



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

TO: Hamburg Township Board of Trustees

FROM: Brittany K. Campbell, Utilities/Special Projects Coordinator

DATE: February 5th, 2026

AGENDA ITEM TOPIC: **Downing Drive – Private Road S.A.D.**
Maintenance Contractor Renewal Bid Results
Number of Supporting Documents: **1**

Requested Action

- Approval by the Board to award a new 2-year road maintenance service contract beginning March 18th, 2026, through March 17th, 2028, to **Alan's Asphalt Maintenance, Inc.** for the Downing Drive road maintenance district.

Background

- The current Agreement to provide road maintenance services for Downing Drive will expire on March 17th, 2026. Twelve (12) requests for bid were mailed out to qualified road maintenance Contractors. A total of two responses were received from Contractors wishing to provide services for this SAD. The attached bids were reviewed by the Utilities/Special Projects Coordinator and a recommendation to award the new contract to Alan's Asphalt is hereby attached.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes No - the road maintenance services will all be paid for through the Downing Drive road maintenance special assessment district (SAD).

Are funds budgeted? Yes No

Fiscal year(s) affected: 2026 - 2028

Is a budget amendment required?

Yes No

General Ledger numbers affected: N/A

278-000.000-802.000 Road maintenance services provided for this special assessment district are paid for by the property owners in the SAD through special assessments on their property taxes billed annually on the winter tax bill.



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MEMORANDUM

To: Jason B. Negri, Supervisor
 Hamburg Township Board of Trustees

From: Brittany K. Campbell, Utilities Coordinator

Date: February 5th, 2026

Re: **Bid Results for Downing Drive - Road Maintenance S.A.D.**

The current Agreement to provide road maintenance services for Downing Drive will expire on March 17th, 2026. In anticipation of the Special Assessment District (SAD) renewal, 12 requests for bids were mailed out to qualified road maintenance contractors. A total of two (2) responses were received from Contractors wishing to bid on providing winter road maintenance services for this special assessment district. The results are as follows:

Annual Pricing for Services to be Rendered	Alan's Asphalt & Maintenance, Inc.	Bob Myers Excavating, Inc.
Snow Removal – up to five (5) times per year @ 4" or more of accumulation.	\$ 575.00	\$ 750.00
Salting for Icy Conditions – up to five (5) times per year as necessary for road safety.	\$ 575.00	\$ 750.00
Total Annual Cost:	\$ 1,150.00	\$ 1,500.00

Alan's Asphalt & Maintenance currently provides the winter road maintenance services for this road maintenance district, and the residents are generally pleased with the services provided. I recommend that the Board award a new 2-year service contract beginning on March 18th, 2026, through March 17th, 2028, to Alan's Asphalt & Maintenance, Inc. for the Downing Drive road maintenance district.

Re: **Downing Drive - Road Maintenance S.A.D.**
- PRIOR 2-YEAR CONTRACT PRICING REVIEW

Pursuant to the Township Board request to see the prior Contract pricing for the road maintenance special assessment districts I have included the actual service fees from the previous Contract period of March 18, 2024, and ending on March 17, 2026.

2024 – 2026 CONTRACT PRICING

Annual Pricing for Services to be Rendered	Alan’s Asphalt & Maintenance, Inc.	Bob Myers Excavating, Inc.
Snow Removal – up to five (5) times per year @ 4” or more of accumulation.	\$ 525.00	\$ 750.00
Salting for Icy Conditions – up to five (5) times per year as necessary for road safety.	\$ 525.00	\$ 750.00
Total Annual Cost:	\$ 1,050.00	\$ 1,500.00

Alan’s Asphalt Maintenance, Inc. was awarded the 2024 – 2026 road maintenance services contractor for this SAD. Please be advised that the Contractors do **not** receive any incremental pricing increases during the 2-year service contract period. Services are billed at the same rate during the life of the Contract.

