT INFORMATION:

The Contract will run for a period of approximately two (2) years beginning on June 22nd, 2026, and continuing through June 21st, 2028. Incremental increases in the cost of gravel may be negotiated between the Contractor and Hamburg Township on an annual review basis. Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

AWARDING OF CONTRACTS: On February 15, 2011 the Township Board of Trustees adopted the new Administrative Policies and Procedures for Expenditures Control regarding all Township Purchasing, Contracts and Sales. As a result, the Township will now consider the following in the awarding of road maintenance contracts:

- (1) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
 - (a) The Township shall require the bidder to provide proof that they are responsible in paying their property taxes; both real and personal; whether it be in this township or other municipalities.

NOTE: Bid amounts must reflect costs as outlined above. Bid proposals shall also include all attachments or submittals confirming that Contractor is current in the payment of any personal and/or property taxes owed by the Contractor. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

All bids are due by **2:00 p.m. on Thursday, April 16th, 2026** to:

Brittany K. Campbell
Hamburg Township Utilities Coordinator
10405 Merrill Road
P.O. Box 157
Hamburg, Michigan 48139
(810) 231-1000 Ext. 210
(810) 231-4295 – Fax
E-mail: bcampbell@hamburg.mi.us

Hamburg Township reserves the right to reject any and all bid proposals and/or waive and irregularities, requirements or conditions in any or all bid proposals.

FAX (810) 231-4295
TELEPHONE: (810) 231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, MI 48139

DUST CONTROL BID SPECIFICATION FORM

PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN

COMPANY NAME: BIG BARNEY'S ROAD MAINTENANCE, INC.

CONTACT PERSON: BYRON MYER

ADDRESS: P.O. BOX 483
HOWELL, MI 48844-0483

PHONE: 517-546-8755

EMAIL: BYRON@BIGBARNEYS.COM



Signature of Bidder's Authorized Agent: 

Project Location Community Drive
East off of Chilson Road

- 1.) **Dust Control** – Application of brine spray for the purpose of dust control at the following schedule – One week prior to or after the Memorial Day holiday, one week prior to or after the 4th of July holiday, the first week of August, and one week prior to or after the Labor Day holiday not to exceed four (4) times per year.

Material Charge (per Spray) \$ 350⁰⁰

Labor Charge (per Spray) \$ —

Total Annual Cost \$ 1,400⁰⁰

The Township recommends that any Contractor interested in submitting a bid to provide road maintenance should make an on-site inspection of the road(s) prior to submitting a bid for services. A map of the location is enclosed with this bid request.

2026 Estimate of Cost to Re-Establish the Community Drive Road Maintenance Special Assessment District Year 1

Administration Expenses:

Postage (2 letters per property owner)	\$ 50.00
Publications (4 @ \$500.00 each)	2,000.00
Public Hearings (2 @ \$150.00 each)	300.00
Annual Administration Charge ((\$250 in a renewal year \$100 in a subsequent year)	250.00
	<hr/>
	\$ 2,600.00

Road Maintenance:

Snow Removal:

– Up to six (6) times per year upon 4” or more accumulation ((\$150.00 per time - 6 assumed)	\$ 900.00
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Sanding:

– Up to three (3) times as icy conditions require ((\$200.00 per time - 3 assumed)	\$ 600.00
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Road Grading:

– Up to four (4) times per year as necessary ((\$300.00 per time – 4 assumed per year)	\$ 1,200.00
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Gravel:

– Up to 50 cubic yards of 22A road quality gravel installed annually, as necessary. (Assumed up to 50 yards @ \$38.00 per yard)	\$ 1,900.00
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Dust Control – Brine Application 4 times per year ((\$350.00 per application)	<u>\$ 1,400.00</u> \$ 6,000.00
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10% Contingency Fee	860.00
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Total Project Cost	<u>\$ 9,460.00</u>
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\$ 9,460.00 divided by 11 Parcels = **\$860.00 per parcel**.*

NOTE: Includes first year costs to re-establish the special assessment district. If any funds remain from the prior year’s assessment this amount will be deducted from the total project cost.

2027 ESTIMATE OF ROAD MAINTENANCE COST

Community Drive Proposed Special Assessment District Year 2

Administration Expenses:

Annual Administration Charge	\$	100.00
(\$250 in a renewal year		
\$100 in a subsequent year)		
	\$	100.00

Road Maintenance:

Snow Removal:

– Up to six (6) times per year upon 4” or more accumulation (\$150.00 per time - 6 assumed)	\$	900.00
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Sanding:

– Up to three (3) times as icy conditions require (\$200.00 per time - 3 assumed)	\$	600.00
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Road Grading:

– Up to four (4) times per year as necessary (\$300.00 per time – 4 assumed per year)	\$	1,200.00
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Gravel:

– Up to 50 cubic yards of 22A road quality gravel installed annually, as necessary. (Assumed up to 50 yards @ \$38.00 per yard)	\$	1,900.00
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Dust Control – Brine Application 4 times per year (\$350.00 per application)	\$	1,400.00
	\$	6,000.00

10% Contingency Fee		610.00
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Total Project Cost	\$	6,710.00
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\$ 6,710.00 divided by 11 Parcels = **\$610.00 per parcel**.*

NOTE: Represents **second** year estimated costs for the proposed special assessment district.

*This number will change each year based upon the amount of services rendered the previous year. If there is money left over in the Community Drive road maintenance account that money will be used to off-set the amount collected to pay for the next year’s services.

