



10405 Merrill Road ♦ P.O. Box 157  
Hamburg, MI 48139  
Phone: 810.231.1000 ♦ Fax: 810.231.4295  
www.hamburg.mi.us

## EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor  
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: July 10<sup>th</sup>, 2024

Sewer Committee Members Present: Hahn, Michniewicz

Sewer Committee Members Absent: Hohl

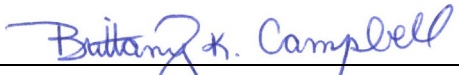
Text of Motion: MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE JUNE 12<sup>th</sup>, 2024 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hahn, Michniewicz Absent: Hohl Nays: None

MOTION CARRIED.

State of Michigan }  
County of Livingston }  
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

  
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BRITTANY K. CAMPBELL  
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: July 10<sup>th</sup>, 2024

**HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE**  
**WEDNESDAY, JUNE 12<sup>th</sup>, 2024 – 2:30 P.M.**  
**10405 MERRILL ROAD, HAMBURG, MI 48139**

**1. CALL TO ORDER**

The meeting was called to order by Hohl at 2:30 p.m.

**Roll Call of the Committee:**

**Present:** Hohl, Hahn, Michniewicz

**Absent:** None

**Also Present:** Brittany Campbell, Tony Randazzo and Ryan Ward

**2. CALL TO THE PUBLIC**

Hohl opened the call to the public and seeing no response, closed the call to the public.

**3. CORRESPONDENCE**

There was no correspondence to be addressed at this meeting.

**4. APPROVAL OF THE AGENDA**

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO APPROVE THE AGENDA WITH THE ADDITION OF ITEMS 7.E. AND 7.F. UNDER CURRENT BUSINESS.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

**Unfinished Business:**

- A. PFAS/PFOS Discussion
- B. Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

**Current Business:**

- A. DPW Monthly Report – May 2024 Statistics
- B. Murie Glen Development – Request for Pre-Paid Sewer Tap Fee Refund
- C. Grinder Pump Station Pricing Increase Recommendation
- D. Request for Reduction of Sewer Repair Charges – 10616 Bob White Beach Blvd.
- E. EGLE Grant – Hamburg Township PFAS Groundwater Testing
- F. Recommendation to Increase Quarterly O & M Charge

**5. APPROVAL OF THE MINUTES**

MOTION BY MICHNIEWICZ, SUPPORTED BY HAHN TO APPROVE THE MINUTES OF THE MAY 8<sup>th</sup>, 2024 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion passed.

**6. UNFINISHED BUSINESS**

**A. PFAS/PFOS Discussion.**

MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion passed.

**B. Manhole Inspection Program.**

MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion passed.

**C. 200 Series Grinder Pump Replacements.**

MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion passed.

**7. CURRENT BUSINESS**

A. DPW Monthly Report – May 2024 Statistics. Randazzo reported that the Wastewater Treatment Plant (WWTP) was in compliance for the month of May. Randazzo noted that Biotech has not yet completed the spring sludge haul. Unfortunately, the field that was supposed to be used for our sludge disposal has already been planted for the spring. Biotech is trying to locate an auxiliary field for us to use as soon as possible because there is only enough storage for two more weeks. The vendor told Ward that they might not be able to complete the sludge haul until July 3<sup>rd</sup> but Randazzo stated that we can't wait that long. Randazzo stated that the DPW staff has been looking into alternative ways to dispose of the sludge. Hohl stated the Township may be forced into looking into the purchase and installation of a press for sludge disposal used at the waste station located in Hartland. Hohl noted that this is a very expensive option.

Randazzo noted that the wet well air injection system installed to reduce odor and eliminate FOG has been working well at the Kress Road pump station. Randazzo stated that the system is doing a great job keeping grease down and a better job at keeping odor down. Randazzo explained that by installing a second unit upstream will help even more with keeping odor down at the pump stations. Hohl noted that the request to purchase the 2 air injection units in the amount of \$28,900.00 will be taken to the Board next week. Tony mentioned that the only drawback is that the Township might have to refresh the carbon canisters more often to maintain the odor control.

Ward noted that the manufacturer, E-One, no longer makes parts to repair the 2000 series grinder pump stations. Randazzo explained that the Township has over 3,000 grinder pumps in the ground and approximately half are the 2000 series grinder pumps so we will have them for a while. Ward was able to secure a number of 2000 series grinder pumps from Anthony Dawson of Highland Treatment and that there are more the Township can have. Hohl stated that the Township should get the rest of them so that we have the parts in inventory. Ward stated that he has waived a couple grinder pump repair bills for Dawson to offset any costs for the pumps.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

B. Murie Glen Development – Request for Pre-Paid Sewer Tap Fee Refund. Campbell explained that the Murie Glen development project is no longer moving forward and the builder, Big Sky Development, has request a refund in the amount of \$127,500.00 for the fifty-one (51) pre-paid sewer taps purchased for the project. Campbell noted that she explained to the builder that if the refund is made and the project should then move forward the developer would have to purchase the sewer taps at the new price of \$7,500.00 per REU.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO RECOMMEND TO THE BOARD TO REFUND THE PRE-PAID SEWER TAP FEES IN THE AMOUNT OF \$127,500.00 TO BIG SKY DEVELOPMENT AS REQUESTED BY THE BUILDER.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

