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## EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor  
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting  
of the Hamburg Township Sewer Committee:

Date of Meeting: April 8<sup>th</sup>, 2025

Sewer Committee Members Present: Hohl, Negri

Sewer Committee Members Absent: Menzies

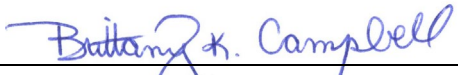
Text of Motion: MOTION BY HOHL, SUPPORTED BY NEGRI TO APPROVE THE  
MINUTES OF THE MARCH 11<sup>th</sup>, 2025 MUNICIPAL UTILITIES  
COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Negri Absent: Menzies Nays: None

MOTION CARRIED.

State of Michigan }  
County of Livingston }  
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording  
secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and  
correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg  
Township Municipal Utilities Committee.

  
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BRITTANY K. CAMPBELL  
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: April 8<sup>th</sup>, 2025

**HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE**  
**TUESDAY, MARCH 11<sup>th</sup>, 2025 – 2:30 P.M.**  
**10405 MERRILL ROAD, HAMBURG, MI 48139**

**1. CALL TO ORDER**

The meeting was called to order by Hohl at 2:30 p.m.

**Roll Call of the Committee:**

**Present:** Hohl, Negri

**Absent:** Menzies

**Also Present:** Mike Lam, Brittany Campbell, Tony Randazzo and Ryan Ward

**2. CALL TO THE PUBLIC**

Hohl opened the call to the public and seeing no response, closed the call to the public.

**3. CORRESPONDENCE**

There was no correspondence to be addressed at this meeting.

**4. APPROVAL OF THE AGENDA**

MOTION BY NEGRI, SECONDED BY HOHL TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

**Unfinished Business:**

A. PFAS/PFOS Discussion

B. Manhole Inspection Program

C. 200 Series Grinder Pump Replacements

**Current Business:**

A. DPW Monthly Report – February 2025 Statistics

B. Street Direct Sewer Connection Agreement – Lot 4 Roland Dr.

C. Dragon Court Restaurant REU Sewer Usage Review – 7570 E. M-36

D. McKenna Sewer Connection Cost Review – 9950 Lime Bay Dr.

**5. APPROVAL OF THE MINUTES**

MOTION BY HOHL, SECONDED BY NEGRI TO APPROVE THE MINUTES OF THE FEBRUARY 18<sup>th</sup>, 2025 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

**6. UNFINISHED BUSINESS**

**A. PFAS/PFOS Discussion.**

MOTION BY HOHL, SECONDED BY NEGRI TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

**B. Manhole Inspection Program.**

MOTION BY HOHL, SECONDED BY NEGRI TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

**C. 200 Series Grinder Pump Replacements.**

MOTION BY HOHL, SECONDED BY NEGRI TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

**7. CURRENT BUSINESS**

A. DPW Monthly Report – February 2025 Statistics. Randazzo reported that the wastewater treatment plant was in compliance for the month of February. The DPW staff turned the blower fan back on at the Kress Road pump station to re-activate the odor control bed. Randazzo noted that staff will continue to monitor the situation but have seen some positive signs of biological activity pointing out that they saw steam rising from the wood chip bed. Lastly, Randazzo noted that C & E Construction has continued to make good progress with the grinder pump replacement program and that there are only about 38 more to be replaced.

Ward reported that the number of grinder calls in February was higher than previous months due mostly to experiencing approximately 20 freeze ups of the gooseneck piping. DPW staff use a blow torch to thaw out the pipe and restore sewer service to the property owner. Hohl noted that we had several cold snaps with no snow cover allowing the lines to freeze more easily.