Based on the bids received, it is my recommendation that the new road maintenance Contract be awarded to Alan’s Asphalt Maintenance, Inc. in the annual amount of \$1,150.00 for the period beginning on March 18, 2026, and ending on March 18, 2028. The bid pricing for the new 2-year Contract period represents an increase in the amount of \$100.00 and is an approx. ten percent (10%) increase over the prior service contract.

Prior Contract Period Pricing	New Contract Period Pricing Bid	Contract Pricing Increase	Percentage Increase of 2-Year Contract
\$ 1,050.00	\$ 1,150.00	\$100.00	Approx. 10% (9.525%)

Please be advised, this is approximately thirty percent (30%) cheaper than the next bid of \$1,500.00 annually, as received from Bob Myers Excavating, Inc.



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BID SPECIFICATION FORM
PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN

COMPANY NAME: Alans Asphalt Maintenance

CONTACT PERSON: Chuck Chambers

ADDRESS: P.O. Box 354

Hamburg Mi 48139

PHONE: 810.231.1867

E-MAIL: info@alansasphalt.com

Signature of Bidder's Authorized Agent: 

Project Location: Downing Drive – Private Portion Only
East of Kress Road

- 1.) **Snow Removal** – Up to Five (5) per year, as necessary, for the removal of four inches (4") or more of snow accumulation.

Charge per Plowing \$ 115.⁰⁰

Total \$ 575.⁰⁰

- 2.) **Salting** – Up to Five (5) times per year, as necessary, when icy conditions make it necessary for road safety.

Charge per Application \$ 115.⁰⁰

Total \$ 575.⁰⁰

CONTRACT INFORMATION:

The new Contract will run for a period of two (2) years beginning on March 18th, 2026, and continuing through March 17th, 2028. The Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

The Township recommends that any Contractor interested in submitting a bid to provide road maintenance should make an on-site inspection of the road prior to submitting a bid for services. A map of the location is enclosed with this bid request.

AWARDING OF CONTRACTS: On February 15, 2011, the Township Board of Trustees adopted the new Administrative Policies and Procedures for Expenditures Control regarding all Township Purchasing, Contracts and Sales. As a result, the Township will now consider the following in the awarding of road maintenance contracts:

- (1) The character, integrity, reputation, judgment, experience and efficiency of the bidder.
 - (a) The Township shall require the bidder to provide proof that they are responsible in paying their property taxes; both real and personal, whether it be in this township or other municipalities.

NOTE: Bid amounts must reflect costs as outlined above. Bid proposals shall also include all attachments or submittals confirming that Contractor is current in the payment of any personal and/or property taxes owed by the Contractor. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

All bids are due by **2:00 p.m. on Thursday, February 5th, 2026** to:

Brittany K. Campbell
Hamburg Township Utilities Coordinator
10405 Merrill Road, P.O. Box 157
Hamburg, Michigan 48139
(810) 231-1000 Ext. 210
(810) 231-4295 – Fax
E-mail: bcampbell@hamburg.mi.us

Hamburg Township reserves the right to reject any and all bid proposals and/or waive and irregularities, requirements or conditions in any or all bid proposals.



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BID SPECIFICATION FORM
PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN

COMPANY NAME: Bob Myers Excavating, Inc.

CONTACT PERSON: Mike Myers

ADDRESS: 8111 Hammel Road
Brighton, MI 48116

PHONE: 810-231-2044

E-MAIL: info@myersexc.com

Signature of Bidder's Authorized Agent: *Mike E. Myers*

Project Location: Downing Drive – Private Portion Only
East of Kress Road

1.) **Snow Removal** – Up to Five (5) per year, as necessary, for the removal of four inches (4") or more of snow accumulation.

Charge per Plowing \$ 150.00

Total \$ 750.00

2.) **Salting** – Up to Five (5) times per year, as necessary, when icy conditions make it necessary for road safety.

Charge per Application \$ 150.00

Total \$ 750.00