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**Supervisor** Jason Negri **Clerk** Mike Dolan **Treasurer** Jennifer Daniels **Trustees** Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

## **BOARD OF TRUSTEES REGULAR MEETING**

**Tuesday, September 16, 2025 at 7:00 PM**  
**Hamburg Township Hall Board Room**

### **MINUTES**

#### **CALL TO ORDER**

Negri called the meeting to order at 7:00 pm

#### **PLEDGE TO THE FLAG**

After the pledge a moment of silence was taken in remembrance of Charlie Kirk.

#### **ROLL CALL OF THE BOARD**

##### **PRESENT**

Jason Negri  
Mike Dolan  
Jennifer Daniels  
Joanna Hardesty  
Patricia Hughes  
Chuck Menzies  
Nick Miller

#### **CALL TO THE PUBLIC**

Joel Osterman, 9421 Maple Run Ct, spoke to his views on the Noise Ordinance and the Fireworks Ordinance.

#### **CONSENT AGENDA**

Motion made by Dolan, Seconded by Menzies, to approve the Consent Agenda as amended with the updated Work-Study Minutes and the addition of 5 invoices.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

1. 9-2-2025 Work-Study Meeting Minutes
2. 9-2-2025 Township Board Regular Meeting Minutes
3. DPW Monthly Report - August 2025

4. Approved MUC Minutes - August 12 2025
5. Public Safety Monthly Report August, 2025
6. Bills List(s) 09.11.2025
7. Parks & Recreation - September Meeting Date Changed to 9/30/25 at 3:30 p.m.
8. Parks & Rec - Committee Bylaws effective 8/5/25 - Final Copy
9. Parks & Rec - MDNR Wind Turbine Bench Project - Pettysville Trailhead - Artist Interview

#### APPROVAL OF THE AGENDA

Motion made by Dolan, Seconded by Menzies, to adopt the amended agenda tabling #16 Fireworks Ordinance & #20 Breach of Peace Ordinance, the moving of #14 Website Hosting to the top of the business, the addition of Communication Resolution and the addition of Closed Session - Police Contract Negotiations.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

#### UNFINISHED BUSINESS

10. Administrative Policies and Procedures Manual updates

Motion made by Hardesty, Seconded by Daniels, to table both the Administrative Policies and Procedures Manual and Employee Handbook Updates to the next afternoon work-study session October 7, 2025 at 2:30 pm.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

11. Employee Handbook updates

Tabled.

12. Grant - MDNR Trust Fund - TF25-0213 - Lakelands Trail Zukey Lake Footbridge & Amenities Project - Preliminary Score & Additional Funding Request

Motion made by Hardesty, Seconded by Dolan, to move the resolution for TF25-0213 Zukey Lake Footbridge match at 50%.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

13. Grant - MDNR Recreation Passport - RP25-0097 - Village Trailhead Accessible Respite and Parking Lot Project - Preliminary Score

Motion made by Hardesty, Seconded by Menzies, to direct the Grant Coordinator to proceed with providing information to the MDNR to support a possible increase of up to 30 points by 10/1/25 for the Village Trailhead Accessible Respite and Parking Lot Project.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

14. Website Hosting

Motion made by Menzies, Seconded by Hardesty, to approve the 3-year agreement with Revize Software Systems for a total amount of \$8,640 (\$2,880 annually) for website hosting, CMS software and support.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

## CURRENT BUSINESS

### 15. Sale of Police Property

Motion made by Hardesty, Seconded by Negri, to approve the sale of Sgt. Paul's duty weapon to her for \$417.00 plus applicable sales tax and fees.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

### 16. Fireworks Ordinance - First Reading

Tabled.

### 17. 4029

Motion made by Hardesty, Seconded by Dolan, to move the resolution that the Township Board hereby authorizes the levy of mills on the 2025 taxes as broken down in the written document to include a reduction in the road millage to .5 mills and the total of 6.7767 mills, (Operating 0.7835 mills, Police 2.3717 mills, Fire 2.2342 mills, Library 0.8873 mills, Roads 0.5 mills).

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

### 18. 2025 Hamburg Township Tax Levies – Resolution

Motion made by Daniels, Seconded by Menzies, to approve the Resolution of the 2025 Hamburg Township Tax Levies to be sent to the County with the 0.5 Road Millage.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

### 19. Administrative Services Agreement

Motion made by Hardesty, Seconded by Hughes, to direct Supervisor Negri to sign the Administrative Services Agreement with Acrisure/Burnham & Flowers.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

### 20. Amending Breach of Peace Ordinance

Tabled.

### 21. Emergency Services – County Communication Systems Repair/Maintenance

Motion made by Dolan, Seconded by Hardesty, to approve the resolution for Emergency Services – County Communication Systems Repair/Maintenance.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

#### **CALL TO THE PUBLIC**

A call was made with no response.

#### **BOARD COMMENTS**

Motion made by Hughes, Seconded by Menzies, to go into closed session to discuss Police Contract Negotiations that could have a significant financial impact on the Township.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Closed Session 8:05 pm

Open Session 8:32 pm

Motion made by Miller, Seconded by Hughes, to direct the contract negotiation team to proceed as discussed in closed session.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

#### **ADJOURNMENT**

Motion made by Menzies, Seconded by Daniels, to adjourn.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Meeting Adjourned at 8:34 pm

Respectfully submitted,



Courtney Paton  
Recording Secretary



Mike Dolan  
Township Clerk