

TO: Hamburg Township Board of Trustees

FROM: Deby Henneman, Township Coordinator

DATE: March 2, 2023

AGENDA ITEM TOPIC: Parks & Rec – PHBSA - 2023 Opening Day Event

Number of Supporting Documents: 3

Requested Action

Approval of the Park Use request for the PHBSA Opening Day Event to be held on May 13, 2023 as outlined in their application dated February 6, 2023, and as recommended by the Parks & Recreation Committee, with a waiver of park fees due to the nature of the event. Contingent upon on all required paperwork, including a Certificate of Insurance naming Hamburg Township as Additional Insured, being submitted to the satisfaction of the Clerk's office, as well as payment and completion of the Tent Permit Application listing all outside vendors who will be present at the event in order to arrange inspections.

Background

Motion by Parks & Recreation Committee was made at their meeting on February 28, 2023 as follows:

Motion by Dolan, supported by Michniewicz, to recommend approval of the Park Use Application for PHBSA for their Opening Day Event 2023 to be held on May 13, 2023, in Manly Bennett East Park, as outlined on their application dated 2/6/23, as long as all concerns from previous events are addressed and the Clerk and Public Safety Committee are satisfied. Furthermore, the Public Safety Committee will make their recommendation to the Township Board and set a hazard level, and staff will work with the Public Safety Director, to ensure that all conditions and terms are adhered to, and that all requested documentation is provided to the Clerk's satisfaction.

VOICE VOTE: Ayes: 5

MOTION CARRIED

- This use didn't require a review by the Public Safety Committee, but was discussed at meeting
- This use will cause a BLACKOUT DATE on May 13, 2023, on the same weekend as Jaguar event
- Park Fees for this user are suggested at 0, however, a Tent Permit will be required at a \$50 fee

Attachments

- Park Use Application
- Cover Memo
- Recap letter re: Opening Day Event 2022

