



Hamburg Township Parks & Recreation

Hamburg Township Offices
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Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, March 24, 2026
3:30 p.m.

1. Call to Order

Muck called the meeting to order at 3:32 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Miller, Muck, McCabe

Board Members Absent: Dolan, Michniewicz

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Miller, supported by McCabe, to approve the agenda as presented.

VOICE VOTE: Ayes: 3, Absent: (Dolan, Michniewicz)

MOTION CARRIED

6. Approval of the Minutes

Motion by Miller, supported by McCabe, to approve the minutes from the February 24, 2026 Regular Meeting, correcting Call to Order to reflect Muck in lieu of Dolan.

VOICE VOTE: Ayes: 3, Absent: (Dolan, Michniewicz)

MOTION CARRIED

7. Correspondence

A. Hamburg Museum Newsletter – Received and filed.

B. Blackout Dates for 2026 – Received and filed

8. New Business

A. Trail Use Request – Vendor – Free Bicycle Clinic – Rittinger

Mr. Rittinger, Bike Medic LLC – Introduced himself to the Committee. He stated he would like to offer a free bike clinic to our area, similar to what he has done for years through the Dexter Farmer's

Market. He stated he moved to this area and would like to volunteer in his community. He stated his non-profit is registered and they have a Board which meets annually.

Miller discussed location options and the pros and cons of trailhead vs on the trail. He stated he is comfortable recommended the concept to the Board.

Mr. Rittinger stated he plans to work some dates in May and June, so could start in our area in July.

Muck asked about insurance.

Mr. Rittinger stated he had it in the past, and is willing to obtain coverage if it is a requirement.

Motion by Miller, supported by McCabe, to recommend approval to Bike Medic, Inc., Bill Rittinger, to allow his Free Bicycle Clinic at any of the Township owned Trailheads along the Lakelands Trail, for up to 6 dates, to be submitted to the Township Coordinator, along with proof of insurance naming Hamburg Township and the MDNR as Additional Insured, and that Board consider waiving any park and/or permit fees as this is offered as a no-cost community benefit.

Ayes: 3 (Absent: Michniewicz, Dolan)

MOTION CARRIED

B. Park Use Application – Michigan Jaguar Tournament – May 8-10, 2026

Motion by Miller, supported by McCabe, to recommend approval of the application dated 2/1/26 from Michigan Jaguars for their Spring International Tournament, contingent that the fields be limited to 4 playing fields, that the Clerk Department be provided with all requested documents, that the applicant pay for sanitary services, that fees be charged at Low Hazard, Non Partner, and that the event be considered a blackout. It is further recommended that Public Safety be present on the Saturday when events are taking place on both sides of the park.

Ayes: 3 (Absent: Dolan, Michniewicz)

MOTION CARRIED

It was further recommended that the Board consider requesting that FD be available to take Drone footage on May 9th during the peak times during that day as relates to traffic flow, parking, and number of guests/participants on the fields.

C. Park Use Application – Jogging for Jakey 5K – August 29, 2026

Motion by McCabe, supported by Miller, to recommend approval of the application dated 2/21/26 for the Jogging for Jakey 5K Fundraising Event, contingent that use does not extend outside of Hamburg Township, that the Clerk Department be provided all requested documents, that the board consider a waiver of fees, that signage be administratively approved, and that Public Safety and MDNR be copied on the approval packet.

Ayes: 3 (Absent: Dolan, Michniewicz)

MOTION CARRIED

9. Old Business

A. Master Plan/Pending Grants/ Trails – No discussion

B. Pending Grant Applications/Projects

- MDNR Manly Bennett Park & Water Trail Access Improvements #TF22-0107
 - No update
- MDNR Zukey Footbridge – TF25-0213
 - No update

C. Park & Trail Special Projects (Non-grant)

- West Park Field Repairs – H3 – Pending repair in spring 2026.
- Play Area Interactive Art – East Park Pavilion – Pending.
- Wayfinding & Safety Signage – Awaiting installation.
- Boardwalk in WP/Disc Golf – Boardwalk is closed. Hoepfner to follow up with Randazzo to find out status of quote/repair and get copy of the Engineer's Report.
- Huron River Bridge – No update.

D. Administrative Services & Reports

- **Township Coordinator's Report** – March 2026 – received and filed
 - Committee requested G&O to review and make comment prior to Strategic Planning is April 21, 2026 per Miller
 - Miller and Muck won't be around for next meeting, reschedule?
- **Senior Center Report** – March 2026 – received and filed
- **Community Resource Officer Report** – No report
- **Building & Grounds Report** – Verbal
 - A second full-time position is being posted for Building & Grounds
 - Boardwalk is still closed
 - i. Committee requested status, Duane to report back
 - Transitions still need to be done on bridge by Zukey
 - Zukey Footbridge is in bad shape

E. ADA Compliance in Parklands/Trail/Township

- Kress Road Bridge – Concrete work on approach will be done in the spring.
- Township-wide door inspection/maintenance – will be added to G&O
- Website Compliance Update – Pending
- Assistive Listening Device for Board Rooms – will be added to G&O

F. **Scholarship – Discussion** - No discussion.

G. **Sponsorships/Volunteerism** - No discussion.

H. Township Events

- **Confirmed:**
 - Community Clean-Up Event – Saturday, April 11, 2026 – 9AM-3PM
 1. Shredding 9AM-Noon

- 250th Birthday of the US Celebration – Park Use Application
 - 1. 6/20/26 is date set, to happen in coordination with Hamburg Family Fun Fest – More details to follow.

10. Call to the Public

A call was made with no response.

11. Committee Comments

Henneman stated that Kensington Woods Schools will be spending their Service Day on the Lakelands Trail. April 24, 2026 for a clean-up effort.

12. Adjourn Meeting

Motion by Miller, supported by McCabe, to adjourn the meeting.

VOICE VOTE: Ayes: 3, Absent: (Dolan, Michniewicz)

MOTION CARRIED

Meeting adjourned at 4:26 p.m.

Respectfully submitted,

Deby Henneman, ADACC
Township Coordinator
Parks, ADA, Grants, Ordinances