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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

02/02/23

To: Hamburg Township Board
From: Tony Randazzo

Re: Step Increase - Ward

Ryan Ward has recently passed the State of Michigan Class B wastewater licensure exam. This is the license required by EGLE to be the operator of record for our wastewater plant. He has also passed his L1/L2 certification which is required for the Portage-Base Lakes WWTP. In light of this, I request that Mr. Ward receive a step increase.

Currently, Mr. Ward is at grade 8, step 2. I seek approval to move him to grade 8, step 7. This will result in a 13.1% increase in his hourly wage which is consistent with other raises given in the past for passing wastewater licensure exams. It is also an appropriate starting place when comparisons are made to other entities. Upon approval, the step increase would take effect in the current pay period that began on January 30th.