MOTION BY NEGRI, SECONDED BY HOHL TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

B. Street Direct Sewer Connection Agreement – Lot 4 Roland Dr.

MOTION BY HOHL, SECONDED BY NEGRI TO APPROVE THE STREET AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

C. Dragon Court Restaurant REU Sewer Usage Review – 7570 E. M-36. Mr. Lam questioned why the Township used 2-years' worth of meter reading data when they bill for sewer usage every quarter. Hohl explained that the Ordinance allowing the Township to complete the review for the sewer usage figures requires that the Township looks at 2 full years of data to get an accurate picture of the water usage. Campbell noted that she even broke down the usage on a monthly basis to compare the numbers. Hohl also discussed how the sewer usage table from the Ordinance is used to determine the number of REUs based on the buildings use and how the restaurant was originally calculated at 3.20 REUs.

After the REU review request was made by the property owner, the Township completed the review and determined that the water usage resulted in another 2.70 REUs for a total of 5.90 REUs based on the annual water usage of 320,000+ gallons per year. The property owner will be responsible for the purchase of an additional 2.70 REUs in the capital sewer connection fees at a rate of \$7,500.00 per REU for a total due of \$20,250.00. Hohl also noted that the quarterly O & M charges will increase based on the additional REUs.

MOTION BY HOHL, SECONDED BY NEGRI TO REQUEST THAT THE ACCOUNTING DEPARTMENT ADJUST THE QUARTERLY O & M BILLING TO 5.90 REUs TO COINCIDE WITH THE NEXT BILLING CYCLE.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

Mr. Lam then asked about the additional capital charges in the amount of \$20,250.00 and when they were due. Hohl explained that the charges could be paid all at once or the Township could offer a re-payment agreement. Lam asked what percentage the payment agreement would have. Hohl explained that the Township interest charge would be 8% over a 5-year repayment agreement.

Hohl stated that he knows this is a large amount due that was unexpected and stated that the Township would allow Mr. Lam some time to decide how he would like to proceed with paying for the additional REUs.

MOTION BY HOHL, SECONDED BY NEGRI TO ALLOW THE PROPERTY OWNER TIME TO DECIDE HOW TO PAY FOR THE ADDITIONAL REUs AND STATED THE OWNER WAS TO CONTACT THE UTILITIES COORDINATOR BY JUNE 1<sup>st</sup>, 2025 TO LET THE TOWNSHIP KNOW IF HE PLANS TO PAY THE \$20,250.00 IN FULL OR IF HE WISHES TO FINANCE THE ADDITIONAL SEWER REU CHARGES THROUGH A 5-YEAR REPAYMENT AGREEMENT AT 8% INTEREST THROUGH THE TOWNSHIP.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

D. McKenna Sewer Connection Cost Review – 9950 Lime Bay Dr. Campbell reported that the estimated construction charges under the bid proposal were \$8,635.05. The actual construction charges were \$8,857.29 a difference of \$222.24. The additional charges are a result of the 4" pipe being 8 feet longer than the estimated pipe length resulting in a balance due of \$222.24 (8 ft. x \$27.78/ft. = \$222.24). As a result, the total shortage of \$222.24 should be billed to the property owner.

MOTION BY HOHL, SECONDED BY NEGRI TO REQUEST THE ACCOUNTING DEPARTMENT TO INVOICE THE PROPERTY OWNER IN THE AMOUNT OF \$222.24 FOR ADDITIONAL SEWER CONSTRUCTION CHARGES AS OUTLINED IN THE SEWER CONNECTION AGREEMENT.

Ayes: Hohl, Negri

Absent: Menzies

Nays: None

Motion passed.

**8. CALL TO THE PUBLIC**

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

**9. INFORMATIONAL/EDUCATIONAL MATERIAL**

There was no information and/or educational material available for this meeting.

**10. ADJOURNMENT**

MOTION BY NEGRI, SECONDED BY HOHL TO ADJOURN THE MEETING.

Ayes: Hohl, Negri

Absent: Menzies

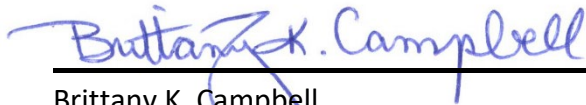
Nays: None

Motion passed.

The meeting was adjourned at 2:52 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



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Brittany K. Campbell

Hamburg Twp. Utilities/Special Projects Coordinator