

Hamburg Township Job Description

JOB TITLE: **DPW Seasonal Laborer**
(Full or Part time, Hourly, Non-exempt) Grade 2

REPORTS TO: DPW Field Superintendent

JOB SUMMARY:

Performs a variety of tasks assisting in the maintenance of the Township's sanitary sewer collection system.

PRIMARY DUTIES & RESPONSIBILITIES:

1. Under the direction of a DPW Technician, assists in troubleshooting and responding to residential grinder pump failures and commercial duplex pump problems.
2. Performs general maintenance tasks at the Wastewater Treatment Plant and DPW garage.
3. Assists full-time staff with projects they are working on. Duties might include digging, pulling wire or cleaning tools and equipment.

OTHER DUTIES & RESPONSIBILITIES:

1. Performs other duties as assigned.

JOB QUALIFICATIONS:

1. High school diploma
2. Valid Michigan Driver's license.
3. Interpersonal skills necessary to effectively communicate with all levels of staff, external contractors, and the general public in the exchange of information. The incumbent is also required to handle problem situations in a tactful, courteous and respectful manner.
4. Analytical ability and mechanical aptitude to develop plans of action to address a variety of sanitary sewer collection system problems in a cost-effective and timely manner.
5. Physical ability to walk over various types of terrain and stand/reach/stoop/bend/ crouch/ kneel/climb when performing system maintenance and repair tasks. The incumbent is also required to transport items weighing up to 125 pounds and properly operate required tools and equipment.
6. Mental ability to adapt and respond to multiple priorities and demands, and handle pressures related to emergency/problem situations.

WORKING CONDITIONS:

1. Work involves travel to various locations throughout the Township with exposure to adverse weather, raw sewage, fumes, odors, dust, noise, bodily injury, electrical and chemical hazards, confined work areas, and the like when performing assigned tasks.
2. On-call availability to handle work problems, emergency situations, etc. at all hours is required.

This job description is intended to describe the general nature and level of work being performed by a person assigned to this job. They are not to be construed as an exhaustive list of all job duties that may be performed by a person so classified.

I have reviewed this job description and find it to be an accurate summary of the position.

Employee

Date

APPROVED BY TOWNSHIP BOARD _____