Hamburg Township
Parks & Recreation

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Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, September 22, 2026
3:30 p.m.

1. Call to Order

   Dolan called the meeting to order at 3:39 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

   Board Members Present: Dolan, Michniewicz, McCabe, Miller, Muck
   Board Members Absent: None
   Others Present: Deby Henneman, Duane Hoeppner, Officer Kelly Kozowicz

4. Call to the Public

   A call was made with no response.

5. Approval of the Agenda

   Motion by Dolan, supported by Miller, to approve the agenda adding Baseball Field Improvements Discussion.
   VOICE VOTE: Ayes: 5 **MOTION CARRIED**

6. Approval of the Minutes

   Motion by Michniewicz, supported by Dolan, to approve the minutes from the July 28, 2026, 2026, Regular Meeting, with corrections to the Adjournment motion updating who made and supported the motion.
   VOICE VOTE: Ayes: 5 **MOTION CARRIED**

7. Correspondence

   A. Hamburg Museum Newsletter – Received and filed.

8. New Business

   A. Baseball Field Improvements – Dolan stated the PHBSA would like to come out and discuss upgrades as they have some funds to donate and volunteers. Dolan presented pictures to the

committee of the current condition of the fields and suggested some improvements that could be made with combined funding from the club and Township.

Henneman stated the ADA upgrades should be made along with these improvements in order to remove them from the Transition list.

Dolan stated he will meet with Baseball to see what they have in mind and then report back to the committee.

9. Old Business

A. Master Plan/Pending Grants/ Trails –

Discussion took place between the committee members regarding the bids received and the experiences each of the members had with the applicants. It was mentioned that the Township could benefit from having a Planner on retainer that was familiar with all Master Plans and Zoning. It was also mentioned that anything above and beyond the scope of the work outlined in the contract should be mutually agreed upon before being invoiced.

Henneman was asked to clarify the deadline for the 5-year Master Plan process as relates to the Grant process through the MDNR. (10/1/26 confirmed that expiration of current plan is Dec 2027, so filing by November 2027 should give enough time to approve and qualify for April 2028 Grant process.)

Motion by Miller, supported by Muck, to recommend the Township Board enter into a contract with Spicer Group for the 5-Year Parks & Recreation Master Plan & Park Design Project with update to timetable to complete by October 2027, with filing by November 2027 after board approval.
VOICE VOTE: Ayes: 5 MOTION CARRIED

B. Pending Grant Applications/Projects

- MDNR Manly Bennett Park & Water Trail Access Improvements #TF22-0107
  - Still need Plaque
  - Rain Garden requires installation
  - Kayak Launch path has severe drainage issues
  - Sensory Garden pending
  - Swing Bench area for Bennett Memorial pending (benches ordered)
- MDNR Zukey Footbridge – TF25-0213
  - Design is being worked on by IMEG
  - Will need to be approved by MDNR before RFP/Bid process
  - Timeline anticipates summer 2027 construction

C. Park & Trail Special Projects (Non-grant)

- StoryWalk Project – Fall decorations have been installed by Powers Flowers
- West Park Field Repairs – H3 – Pending repair (we could really use the extra field)
- Play Area Interactive Art – East Park Pavilion – Pending

- Boardwalk in WP/Disc Golf – Boardwalk is closed due to extensive damage. 2027 Construction anticipated.

- Huron River Bridge – No update.

- RC Track **–** No update.

- Dog Park Discussion **–** No updates.

D. Administrative Services & Reports

- **Township Coordinator's Report** – September 2026 – received and filed
- **Senior Center Report** – September 2026 – received and filed
- **Community Resource Officer Report** – Signage from MDNR will be installed on trail regarding E-Bikes and Horse etiquette. Kozowicz is going to training offered by SEMCOG to keep up on new rules/information relating to E-Bikes and other park/trail concerns.

  Muck stated MParks is also trying to be proactive with the E-Bike concerns on trails.

- **Building & Grounds Report** – Muck asked Hoeppner if Park Rangers were being coordinated with when cutting the trail. Hoeppner and Kozowicz stated they were but residents still sneak through.

E. **ADA Compliance in Parklands/Trail/Township -** None

F. **Scholarship –** None

G. **Sponsorships/Volunteerism -** No discussion.

H. Township Events

Christmas In The Village – December 12, 2026 – Noon-7 PM

10. Call to the Public - A call was made with no response.

11. Committee Comments – No comments.

12. Adjourn Meeting

Motion by McCabe, supported by Michniewicz, to adjourn the meeting.
VOICE VOTE: Ayes: 5 **MOTION CARRIED**

Meeting adjourned at 4:44 p.m.

Respectfully submitted,

Deby Henneman, ADACC
Township Coordinator
Parks, ADA, Grants, Ordinances