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## EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor  
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting  
of the Hamburg Township Sewer Committee:

Date of Meeting: December 14<sup>th</sup>, 2022

Sewer Committee Members Present: Hohl, Hahn, Michniewicz

Sewer Committee Members Absent: None

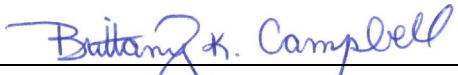
Text of Motion: MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO  
APPROVE THE MINUTES OF THE NOVEMBER 9<sup>th</sup>, 2022  
MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

MOTION CARRIED.

State of Michigan }  
County of Livingston }  
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording  
secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and  
correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg  
Township Municipal Utilities Committee.

  
\_\_\_\_\_  
BRITTANY K. CAMPBELL  
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: December 15<sup>th</sup>, 2022

**HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE  
WEDNESDAY, NOVEMBER 9<sup>th</sup>, 2022 – 2:30 P.M.  
10405 MERRILL ROAD, HAMBURG, MI 48139**

**1. CALL TO ORDER**

The meeting was called to order by Hohl at 2:30 p.m.

**Roll Call of the Committee:**

**Present:** Hohl, Hahn, Michniewicz

**Absent:** None

**Also Present:** Brittany Campbell, Tony Randazzo and Ryan Ward

**2. CALL TO THE PUBLIC**

Hohl opened the call to the public and seeing no response, closed the call to the public.

**3. CORRESPONDENCE**

There was no correspondence to be addressed at this meeting.

**4. APPROVAL OF THE AGENDA**

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE AGENDA WITH THE ADDITION OF ITEM 7. F. UNDER CURRENT BUSINESS.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

**Unfinished Business:**

- A. PFAS/PFOS Discussion
- B. 2021-2022 Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

**Current Business:**

- A. DPW Monthly Report – October 2022 Statistics
- B. Prochazka Direct Sewer Connection Agreement – Vacant Riverside Drive
- C. Kroger Expansion REU Review & Payment of Additional Sewer Tap Fees
- D. Carpet Depot Relocation REU Review & Payment of Additional Sewer Tap Fees
- E. 2023 MUC Meeting Schedule
- F. Bough Sewer Connection Cost Review – 3264 Rush Lake Rd.

**5. APPROVAL OF THE MINUTES**

MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE MINUTES OF THE OCTOBER 12<sup>th</sup>, 2022 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

**6. UNFINISHED BUSINESS**

A. PFAS/PFOS Discussion. Randazzo explained that the Township had a meeting last week with the two representatives from EGLE regarding the PFAS issue at the Wastewater Treatment Plant (WWTP). He noted the takeaway from the meeting is that this will be a slow process and take years to address but, in the meantime, Hamburg will be designated as an M-part site. Right now, that will mean that the Township will be required to do more testing of the monitoring wells. The State will also provide a list of the 4 wells that they would like to have tested. Randazzo stated that it will be a lot of gathering data at a significant cost for testing. The Township is charged \$350.00 per test.

Randazzo indicated that the State will likely want to see testing of the residential wells at Buck Lake. The State is concerned about residential wells and over the drinking water. Eventually, there will be grants and funds available from the State to defray costs of monitoring and potential mitigation but there is no mechanism in place yet. Michniewicz asked how often the Township has to test. Randazzo stated that there is no specific testing schedule at this time. Hahn noted that the users of the sewer system will have to pay for the PFAS issue even though they are not the cause of this problem. Hohl indicated that the Township Attorney, Beth Saarela was at the meeting with the State and was pushing back for that reason.

Randazzo noted that the Township will like be designated as a 201-site in December. Hohl noted that State Representative, Ann Bollin, indicated that there likely won't be any Legislative Committee meetings until March to discuss this issue. Every WWTP in the State will be a 201-site. Hohl indicated that the only way to have this designation removed is to become an NFA (no further action) site which the Township will likely never get. Hohl then asked why the Township doesn't change the WWTP over to a surface water discharge facility. Hohl explained that when the Township decided to be a ground surface discharge plant the State took away the phosphorous allocation for Hamburg Township and gave it to Brighton Township that needed it. Hahn asked what are the next steps the Township can take regarding this issue.

Hohl stated that there will be another meeting on Monday, November 14, 2022 with Lyon Township and Green Oak Township. Hohl stated that he would like to open communication with all the entities in the State in the same boat and stated that it feels like the Boston tea party – taxation with no representation.

Hahn asked what the lawyers working with the other Townships are saying about the next steps to be taken. Is Hamburg Township on its own to fight this. Hohl noted that Saarela was pushing back against the State because the process to designate Hamburg Township as a 201-site was not strictly followed. Hohl stated the next step is the meeting with the other municipalities on Monday and to keep testing and monitoring the wells.

B. 2021-2022 Manhole Inspection Program.

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion passed.

**7. CURRENT BUSINESS**

A. DPW Monthly Report – October 2022 Statistics. Randazzo noted that the WWTP was in compliance for the month of October. C & E Construction has been working on the sewer extension project along M-36 between Pettysville Road and County Elementary. They have nearly completed all of the boring and pipe work. Campbell noted the third project invoice from C & E Construction was submitted for payment on the project. Lastly, Randazzo noted that the Township received the order of 48 grinder pump cores a month earlier than expected.

Randazzo stated that he and Ward would like to hire one to two new part-time on call employees and have several good leads. They will be conducting an interview next week. Randazzo noted that this will be budget friendly as it will reduce the amount of overtime worked by the full-time staff.

