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Supervisor Jason Negri **Clerk** Mike Dolan **Treasurer** Jennifer Daniels **Trustees** Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, July 15, 2025 at 7:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Negri called the meeting to order at 7:00 pm

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Jason Negri
Mike Dolan
Jennifer Daniels
Joanna Hardesty
Patricia Hughes
Chuck Menzies
Nick Miller

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion made by Hardesty, Seconded by Daniels, to approve the Consent Agenda as presented.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

1. 07-01-2025 Regular Board Meeting Minutes
2. Approved MUC Minutes - June 10 2025
3. DPW Monthly Report - June 2025
4. 2024-2025 FY Sewer REU & Tap Tracker Report
5. Public Safety Monthly Report, June 2025
6. Bills List(s) 07.15.2025

APPROVAL OF THE AGENDA

Motion made by Hardesty, Seconded by Hughes, to approve the agenda as amended with the addition of 16-Township Vehicle Sale, 17-Township Auditor RFP Response, 18-Fee Schedule, and 19-Closed Session.
Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

UNFINISHED BUSINESS

7. Lake Shan-Gri-La Aquatic Weed Control SAD - 2nd Public Hearing

Motion made by Dolan, Seconded by Miller, to approve the Resolution #3 for the Lake Shan-Gri-La Aquatic Weed Control SAD.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

8. Grant TF22-0107 – Bennett Park & Water Trail Access Improvements – Authorization Sign Contract with L.J. Construction, Inc.

Motion made by Miller, Seconded by Hardesty, to proceed with the project as outlined in contract documents prepared by our Prime Professional on Grant Project TF22-0107, Spicer Group, Inc., and authorize the Clerk to sign the contract in order to proceed with the construction and also authorize the Clerk to negotiate and approve change orders, as needed, which do not exceed the approved project total of \$583,110.00.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

9. Consulting Agreement

Motion made by Dolan, Seconded by Menzies, to approve the Supervisor Consulting Agreement including schedule A as presented in todays packet, with the correction & elimination of need for invoicing and also include the service providers waiver of liability & workers compensation and replacing any reference of city.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

CURRENT BUSINESS

10. Riverside, Century, Lagoon & Radial Drive - Road Maintenance Bid Results

Motion made by Negri, Seconded by Menzies, to award the 2 year SAD contract to Bob Myers Excavating Inc. and Big Barney's Dust Control beginning on August 16th, 2025 and ending on August 15th, 2027 for the Riverside, Century, Lagoon and Radial Drive special assessment district.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

11. WWTP Muffin Monster Purchase Request

Motion made by Negri, Seconded by Menzies, to approve the purchase of a new grinder unit for the WWTP not to exceed \$19,812.00 plus additional labor installation estimated to be no more than \$5,000.00.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

12. Treasury phone stipends

Motion made by Hardesty, Seconded by Miller, to approve an administrative cell phone stipend in the amount of \$50.00 per month for Treasurer Daniels, effective July 1, 2025, and a supervisory cell phone stipend in the amount of \$35.00 per month for Deputy Treasurer Thornton, effective July 2, 2025 per the Administrative Policies and Procedures Manual section 4.14(d) cell phone stipends.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

13. Vehicle Purchase - Township Pool

Motion made by Dolan, Seconded by Hardesty, to approve the purchase of a 2026 Dodge Durango, as outlined in the attached quote, from LaFontaine CJDR of Lansing, MI for the price of \$37,587.00.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Motion made by Dolan, Seconded by Miller, to approve a budget amendment from reserves to Capital Equipment in the amount of \$37,587.00 to fund the previously approved purchase of the 2026 Dodge Durango.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

14. Microsoft Software Licenses

Motion made by Negri, Seconded by Miller, to approve the renewal of Office 365 licenses and as well as our Exchange email licenses through CDW and approve the purchase of 20 new licenses of Office 2024 to replace our existing Office 2019 licenses which will stop being supported this fall, at a total cost not to exceed \$18,422.20, with the second portion (\$7,012.20) of these funds coming out of the general fund.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

15. New AC/Furnace - Township hall

Motion made by Negri, Seconded by Hughes, to approve the replacing of one of the AC/Furnace units at Township Hall as outlined in the memo from Tony Randazzo dated July 10, 2025, ordering the new unit from Lakeside Service for a total price of \$11,303.64 with the money to come out of the budget and any overruns to come from savings or other areas of the budget and if unable to come out of the restricted reserves.

Voting Yea: Negri, Menzies

Voting Nay: Dolan, Daniels, Hardesty, Hughes, Miller

Motion Fails

Motion made by Miller, Seconded by Daniels, to approve the AC/Furnace unit listed in the memo from BJ's Heating and Cooling at a cost of \$12,840.00 with all of the same budget constrictions and with the understanding that the cost is higher but it is a Bryant brand unit and also a more substantial 5 year warranty.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

16. Township Vehicle Sale

Motion made by Dolan, Seconded by Negri, to approve the sale of the 2014 Ford Explorer through the MiBID auction process.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

17. Township Auditor RFP Response

Motion made by Hardesty, Seconded by Dolan, to award Plante & Moran for audit services as detailed in the RFP noting that it is a 3 year contract and the cost as outlined with a letter of engagement to follow.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

18. Administrative Fee Schedule

Motion made by Dolan, Seconded by Hughes, to adopt Ordinance 2025.G.002 complete with publication.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Voting Nay: Miller

19. Closed Session

Motion made by Negri, Seconded by Hardesty, to go into Closed Session to discuss contract negotiations that could have a significant financial impact on the Township.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Closed Session began at 8:04 pm.

Motion made by Negri, Seconded by Menzies, to return to open session.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Open Session at 8:32 pm.

Motion made by Dolan, Seconded by Daniels, to proceed as discussed in closed session.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

ADJOURNMENT

Motion made by Menzies, Seconded by Hughes, to adjourn.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Meeting Adjourned at 8:40 pm.

Respectfully submitted,



Courtney Paton
Recording Secretary



Mike Dolan
Township Clerk

DRAFT