



Hamburg Township Parks & Recreation

Hamburg Township Offices
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To: Township Board of Trustees & Parks Committee

From: Deby Henneman, Township Coordinator, Parks, ADA, Grants, Ordinances

Re: Township Coordinator's Report – October 2024

Parks:

Bennett Park & Water Trail Access Improvements grant TF22-0107: Spicer has been advised of the \$3,000 donation from Jogging with Jakey for an ADA feature. A project update has been requested.

The Village Trailhead Story Walk Ribbon Cutting will be held on Monday, October 28, 2024 from 10:30 AM to 11:30 AM. Final touches will be completed this week on the mural blocks, parking lot, and the amenities. Gardens have been delayed until next spring, which will be completed with the help of one of our Powers Flowers, who has graciously donated time and products. Our first story has been selected by the Hamburg Library, and Great Start Livingston will be out to show us how to install it on October 24th. Future plans for this site include a small picnic pavilion which I hope to write a grant for in 2025. Facebook

We have been offered the opportunity through the MDNR to receive a bench or planter created from a recycled Wind Turbine which will be installed at the Pettysville Trailhead. Similar installations can be seen here: <https://noblewins.com/pages/public-art>. Once a design has been selected, we will receive more information about when it will be installed and how the artist(s) will be selected.

Park Projects/Tasks:

- West Park
 - Remove Shed & Old Playground
 - Disconnect Sprinkler system for field H8
 - Repair flooding in field H3
 - Engineered Wood Fiber for abandoned playground to install “game” area
 - Eradicate Moles in H1
 - Wayfinding signage for driveway
 - Look into new gate for driveway for large events
 - Update Kiosk
 - Revamp Concession to house vending?
- East Park
 - Engineered Wood Fiber for playground
 - Secure Little Library post
 - Gravel paths to dugouts

- Paint/Repair wood on dugouts
- Repair/update batting cage
- Replace/repair netting over fencing
- Look into gate for driveway for large events
- Increase fence height for Flyer's field
- Install Rules & Regs/Kiosk with contact at Flyer's field
- Install Info Kiosk at Concession Building
- Revamp Concession to house vending?
- Trailheads
 - Build/Install wooden screening for portable toilets
 - Crack filling (MDNR Grant)
 - Gravel pathways to Pettysville Kiosk & respite features

ADA

No updates

Grants:

- The 2022 Trust Fund Grant #TF22-0107 must be completed by August 31, 2025.
- The 2023 Ralph C. Wilson, Jr. – Trail Maintenance Grant #IG-202324346 is pending.
- MDNR Grant for Trailhead Maintenance is pending – Spring 2025
- A Passport Grant is being planned for future respite improvements at the Village Trailhead.
- A HERO Grant is being pursued for outdoor recreation items at the Village Trailhead.

Ordinances

Ordinances/updates can be found at:

[https://library.municode.com/mi/hamburg_township_\(livingston_co.\)/codes/code_of_ordinances](https://library.municode.com/mi/hamburg_township_(livingston_co.)/codes/code_of_ordinances)

Other projects:

- **Update Policies/Procedures, Park Use forms, and increase Public Safety Fees - Priority**
- Organize and Scan all archive files into Docuware System based on Record retention
- Social Media Policy updates have been presented and are awaiting approval
- Property title clarification and re-zoning of parkland property is pending (with Zoning)
- Pickleball Signage to be Ordered – Rules and Regulations
- Flyer's Field Signage to be Ordered – Rules and Regulations
- Flyer's Field Safety Signage will need new Kiosk
- Flyer's Field Safety Fencing is needed
- East Park could use an entrance Kiosk as the one on the concession building was removed
- Donation capability/QR codes is pending with Treasury/Accounting
- Scheduling Software shortlist is needed, and further demos will be scheduled
- Goal/Net Inventory project (may work with Legacy on an Inventory list)
- I will be working on brochure updates and a "Welcome" page for new residents
 - https://www.hamburg.mi.us/resident/welcome_new_residents/index.php