MOTION BY HOHL, SUPPORTED BY HAHN TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion passed.

B. Prochazka Direct Sewer Connection Agreement – Vacant Riverside Drive.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE PROCHAZKA AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion passed.

C. Kroger Expansion REU Review and Payment of Additional Sewer Tap Fees. Campbell explained that on September 19, 2022 the Kroger Store applied to the Zoning Department to build a new approximately 30,000 sq. ft. addition to the existing store. After reviewing the proposed uses for the new 29,083 sq. foot addition Campbell determined that the new space would be assessed for a total of 25.75 REUs. As a result of the water usage figures provided for the initial REU negotiation of 20.00 REUs the same principal was applied for the proposed building addition and the staff recommended a new REU value of 10.0 REUs. The additional REU fees, in the amount of \$75,000.00, were paid in full on October 17<sup>th</sup>, 2022. Campbell suggested that the new REU value of 30.0 REUs not take effect until the store receives the Certificate of Occupancy (C of O) for the addition.

MOTION BY HOHL, SUPPORTED BY HAHN TO DIRECT THE ACCOUNTING DEPARTMENT TO INCREASE THE QUARTERLY O & M CHARGES FOR THE KROGER STORE TO 30.0 REUS UPON RECEIPT OF THE CERTIFICATE OF OCCUPANCY (C OF O) FOR THE PROPOSED ADDITION.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion passed.

D. Carpet Depot Relocation REU Review and Payment of Additional Sewer Tap Fees. Campbell stated that on October 25, 2022 Douglas Hill submitted a request for a Land Use Permit to relocate Carpet Depot to 7878 E. M-36 by turning the single-family home into an office, the existing garage will be turned into a showroom and a new 5,000 sq. foot warehouse will be built on the site. Pursuant to Township Ordinance, an REU review was required to determine if additional sewer capital fees would be due. Campbell noted that based on the plans submitted additional fees were due.

After reviewing the proposed uses for the new location, it was determined by Township staff that the new space would be assessed for a total of 2.25 REUs. As a single-family home, the property is currently billed at 1.0 REU which shall be credited total the new assigned value of 2.25 REUs. Since this property qualifies for a Direct Connection Fee of \$7,500.00 for each REU, this increase would equate to an additional direct connection fee of \$9,375.00 (1.25 REUs x \$7,500.00/REU). The additional REU fees were paid in full by Douglas Hill on October 25<sup>th</sup>, 2022.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO DIRECT THE ACCOUNTING DEPARTMENT TO INCREASE THE QUARTERLY O & M CHARGES FOR THE NEW CARPET DEPOT TO 2.25 REUS UPON RECEIPT OF THE CERTIFICATE OF OCCUPANCY (C OF O).

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion passed.

E. 2023 MUC Meeting Schedule. Campbell presented the proposed 2023 meeting schedule to the Committee noting that the meetings shall be held on the second Wednesday of the month beginning at 2:30 p.m. unless changed in advance by the Committee. Campbell will post the new meeting schedule to the Township website for public information. Hahn noted that he will be out of town for the February 8<sup>th</sup> and March 8<sup>th</sup>, 2023 meetings. Hohl stated that he would be absent for the September meeting as he will be in Alaska during that week.

MOTION BY HOHL, SUPPORTED BY HAHN TO ADOPT THE 2023 MEETING SCHEDULE AS PRESENTED WITH THE UNDERSTANDING THAT MEETINGS CAN BE CANCELLED AT THE DISCRETION OF THE UTILITIES COORDINATOR, SUPERVISOR AND UTILITIES DIRECTOR.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion carried.

F. Bough Sewer Connection Cost Review – 3264 Rush Lake Rd. Campbell explained that the estimated construction charges under the blanket contract pricing was \$7,436.37. The actual construction charges were \$5,179.05, a difference of \$2,257.32. The sewer curb stop and lead originally paid to be installed by Mike Myers were found already across the road which the Contractor was able to connect to without having to make a live sewer main tap. The original estimate included 30 feet of pipe for the 4" building sewer connection. There was only 20 feet of 4" PVC pipe needed from the 30 feet allowed under the Agreement. Fifteen (15) feet of service lead was required versus the estimated 51 feet, leaving an excess balance of \$2,257.32. As result, a refund of \$2,257.32 should be issued to the property owner.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO DIRECT THE ACCOUNTING DEPARTMENT TO REFUND THE OVERPAYMENT FROM THE SEWER FEE DEPOSIT IN THE AMOUNT OF \$2,257.32 TO THE PROPERTY OWNERS AS NOTED IN THE UTILITIES COORDINATOR'S COST REVIEW MEMO.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion carried.

**8. CALL TO THE PUBLIC**

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

**9. INFORMATIONAL/EDUCATIONAL MATERIAL**

There was no information and/or educational material available for this meeting.

**10. ADJOURNMENT**

MOTION BY MICHNIEWICZ, SUPPORTED BY HOHL TO ADJOURN THE MEETING.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

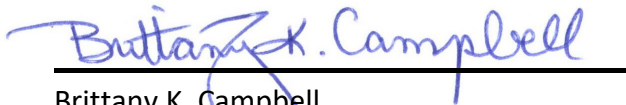
Nays: None

Motion passed.

The meeting was adjourned at 3:00 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell

Hamburg Township Utilities Coordinator