

July 2, 2024

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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, July 02, 2024 at 2:30 PM  
Hamburg Township Hall Board Room

### MINUTES

#### CALL TO ORDER

The meeting was called to order at 2:30 pm.

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

#### PRESENT

Pat Hohl  
Mike Dolan  
Bill Hahn  
Chuck Menzies  
Cindy Michniewicz  
Jason Negri  
Patricia Hughes

#### CALL TO THE PUBLIC

A call was made with no response.

#### CONSENT AGENDA

Motion by Menzies, Seconded by Michniewicz, to approve the consent agenda, with the addition of items 12 & 13.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

1. 6.18.24 Regular Meeting Minutes
2. Bills List 7.2.24

**APPROVAL OF THE AGENDA**

Motion by Dolan, Seconded by Negri, to approve the agenda, as presented.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

**UNFINISHED BUSINESS**

3. Administrative Fee Schedule 2<sup>nd</sup> Reading & Adoption – 24.25 FY Update  
Motion by Dolan, Seconded by Hughes, to approve proposed updates/changes to the Administrative Fee Schedule as part of the budgetary approval process for the 24/25 FY, effective immediately.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

**CURRENT BUSINESS**

4. Police Officer Hiring Process  
Motion by Hughes, Seconded by Hahn, to approve the establishment of a police officer hiring eligibility list.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
5. Purchase of Fire MCTs  
Motion by Hohl, Seconded by Menzies, to approve the purchase of four (4) Panasonic F2-40AC Toughbook Mobile Computer Terminals (MCTs), with extended warranty, from Mobile Communications America of Plymouth, MI for a total cost of \$24,287.00.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
6. Purchase of Fire UTV Skids  
Motion by Hohl, Seconded by Michniewicz, to approve the purchase of two QTAC skids from Mallory Safety & Supply, as outlined in the attached specifications, to outfit a 2007 Kawasaki Mule and a 2010 Polaris at a cost of \$17,944.05.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
7. Fire Station 11 Parking Lot  
Motion by Hohl, Seconded by Hughes, to approve the hiring of Bailey Construction of Gregory, MI to repave the parking lot of Fire Station 11 in accordance with the specifications of the request for proposal at a total cost of \$111,500.00.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
8. Parking Lot Replacement Project  
Motion by Dolan, Seconded by Michniewicz, to award D&H Asphalt the contract agreement for the parking lot replacement in both East and West Park, as budgeted.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

9. Independent Contractor Agreement  
Motion by Negri, Seconded by Michniewicz, to approve the Independent Contractor Agreement between Hamburg Township and Residents Working Against Huron River Flooding (RWAHRE).  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
  
10. Re-purpose of Cemetery Niche  
Motion by Dolan, Seconded by Menzies, to approve the buyback of Niche 31D in the amount of \$903.00 from Mr. Christopher Sauer.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
  
11. Road Millage Reduction  
Motion by Negri, Seconded by Hohl, to approve the Board of Trustees levying only 0.5 of the rolled back 1 mill road millage authorized by the voters.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes  
  
Motion by Hohl, Seconded by Nolan, to approve a press release regarding the millage levy.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
  
12. Holden Group Payment  
Motion by Hohl, Seconded by Dolan, to approve the payment of \$6989.00 to the Holden Group.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
  
13. MMRMA Insurance Payment  
Motion by Dolan, Seconded by Hahn, to approve the payment of \$114,997.00 to MMRMA Insurance for the general fund and \$25,000.00 to MMRMA Insurance for the retention fund.  
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

**CALL TO THE PUBLIC**

A call was made with no response.

**BOARD COMMENTS**

None.

**ADJOURNMENT**

Motion by Negri, Seconded by Menzies, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

The meeting was adjourned at 3:26 pm.

July 2, 2024

Respectfully submitted,



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Jennifer Daniels  
Recording Secretary



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Mike Dolan  
Township Clerk

DRAFT