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Supervisor Jason Negri Clerk Mike Dolan Treasurer Jennifer Daniels Trustees Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, February 03, 2026 at 2:30 PM  
Hamburg Township Hall Board Room

### MINUTES

#### CALL TO ORDER

Negri called the meeting to order at 2:46 pm

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

#### PRESENT

Jason Negri  
Mike Dolan  
Jennifer Daniels  
Joanna Hardesty  
Patricia Hughes

#### ABSENT

Chuck Menzies  
Nick Miller

#### CALL TO THE PUBLIC

A call was made with no response.

#### CONSENT AGENDA

Motion made by Hardesty, Seconded by Hughes, to approve the consent agenda as presented.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

1. 1-20-2026 Regular Meeting Minutes
2. Parks & Rec - Regular Meeting Minutes - November 2026
3. Senior Center - 2025 Year In Review
4. Township Coordinator - January 2026 Report
5. Parks & Rec - MDNR Trust Fund Grant - #TF25-0213 - Zukey Footbridge - Application Outcome

6. Parks & Rec - MDNR Rec Passport Grant - #TF25-0097 - Village Trailhead Respite - Application Outcome
7. Bills List(s) 02.03.2026
8. 2025 Annual Analysis (Police)
9. Public Information - Hamburg Community Clean-Up Flyer - April 11, 2026
10. Public Information - American Revolution Experience Traveling Exhibit @ HTL

#### **APPROVAL OF THE AGENDA**

Motion made by Negri, Seconded by Hardesty, to approve the agenda with the removal of Closed Session and Building Improvement Budget Amendment.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

#### **UNFINISHED BUSINESS**

11. Personnel Committee Bylaws (amended)

Motion made by Hardesty, Seconded by Daniels, to approve the Personnel Committee bylaws as amended.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

12. APPM

Motion made by Dolan, Seconded by Hardesty, to adopt Administrative Policy and Procedure amendments as discussed at the work-study session and request that the Clerk's department update it and send it out to all staff through an email.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

#### **CURRENT BUSINESS**

13. MTA Principles of Governance.

Motion made by Hardesty, Seconded by Dolan, to adopt the MTA Principles of Governance and add it as written to the Administrative Policies and Procedure Manual.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

14. 2026 Road Improvement Agreements

Motion made by Dolan, Seconded by Hughes, to approve the 2026 Road Agreements with the Livingston County Road Commission relating to Maltby Rd, Hamburg Rd, and West Ridge Rd, which are all budgeted and funded through our Road Millage.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

15. Agreement with USGS for Stream Gage monitoring

Motion made by Negri, Seconded by Dolan, to approve the joint funding agreement in the packet between Hamburg Township and USGS for the continued operation of the steam gage station on the Huron River in the amount of \$13,500 in which part will be billed out to our partners (Green Oak Township and Livingston County Drain Commission).

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

16. Parks & Recreation Policies & Procedures – 1<sup>st</sup> Draft

Motion made by Dolan, Seconded by Hughes, to recognize the first reading.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

17. Zoning Map Amendments **PZTA 25-0001**

Motion made by Dolan, Seconded by Daniels to approve the Zoning Map Amendment PZTA 25-0001 as presented in todays packet.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

18. Planning & Zoning 2025 Annual Report

Motion made by Negri, Seconded by Hardesty, to receive, file and publish the 2025 Planning & Zoning Annual Report.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

19. Budget Amendment

Removed.

20. Board of Review Alternate Member Appointment

Motion made by Negri, Seconded by Hardesty, to appoint Jay Grusin and Patrick O'Brien as the Hamburg Township Board of Review alternate members for a two-year term starting immediately.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

21. Finance Control Book OCT 2025

Motion made by Daniels, Seconded by Hardesty, to receive, file and publish the October 2025 Finance Control Book.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

22. Building Improvement Budget

Removed.

23. Closed Session - Fire Department Collective Bargaining Agreement

Removed.

**CALL TO THE PUBLIC**

A call was made with no response.

**BOARD COMMENTS**

Negri informed the Board about the Hamburg Township Library hosting a traveling exhibit - An American Revolution Experience from February 9 - 14 and that the Township Community Clean-up Event is scheduled for Saturday, April 11, 2026 from 9:00 am - 3:00 pm and that they are looking for volunteers to help work this event.

**ADJOURNMENT**

Motion made by Hughes, Seconded by Dolan.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

Meeting adjourned at 3:10 pm

Respectfully submitted,



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Courtney Paton  
Recording Secretary



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Mike Dolan  
Township Clerk