15-15-402-001
Amy Conquest
5809 Community Dr.
Brighton, MI 48116

15-15-402-003
Samuel R. III Worting & Nicole S. Ray
5817 Community Dr.
Brighton, MI 48116

15-15-402-005
Terry B. & Susan Weishuhn
5821 Community Dr.
Brighton, MI 48116

15-15-402-007
John J. & Patricia Carver
5833 Community Dr.
Brighton, MI 48116

15-15-402-008
Mary Anderson
5845 Community Dr.
Brighton, MI 48116

15-15-402-011
John C. Mosteller
5853 Community Dr.
Brighton, MI 48116

15-15-402-013
Heidi Purcell
2941 Trailwood
Ann Arbor, MI 48105

15-15-402-108
Christine Louise Wohnus
5895 Community Dr.
Brighton, MI 48116

15-15-402-113
Robert & Karrie Bloomquist
5867 Community Dr.
Brighton, MI 48116

15-15-402-121
Christopher & Julie Wendrick
5873 Community Dr.
Brighton, MI 48116

15-15-403-019
Lakeland Golf & Country Club
8760 Chilson Rd.
Brighton, MI 48116

**COMMUNITY DRIVE - ROAD MAINTENANCE
SPECIAL ASSESSMENT DISTRICT RESOLUTION
(Resolution #2)**

TOWNSHIP OF HAMBURG

At a regular meeting of the Township Board of the Township of Hamburg, Livingston County, State of Michigan, held at the Hamburg Township Hall on Thursday, May 7th, 2026, beginning at 2:30 p.m. Eastern Standard Time, there were:

PRESENT: _____

ABSENT: _____

and the following preamble and resolution were:

MOVED FOR ADOPTION BY: _____

MOTION SECONDED BY: _____:

**RESOLUTION TO RE-ESTABLISH THE
COMMUNITY DRIVE SPECIAL ASSESSMENT DISTRICT
DIRECT PREPARATION OF ASSESSMENT ROLL
AND SET DATE OF SECOND PUBLIC HEARING**

WHEREAS, the Township Board (“the Board”) of the Township of Hamburg, Livingston County, Michigan (“the Township”) received Petitions signed by more than 50% of the total (approx. 950 linear feet) of the proposed Special Assessment District described hereinafter, and accordingly, determined to proceed under the provisions of Public Act 188 of 1954, as amended, to secure plans and estimates of cost together with a proposed Special Assessment District for assessing the costs of the proposed road maintenance to schedule a public hearing upon the same for this date, and

WHEREAS, the plans, estimates of cost and proposed Special Assessment District were filed with the Township Clerk for public examination and Notice of the within hearing upon the same was published and mailed in accordance with law and statute provided as shown by the Affidavit pertaining thereto on file with the Township Clerk, and

WHEREAS, in accordance with the aforesaid Notices, a hearing was scheduled on this 7th day of May 2026, commencing at 2:00 o’clock p.m. and all persons were given the opportunity to be heard in the matter, and

WHEREAS, as a result of the foregoing, the Township Board believes the project to be in the best interests of the township and of the district proposed to be established, therefore:

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. That this Township Board does hereby determine that the Petitions for the Community Drive - Road Maintenance Special Assessment District were properly signed by the record owners of land whose frontage constitutes more than 50% of the total (950 linear feet) upon the proposed improvement.

2. That this Township Board does hereby approve the plans for the road maintenance as requested by the Petitions and the preliminary estimate of costs for the first year to establish the district in the amount \$9,460.00, which has been bid out for the final determination of costs.

3. That this Township Board does hereby re-establish, determine and define as a Special Assessment District to be known as the Community Drive Special Assessment District within which the costs of such improvements shall be assessed according to benefit, and which consists of the lands identified more specifically identified by the following permanent parcel numbers:

15-15-402-001	15-15-402-003	15-15-402-005	15-15-402-007
15-15-402-008	15-15-402-011	15-15-402-013	15-15-402-108
15-15-402-113	15-15-402-121	15-15-403-019	

4. That on the basis of the foregoing, this Township Board does hereby direct the Supervisor to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against such parcel of land which amount shall be the relative portion of the whole sum to be levied against the parcels of land in the Special Assessment District as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the Special Assessment District. When the same has been completed, the Supervisor shall affix thereto his Certificate stating that it was made pursuant to this Resolution and that in making such assessment roll, he has, according to his best judgment, conformed in all respects to the directions contained in this Resolution and the applicable state statutes.

5. That a second public hearing, for the purpose of providing an opportunity to the property owners involved to review and comment on said Special Assessment Roll, shall be scheduled to be held on Tuesday, June 2nd, 2026, at 2:00 p.m. at the Hamburg Township Hall located at 10405 Merrill Road, Hamburg, Michigan.

6. That all Resolutions and parts of Resolutions insofar as they conflict with the provisions of this within Resolutions be and the same are hereby rescinded.

Upon a roll call vote, the following voted "Aye":

The following voted "Nay":

Absent:

Resolution _____.

CLERK'S CERTIFICATE

The undersigned, being the duly elected Clerk of the Township of Hamburg, Livingston County, Michigan hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board, and the vote taken thereon, at the meeting described in the introductory paragraph, at which a quorum was present and remained throughout; (2) the original of such resolution is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to an in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and have been or will be made available as required thereby.

Michael Dolan
Hamburg Township Clerk