



Hamburg Township Public Safety Department

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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



TO: Hamburg Township Board

FROM: Chief Richard Duffany

DATE: July 30, 2025

AGENDA ITEM TOPIC: Fire Sergeant Reassignment

Number of Supporting Documents: 0

Requested Action

- Motion to approve the reassignment of Joseph Acuff to the rank of part-time Fire Sergeant effective August 11, 2025.

Background

Fire Lieutenant Joseph Acuff has submitted a letter of resignation from his full-time Lieutenant position effective August 10, 2025 as he has accepted a job in the private sector. Lt. Acuff has requested to remain employed with the department in a part-time position. With the promotion of a Fire Sergeant to fill the Lieutenant vacancy caused by Lt. Acuff stepping down, there will now be a vacancy in a budgeted part-time Fire Sergeant position. There is currently no established Fire Sergeant eligibility list in place to fill this vacancy. As such, I am requesting that the Board approve the reassignment (voluntary demotion) of Lt. Acuff to the position of part-time Fire Sergeant effective August 11, 2025.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes ☐ No ☒

If YES, are funds budgeted? Yes ☐ No ☐

Fiscal year affected: 2025/2026

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: _____

Respectfully,

Chief Richard Duffany
Director of Public Safety