

Hamburg Township Offices 10405 Merrill Rd., P.O. Box 157 Hamburg, MI 48139 (810)231-1000 www.hamburg.mi.us

Memorandum

Date: February 23, 2023

To: Parks & Recreation Committee

From: Deby Henneman, Parks Coordinator

Re: A2Zukey Relay – Park Use Application

5K Race on Lakelands Trail

We are in receipt of a Park Use Application from Ann Arbor Running Company who is requesting access to the Lakelands Trail to hold a Recreational Relay on June 10, 2023 from 7:30AM to 11:00 AM. There is a fee for the event of \$33 per participant, and the event will not require any use of Manly Bennett Park.

Should the Committee recommend approval of the application as submitted, it should be contingent on a review by Public Safety with a request to set an event hazard level, as well as a contingency that a Certificate of Insurance be provided naming Hamburg Township as Additional Insured, that the board establish or waive a park use fee, and that all requested information be provided to the Clerk's Department to their satisfaction.



Hamburg Township Manly Bennett Park Park Use Application

P.O. Box 157 10405 Merrill Road Hamburg, Michigan 48139-0157 (810) 231-1000 Office X-218 (810) 231-4295 Fax

And Release of Liability & Indemnification Agreement

(Application must be submitted 60 days before requested use)

Applicant Information:		
	Arbor Running Company	
Event Sponsor (or name if family or individual use):		
A2ZUKEY RELAY		
Name of Event:		
Running		
Type of Event:	Park Use Ca	ategory #:_ Select One
Brent McDermott		
Applicant Name:		
Sat. June 10		7:30am - 11:00am
Date(s) of Event:	Time(s) of Even	t:
830 Bruce St		
Applicant Address:	Suite or A	pt #:
Ann Arbor		
Applicant City:	State:	48103 Zip:
Brent McDe		
Contact Person (present during use):		
Event Orga		
Contact's Affiliation with Applicant:		
248-928-4379		9bouma.com
Contact's Phone:		
Contact 31 none.		
Event Co-applicant, if any:		
All Co-applicants must also sign all applications and waivers.		
Co-applicant relationship to Applicant:		
Co-applicant's phone:		
Insurance Information:		
Hanover		
Insurance Carrier:		
Certificate of Insurance must be provided by all applicants as outlined in Appendix B		103/2024 - WILL require
OHHA318042	00/	(03/2024
Policy #:	Expiration Date:	00,000
\$4,000,000	Occurrence	Aggregate
Limit of General Liability:\$3,000,000		Aggregate
Umbrella Coverage Limit (if any):	• • •	Aggregate

Event Description: (any information that doesn't pertain to your event please indicate not applicable) a recreational relay for runners in Washtenaw County. Teams of runners Please describe the event you propose to host: will take turns running relay segments from Old St. Patrick's Church on Northfield Church Rd. to the finish line at Zukey Lake Tavern. 150 Total Number of participants/spectators/guests anticipated during event: 25 Average of participants/spectators/guests anticipated at any given time: Lakelands Trail - see map. Site of Proposed Event; include all areas of the parklands that will be used: Include site plan drawing reflecting all areas of the Township Park and recreational facilities the event will effect Will there be camping and trailer facilities? If so, are overnight stays anticipated: No Number of Volunteers: Are Volunteers trained?: Please attach copy of Volunteer Handbook if applicable Will tents be used?: If so, please indicate locations: Under no circumstances are tent stakes to be driven into asphalt surfaces. Tent locations must be pre-approved. \$33 per runner Will admission be charged? If so, how much: No Parking fee charged? If so, how much: Valet service available? No food / drink Will Food/Beverages be served? If so, types of food and name of persons serving: For anything other than pre-packaged foods, Concession Application, Health Department License and Products Liability coverage is required. Will there be Fireworks or any other pyrotechnic display? If so, describe: Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy. Will there be any animals present? If so, describe: Pets are not allowed in Parkland during events. Service Dogs are allowed with proper certification. Will there be Amusement rides or games? If so, describe: Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

No	
Will there be a need for vehicles to be used on Township grounds? If so, describe:	
Personal vehicles require proof of Auto Liability based on the description of use and areas needing to be accessed during event.	
Will there be a need for Emergency Responders over and above what is included in the Public Safety Fee No	? If so
describe:	
Hamburg Township reserves the right to require private security and/or emergency responders be present during any event.	
N/A	
Specific services required from the Township, if any:	
Other information regarding your event that you feel may be helpful: This will be our third year hosting A2ZUKEY Relay. We have hosted without incident in all previous years.	
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First was for adjustice	
First year for application	
Organized Sports and/or Sporting Events:	
Organized Sports and/or Sporting Events.	
Please indicate type of sports event: Regular Season (Games/Practices) Sports Tournament	Other
If Tournament or other event, complete Event Description on Page 2 and provide additional details, if any Relay Race competition.	/:

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional info9rmation or to answer questions. If the Park Use Application is received less than 60 days prior to the requested event date, the Parks & recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board.

The undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations.

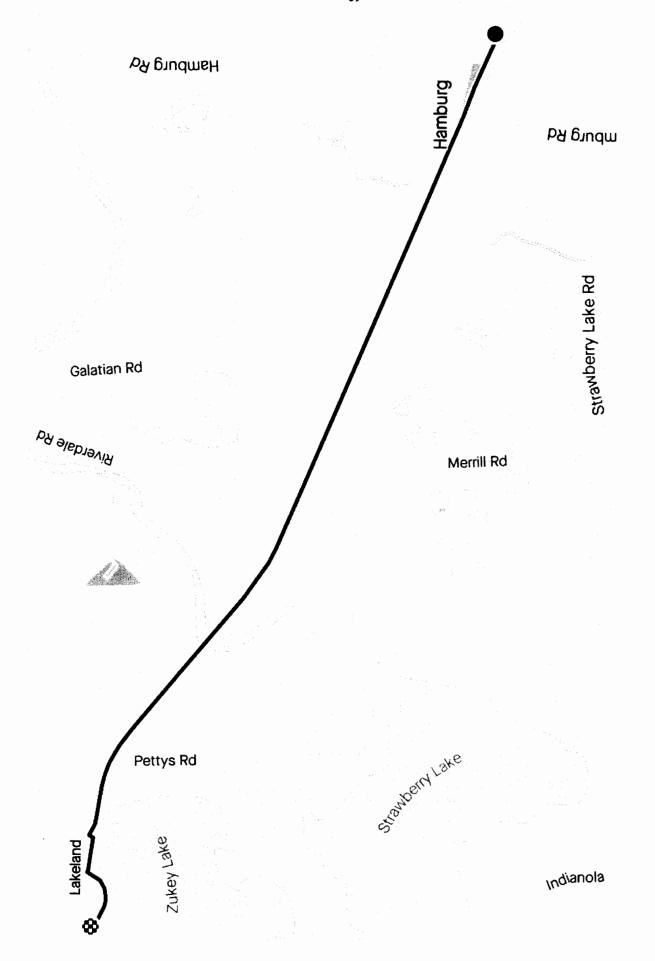
In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees.

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition.

Personal Property Damage Claims: The applicant hereby releases Hamburg Township, Its elected and appointed officials, employees and volunteers, and others working behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant.

		Ini	tials:
Public Health & Safety: The applicant h Checks and that they are in compliance3 the Park Facility Use Policy and outlined to comply with these requirements may re	with the Michigan Sports Concession in Appendix A. The applicant unders	Law, Acts 342 & 343, Public Acts ands that falsification of the abovicion of the use of the Hamburg Tox	s of 2012, as referenced in e statement and/or failure
Applicant's Signature:	Dermott	02/22/2023 Date:	
Co- applicant's Signature		Date:	
Parks Coordinator:		Date:	3-03
	For office use o	nly	
Comments:			
Meeting Approval Dates:	Parks & Recreation	Public Safety	Township Board
Application has been (Circle one)	O Approved	O Denied	
Hamburg Township Representativ	ve:		



KUSKYRE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/15/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

this certificate does not confer rights to the certificate holder in lieu PRODUCER Hylant - Southeast Michigan 24 Frank Lloyd Wright Dr, Ste J4100					CONTACT NAME: PHONE (AJC, No, Ext): (734) 741-0044 FAX (AJC, No): (734) 741-1850					741-1850			
Anr	Art	or, MI 48105	,					E-MAIL ADDRES	s: AnnArbo	or-office@h	ylant.com		
									INS	SURER(S) AFFOR	RDING COVERAGE		NAIC#
						INSURE	RA:Hanove	er Insurance	e Company		22292		
INSURED						INSURER B : Allmerica Financial Alliance Ins Co					10212		
Ann Arbor Running Company LLC 901 W Eisenhower Pkwy Ann Arbor, MI 48103						.c		INSURER C:					
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											PERSONAL & ADV INJURY	\$	2,000,00
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		City of Ha P.O. Box	mb 157	•				SHOU	JLD ANY OF	N DATE TH	ESCRIBED POLICIES BE EREOF, NOTICE WILL Y PROVISIONS.		
Hamburg, MI 48139						AUTHORIZED REPRESENTATIVE							
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