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TO: Hamburg Township Board

FROM: Tony Randazzo, Director of Technical & Utility Services

DATE: March, 12, 2026

AGENDA ITEM TOPIC: Fertilizer Contract

Number of Supporting Documents: **02**

Requested Action

- Motion to award a three-year fertilizer contract to Parks Services

Background

Last month we sent out a request for proposal for fertilization and weed control of the baseball/softball fields, fire stations, football fields, township/police/senior center grounds, and soccer fields. We specified a three-year bid as the length of the contract, which we have done for the last decade. This allows us to have some continuity with one vendor and avoid an annual bid process for these services.

We received a total of eight bids in response to our RFP, which is more than we've ever received in previous iterations of this exercise. We then contacted the two lowest bidders to make sure that they bid the project correctly and reached out to two references for each that were provided by the vendor. After considering all the information, we recommend awarding the contract to Parks Services, who was the lowest bidder at \$15,256.00.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes No

Are funds budgeted? Yes No

Fiscal year affected: 2025/2026

Is a budget amendment required? Yes No

General Ledger numbers affected: Multiple Departments