

MEMORANDUM

To: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

From: Brittany K. Campbell, Utilities Coordinator

Date: March 6th, 2025

Re: **Bid Results for Norene/Peary Drive - Road Maintenance S.A.D.**

The current road maintenance service contract for this special assessment district will expire on April 17th, 2025. In anticipation of this date, twelve (12) requests for bid were mailed out to qualified road maintenance contractors. I have received one (1) response from Contractors wishing to bid on providing road maintenance services for the Norene/Peary Drive road maintenance special assessment district. The results are as follows:

Annual Pricing for Services to be Provided	Bob Myers Excavating, Inc.
Gradings – Up to three (3) per year as necessary.	\$ 1,320.00
Gravel – Up to 60 cubic yards of road quality (22A) gravel to be applied annually as needed.	2,040.00
Snow Removal – up to eight (8) times per year @ 4" or more of accumulation.	1,400.00
Roadway Sanding – Up to eight (8) times per year when icy conditions make necessary.	1,600.00
Total Annual Cost:	\$ 6,360.00

Myers Excavating currently provides road maintenance services for this special assessment district and the residents are generally pleased with the services provided. Bob Myers has personally met with the property owners on several occasions and is very familiar in how the property owners want the road graded and the snow plowed for this district.

Therefore, I recommend that the Board award a two-year service contract to Bob Myers Excavating, Inc. beginning on April 18, 2025 and ending on April 17, 2027 to for the Norene/Peary Drive road maintenance district.

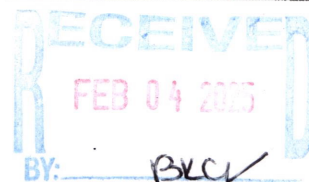
FAX (810) 231-4295
TELEPHONE: (810) 231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, MI 48139

BID SPECIFICATION FORM

PRIVATE ROAD MAINTENANCE DISTRICT HAMBURG TOWNSHIP, MICHIGAN



COMPANY NAME: Bob Myers Excavating, Inc.

CONTACT PERSON: Mike Myers

ADDRESS: 8111 Hammel Road

Brighton, MI 48116

PHONE: 810-231-2044

Signature of Bidder's Authorized Agent: *Bob Myers*

Project Location Norene Ct./Peary Drive
South off of Strawberry Lake Road

- 1.) **Gradings** – Up to three (3) per year as necessary.

Per Grading Charge \$ 440.00

Total \$ 1,320.00

- 2.) **Gravel** – Annual installation of up to sixty (60) cubic yards of 22A gravel (road quality) to be applied as necessary. Contractor responsible to supply gravel without assistance of Township.

Material Charge (Per Yard) \$ 17.00

Labor Charge \$ 17.00

Total \$ 2,040.00

- 3.) **Snow Removal** – Removal, as necessary, of four-inches (4") or more of accumulation (up to 8 removals assumed per year).

Charge per Plowing \$ 175.00

Total \$ 1,400.00

- 4.) **Sanding** – Sanding of roadway when icy conditions require (up to 8 sand applications assumed per year).

Charge per Sanding \$ 200.00

Total \$ 1,600.00

The Township recommends that any Contractor interested in submitting a bid to provide road maintenance should make an on-site inspection of the road(s) prior to submitting a bid for services. A map of the location is enclosed with this bid request.

CONTRACT INFORMATION:

The Contract will run for a period of two (2) years beginning on April 18th, 2025 and continuing through April 17th, 2027. Incremental increases in the cost of gravel may be negotiated between the Contractor and Hamburg Township on an annual review basis. Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

AWARDING OF CONTRACTS: On February 15, 2011 the Township Board of Trustees adopted the new Administrative Policies and Procedures for Expenditures Control regarding all Township Purchasing, Contracts and Sales. As a result, the Township will now consider the following in the awarding of road maintenance contracts:

- (1) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
- (a) The Township shall require the bidder to provide proof that they are responsible in paying their property taxes; both real and personal; whether it be in this township or other municipalities.

NOTE: Bid amounts must reflect costs as outlined above. Bid proposals shall also include all attachments or submittals confirming that Contractor is current in the payment of any personal and/or property taxes owed by the Contractor. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.