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SUPERVISOR PAT HOHL CLERK MIKE DOLAN TREASURER JASON NEGRI TRUSTEES BILL HAHN, PATRICIA HUGHES, CHUCK MENZIES, CINDY MICHNIEWICZ

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, March 21, 2023 at 7:00 PM  
Hamburg Township Hall Board Room

### MINUTES

#### CALL TO ORDER

Hohl called the meeting to order at 7:00 pm.

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

#### PRESENT

Pat Hohl  
Mike Dolan  
Chuck Menzies  
Cindy Michniewicz  
Jason Negri  
Patricia Hughes

#### ABSENT

Bill Hahn

#### CALL TO THE PUBLIC

Bonnie Swanson, 11463 Lauderdale Ct, Pinckney, 48169, expressed her concern for the short-term rental bill that was going to the state and would like to have some policies and rules in place.

#### CONSENT AGENDA

Motion by Hohl, Second by Hughes, to approve the consent agenda with the following corrections to the Board of Trustees Regular Meeting on March 7, 2023 to proceed to go into closed session Negri voted no, and the correction of the DPW Monthly Report from February 2023, Hahn was absent.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

1. DPW Monthly Report - February 2023 Statistics

2. Approved MUC Minutes - February 8 2023
3. Public Safety Monthly Report February 2023
4. Board of Trustees Regular Meeting Minutes March 07, 2023 2:30 pm
5. Cemetery Committee Meeting Minutes - February 21, 2023
6. AP bills list March 21, 2023

#### **APPROVAL OF THE AGENDA**

Motion by Hohl, Second by Menzies, to approve the agenda as amended with the addition of item 19 Department of Public Works Full-time Technician Vacancy.

Motion made by Hohl, Seconded by Menzies.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

#### **UNFINISHED BUSINESS**

7. Ordinance #94D Breach of Peace - Second Reading and Adoption  
Motion by Negri, Second by Hughes, to approve the resolution to adopt Ordinance #94d Breach of Peace.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
8. Crystal Dr./Crystal Beach SAD - Road Maintenance Contract Bid Results  
Motion by Hohl, Second by Menzies, that the township enter into a 2-year contract with Alan's Asphalt for the Crystal Beach Dr. and Crystal Beach Subdivision Rd Maintenance District beginning April 18, 2023 and ending April 17, 2025.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

#### **CURRENT BUSINESS**

9. Community Catalysts Development Company Tiny Homes Project Proposal  
Motion by Hohl, Second by Michniewicz, to direct the Supervisor, Clerk and Treasurer to draft a letter of support to procure funding for the Community Catalysts Development Company's Tiny Homes Project contingent upon compliance with zoning department.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz  
Voting Nay: Negri, Hughes
10. Norene Dr./Peary Rd. SAD - Road Maintenance Contract Bid Results  
Motion by Hohl, Second by Negri, to award a 2-year contract to Bob Myer's Excavating beginning April 18, 2023 and ending April 17, 2025 for the Norene/Peary Road Maintenance District.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
11. DPW Building Demolition  
Motion by Hohl, Second by Negri, to approve as outlined in Randazzo's memo date 3/16/23 that we accept the bid of \$12,900 from Bob Myer's Excavating to demolish the home,

returning the ground to a somewhat natural state and seeding the area with straw to enhance the vegetation.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

12. 2007 Ford Edge Disposal

Motion by Hohl, Second by Hughes, to place the 2007 Ford Edge on Mlbid for public auction.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

13. WWTP Heat Exchanger & Boiler

Motion by Hohl, Second by Michniewicz, to authorize the ordering of this Heat Exchanger from W.J.O'Neil Co. at a cost not to exceed \$237,763 because the anticipated delivery date is not until late fall at this time.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

14. New hire for the B&G and DPW Departments

Motion by Hohl, Second by Michniewicz, to approve the 2 conditional offers of employment, for part-time seasonal Building & Grounds positions at a pay rate of \$17.50 per hour at Grade 1 Step 5, and for on-call part-time DPW Technician Position for after hour grinder pump calls at rate of \$26.27 per hour at Grade 5 Step 6, contingent upon all appropriate pre-employment physicals and other policies and procedures being met with regard to the employment of these individuals.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

15. Videographer Position

Motion by Negri, Second by Hughes, to approve the conditional offer of employment for the part-time Videographer Position at a rate of \$20.16 per hour which is Grade 3 Step 3, with a 2 hour minimum per meeting.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion by Hughes, Second by Hohl, to ask Human Resources Manager/Director to update the Job Titles and putting them into the categories so that all job descriptions have a place in that worksheet.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

16. New hire for Part Time Treasurer's Assistant position

Motion by Negri, Second by Hughes, to approve the conditional offer of employment for the part-time Treasurer's Assistant position, with a weekly schedule of 16 hours (not to exceed 24 hours a week during peak seasons, and 32 hours a week during rare occurrences) at a rate of \$18.33 to \$19.26 an hour (grade 2, step 3-5).

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

17. West Park Development Discussion

18. Resolution to standardize on Daylight Standard Time

Motion by Negri, Second by Hohl, to approve the Resolution to communicate to our state and federal officials that we should standardize on daylight standard time in the fall when we fall back.

Voting Yea: Hohl, Dolan, Menzies, Negri

Voting Nay: Michniewicz, Hughes

19. DPW Posting

Motion by Hohl, Second by Dolan, to authorize Randazzo & Delancey to move forward as outlined in the Administrative Policy and Procedure Manual and to post this position and interview and bring back to the Board of Trustees a recommendation.

Voting Yea: Hohl, Dolan, Menzies, Negri, Michniewicz, Hughes

**CALL TO THE PUBLIC**

A call was made with no response.

**BOARD COMMENTS**

Hohl asked about timing for a Strategic Planning on April 18, 2023. No time was established.

**ADJOURNMENT**

Motion by Negri, Second by Menzies, to adjourn.

Meeting adjourned at 8:02 p.m.

Respectfully submitted,



Courtney L. Paton  
Recording Secretary



Mike Dolan  
Township Clerk