C. Grinder Pump Station Pricing Increase Recommendation. Campbell stated that the Township recently purchased a truckload of grinder pumps at a cost of \$317,100.00 for 55 simplex units at \$5,600.00 each and one duplex unit at \$9,100.00 each. The Township currently has 34 unsold units in inventory at a cost of \$5,140.00 per unit. In an effort to help offset the price increase per unit, a four percent (4%) inventory/handling fee should be added to the cost of the current inventory in stock, as well as the new order of 55 Simplex grinder pump stations. which would increase the price to \$5,824.00 per unit. A good blended average pricing between the current inventory and our new 55 simplex pumps would be \$5,790.00 per unit.

Campbell noted that there is currently one (1) Duplex grinder pump station in the Township inventory. The new order includes an additional duplex station so that we will have a total of 2 units available. Current pricing from the Township is \$6,500.00 per unit. The new manufacturer's price is \$9,100.00 per unit. The 4% inventory/handling charge would raise the price to \$9,465.00.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ FORWARD TO THE BOARD WITH THE RECOMMENDATION TO INCREASE THE PRICE OF THE GRINDER PUMP STATIONS TO THE NEW BLENDED RATE OF \$5,790.00 PER SIMPLEX UNIT AND \$9,465.00 PER DUPLEX UNIT TO COVER THE PRICING INCREASE FROM THE MANUFACTURER EFFECTIVE AS OF JULY 1<sup>ST</sup>, 2024.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion carried.

D. Request for Reduction of Sewer Repair Charges – 10616 Bob White Beach Blvd. Ward stated that Contractor drilled a helical pier through the sanitary sewer service lateral. The DPW staff had marked the location of the line but the Contractor feels that it was at or slightly above the 36" threshold for marking the sewer location. Campbell noted that as part of the approval to get a Land Use Permit for the project the property owners had to sign a Hold Harmless Agreement stating that they would be responsible for any damages to the property or improvements thereon resulting from the Owner's construction activities. Ward also noted that the sewer line was located within an inch or two of where it was marked and the Contractor just installed the pier in the middle of the service lateral.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO DIRECT THE UTILITIES COORDINATOR TO DRAFT A LETTER TO BE SIGNED BY RANDAZZO DENYING THE REQUEST FOR A REDUCTION OF THE SEWER DAMAGE INVOICE AND TO NOTE THAT IF THE BILL IS NOT PAID BY SEPTEMBER 1, 2024 IT WILL BE ADDED TO THE HOMEOWNER'S WINTER TAX BILL WITH A 1-1/2% MONTHLY LATE FEE ADDED UNTIL THE BALANCE IS PAID IN FULL.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion carried.

E. EGLE Grant – Hamburg Township PFAS Groundwater Testing. Randazzo stated that Hamburg Township has been awarded and EGLE grant in the amount of \$115,131.00 to conduct PFAS groundwater testing. Randazzo noted that he originally applied for a \$50,000.00 but was offered additional funds that require the Township to install four new monitoring wells and sampling of 34 residential wells and one commercial well that are the closest to the WWTP. As part of the grant requirements, the Township has to ensure the steel purchased for the wells is made in America which will be a requirement for the contractor. The Township has two years to spend the grant money but Randazzo plans to complete the entire project in one year.

MOTION BY HOHL, SUPPORTED TO MICHNIEWICZ TO FORWARD TO THE BOARD WITH THE RECOMMENDATION TO DIRECT THE SUPERVISOR AND CLERK TO SIGN THE GRANT FOR INSTALLATION OF THE 4 MONITORING WELLS AND PFAS GROUNDWATER TESTING.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion carried.

F. Recommendation to Increase Quarterly O & M Charge. Randazzo reported that he and the Supervisor and Accounting Director met to complete the annual review of the sewer O & M fees and decided it would be prudent to implement a small sewer rate increase of 2.5% for the fiscal year primarily due to PFAS concerns. The increase will raise the rate from \$163.30 to \$167.00 (per REU) per quarter. Randazzo noted that all felt the round number would be easier for customers and for those collecting the payments.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO FORWARD TO THE BOARD WITH THE RECOMMENDATION TO APPROVE THE SEWER QUARTERLY O & M RATE INCREASE FROM \$163.30 TO \$167.00 PER REU EFFECTIVE ON JULY 1<sup>st</sup>, 2024.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion carried.

**8. CALL TO THE PUBLIC**

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

**9. INFORMATIONAL/EDUCATIONAL MATERIAL**

There was no information and/or educational material available for this meeting.

**10. ADJOURNMENT**

MOTION BY HOHL, SUPPORTED BY HAHN TO ADJOURN THE MEETING.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

The meeting was adjourned at 3:05 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,

  
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Brittany K. Campbell  
Hamburg Township Utilities Coordinator