

## **HAMBURG TOWNSHIP BURIAL PLOT CHANGE FORM**

The purpose of this form is to confirm that the applicant has the authority to make changes to an already-purchased burial site in a Hamburg Township Cemetery.

**Hamburg Burial Plot information:** \_\_\_\_\_

**Purchase date:** \_\_\_\_\_ **Owner of Record:** \_\_\_\_\_

All change requests **MUST** be in writing and signed by the requestor. In addition, other information may be required:

### **Who is requesting the change?**

Owner of Record – only written request is required.

OR

If the person requesting the change is NOT the Owner of Record, the Township must reasonably ensure the requestor has the authority to make the change and procure additional information:

Court-recognized Personal Representative of the decedent's estate – make copy of Letters of Authority

If no estate / Personal Representative, only the decedent's heir(s) may make the change, according to the following priority:

1. Surviving Spouse
2. If there is no surviving spouse, all surviving children acting corporately

### **Affidavit**

(required if the applicant is NOT the Owner of Record or the Court-appointed Personal Representative of the decedent)

I hereby swear and affirm, under penalty of perjury, that I either have sole authority/priority to make changes to the decedent's burial site or that I am acting at the unanimous direction of all the decedent's heirs to make these changes.

State of Michigan  
County of Livingston

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On this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me, a Notary in and for said County, personally appeared the above-named \_\_\_\_\_, to me known to be the same person and who executed this Burial Change Form and acknowledged the execution as a free act and deed.

\_\_\_\_\_  
\_\_\_\_\_, Notary Public, State of Michigan, County of Livingston  
Acting in the County of Livingston  
My commission expires \_\_\_\_\_

**Anything different from these situations must be reviewed by the Cemetery Committee before proceeding**