Hamburg Township
Parks & Recreation

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

To: Township Board of Trustees & Parks Committee

From: Deby Henneman, Township Coordinator, Parks, ADA, Grants, Ordinances

Re: Township Coordinator's Report – October 2026

**Parks:**

**Bennett Park & Water Trail Access Improvements Grant TF22-0107**: The contractor completed the groundwork for the Kayak Launch Garden and we are ready for planting. I have reached out to the Garden Club to see what they can help with as far as plants and labor and will need to fill in the rest with purchases and staff/vendor labor.

The ribbon-cutting has been scheduled for November 18, 2026 at 4 p.m. and we will start at the West Park Playground and end at the Merrill Trailhead parking lot near the Kayak Launch. By that time, I hope to have the audio recorded for the website and the project page developed.

The adult swings are installed, one of which will be a memorial for Jim Bennett. A stone will be placed next to the swing with a bronze plaque which has been ordered. The ribbon cutting will include this area as well.






The Sensory Garden has been put on hold until such time that we have interested parties to fund the features that are planned for that space. In the meantime, it will remain topsoil and mulch.Anyone who is interested in purchasing a feature, or for providing long term maintenance of our gardens through our Adopt A Feature program, can contact dhenneman@hamburg.mi.us or learn more at:

https://www.hamburg.mi.us/departments/parks_and_recreation/commemorative_bench,_tree___garden_program.php.

**Trails:**

**Lakelands Trail Zukey Lake Footbridge & Amenities Project Grant TF25-0213:** The Prime Professional is working on the Design. Once received, it will need to go to the MDNR for approval, after which we can go to bid. We anticipate that occurring after the holidays and hiring a contractor in time for a spring construction start date. Everything should be wrapped up on this project by Fall 2027.

**Events:**

The last set of bricks for 2026 has been received and will be installed by early November. The bricks and time capsule will be installed with the bronze plaque on the time capsule site, and the memorial plaque will be installed on a boulder in the garden directly across from it. The plan is to continue to sell bricks for a Fall 2027 installation and continue to fill in the time capsule area. Bricks that are sold moving forward will be installed each Fall.

Christmas In The Village 2026 is scheduled for Saturday, December 12, 2026 from Noon – 7 PM. So far, we have collected $3,000 in Sponsorships, $120 in Vendor Payments, and $1,300 in In-Kind Donations. We have an additional $2,000 promised that is unpaid as of today. With the inclusion of the Township funds, we have $12,120 as our anticipated budget.

**Park Projects/Tasks:**

- West Park
  - Repair flooding in field H3 – **On hold**
  - Engineered Wood Fiber for abandoned playground to install "game" area – **Quote Attached – Adding to Agenda for discussion**
  - Look into new gate for driveway for large events – Need Pricing
  - Update Kiosks Information holders – **Assign to Park Rangers?**
  - Complete work on the Rain Garden (Kayak Launch) – **We need worker bees for Dates in the first 2 weeks of November.**
- East Park
  - Playground inspections – **Duane to complete and maintain records.**
  - Replace Dugouts & create pathways to each size field – **PHBSA – Mike D lead on this**
  - Repair/update batting cage – **PHBSA – Mike D lead on this**
  - Replace/repair netting over fencing - **PHBSA – Mike D lead on this**
  - Look into gate for driveway for large events – Need Pricing
  - Increase fence height for Flyer's field – **Need to screen spectators. MMRMA has offered to review plans for any upgrades in that area to ensure compliance.**
  - Install Rules & Regs/Kiosk with contact at Flyer's field for RC and Sledding hill HH
  - Install Info Kiosk at Concession Building
  - Revamp Concession to house vending?
  - Sidewalk Art Project at the East Park Concession – **On hold, artist no longer on staff**

- Trail/Trailheads
    - **Tree/growth trimming project – Duane to update**
    - Build/Install wooden screening for portable toilets – **On hold per Mike D**
    - Fill sinkholes and reinforce asphalt, as needed – **Park Rangers spray issues**
    - Provide more respite areas through Adopt A Feature program - **Ongoing**
    - Zukey Lake Bridge (Kress Rd.) - EB transition needs to be addressed. – **Work pending – Spring 2026 (Duane will check into 7/2026) – Update?**
    - Complete work on the Story Walk Garden – **Adopted by Powers Flowers**
        - Gravel upgrade: stones are loose and not compliant.
        - Garden bed is not complete, needs more edging and dirt. Powers to plant.

