



10405 Merrill Road  
P.O. Box 157  
Hamburg, MI 48139  
(810) 231-1000  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

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**TO:** Township Board of Trustees

**FROM:** Deby Henneman, Township Coordinator

**DATE:** February 12, 2026

**AGENDA ITEM TOPIC:** Park Use Approval – Livingston County Catholic Charities – Help Us Stomp Out Elder Abuse One Step At A Time Run/Walk 5K  
Number of Supporting Documents: **Application & Certificate of Ins**

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### **Requested Action**

Recommend approval of the application from Livingston County Catholic Charities as submitted, with the contingency that the organization work with the Township Coordinator to locate a suitable route which will not interfere with Hamburg Fun Fest set-up activities, and that the Certificate of Insurance be updated to name Hamburg Township as Additional Insured, that public safety be made aware of the event once the route is confirmed, and that all requested information be provided to the Clerk's Department to their satisfaction. Additionally, it is requested that a recommendation to waive all park use fees be considered due to the fund-raising nature of the event.

### **Background**

This is the first year for this event, and the request for use of the trails may not be cost prohibitive for this organization since the MDNR charges a fee for their permits. I have recommended that the organization use the newly completed trails around the soccer fields, which they have agreed to. Hamburg Fun Fest has a Blackout during that time, but have agreed that use of the West Park will not interfere with their set-up and they will work around the event that morning.

This is a fund-raiser co-hosted by the Hamburg Senior Center and benefits charities against Elder Abuse.

***Parks and Recreation motion from 1/27/26 (Draft):***

**Motion by Dolan, supported by Miller, to approve Park Use for Livingston County Catholic Charities, for a Charity 5K, contingent on HERO supporting use during their Blackout, that the applicant work with the Township Coordinator to plan the activities in West Park, and that the fees be waived due to the nature of the event.**

**Ayes (5) – Motion Carried**