**ADA**

All updates will be made in the Transition Plan and made available to Township Board for their Budget review process each year. – **Will be completed for the Master Plan process**

- Website compliance with WCAG 2.2 has been extended to April 2028
- Door inspection RFP is being developed. 26/27 FY
- Assistive Listening Device will be purchased and shared. 26/27 FY

**Grants & Master Plan**

- Spicer to complete our Master Plan and Master Design by Fall 2027
- The 2022 Trust Fund Grant #TF22-0107 will be closed out by November 2027
- Trust Fund Grant #TF25-0213 awarded – Currently working on Design and RFP

**Ordinances**

Supplement #5 will be the next Supplement which will be finalized at the end of 2026 and published early 2027. All changes are uploaded as they are approved/published and can be found on the Ordinance home page listed under Adopted Ordinances Not Yet Codified: https://library.municode.com/mi/hamburg_township,_(livingston_co.)/codes/code_of_ordinances.

**Recent Ordinances approved and in the works (to my knowledge):**

- Authorized Township Officials – Status unknown
- Parks & Recreation Ordinance Amendments – To match Policy Updates, as discussed/approved by Township Board
- Utilities – First Reading? (Negri)

**Website**

- **ADA Compliance by April 2028 for all forms, pages, images, etc.**
- Update/Edit all pages with incorrect or missing information when new site goes live
    - Parks & Rec – Facilities and Services – Adopt a Feature
    - Community Center Rental
    - ADA Info Center

Old Playground WP

Michigan Recreational Construction INC.

# PROPOSAL

**No: 226402A**

**Date of Estimate:** 9/30/2026
**Quote Valid Until:** 12/20/2026
**Payment Terms:** Net 30
**Estimator:** Zane Sheffer

**Bill To:** Hamburg Township
10405 Merrill Road,
P.O. Box 157, Hamburg,
Michigan 48139.

**Project Name:** Manly Bennet Park - West
**Organization:** Hamburg Twp
**Address:** 10405 Merrill Rd, Whitmore Lake, MI 48189
**Contact:** Duane Hoeppner
**Phone:** 517.499.6454
**Email:** dhoeppner@hamburg.mi.us

| Qty | Item | Item Description | Price Each | Total |
|---|---|---|---|---|
| | Swing Area Construction | Work to be performed includes:<br>~ Raise swing beam and re-rivet at the proper height.<br>~ Supply and install (4 ea) sets of belt seats, chains and clevises.<br>~ Excavate existing engineered wood fiber and dirt and haul spoils offsite.<br>~ Provide a 140' x 12" x 6" steel reinforced concrete border with finished face for engineered wood fiber.<br>~ Furnish and install a 54' x 6' x 5.5" aggregate path connecting the swing area to the existing asphalt path.<br>~ Provide a concrete dub down at end of aggregate path into the playground.<br>~ Furnish and install engineered wood fiber at a depth of 12" in the swing area.<br>~ Restore all areas disturbed due to construction. | | $19,900.00 |
| | **Alternate #1:** 2-Tier Wood Timber Border | Work to be performed includes:<br>~ Furnish and install a 140 LF 2-tiered 6" x 6" pressure treated wood timber border in lieu of the concrete border. ***Deduct: $1,600.00*** | | |
| | **Alternate #2:** Plastic Timber Border | Work to be performed includes:<br>~ Furnish and install a 140' x 12" high Funtimber plastic timber border in lieu of the concrete border. ***Deduct: $3,050.00*** | | |
| | | | **Total:** | **$19,900.00** |

Proposal does not include supply of product, site preparation, drainage, restoration, removing existing structures, safety surface, permits or prevailing wage unless specified in quote.

Accepted by Customer: _____ Date: _____

Michigan Recreational Construction, Inc.
18631 Conant, Detroit MI 48234 OR 1091 Victory Dr., Howell 48843
Detroit Office: 313.551.0565 Howell Office: 517.545.7122