



# Hamburg Township Public Safety Department

PO BOX 157 • HAMBURG, MICHIGAN 48139  
PHONE: (810) 231-9391 • FAX: (810) 231-9401

EMAIL: [HATP@hamburg.mi.us](mailto:HATP@hamburg.mi.us)

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



---

**TO:** Hamburg Township Board  
**FROM:** Chief Richard Duffany  
**DATE:** May 26, 2025  
**RE:** Agenda Item Topic: **Payment of OSSI Fees (Police)**  
General Ledger #: 207-000.000-933.000  
Number of Supporting Documents: 1  
NEW/OLD BUSINESS: **XXX** New Business

---

## **Requested Action**

- Motion to approve the payment of \$23,421.09 to the Livingston County Information Technology Department for the 2025 annual OSSI software maintenance fee, annual capital equipment fee and connection fees for January – June, 2025.

## **Background**

Hamburg Township Police utilizes the countywide dispatching services provided by Livingston County Central Dispatch. As a member of this consortium, we use the county-designated computer software (OSSI software) for our Computer Aided Dispatch (CAD) system and our Records Management System (RMS). For the 2025 calendar year, the OSSI software maintenance fee for our agency is \$21,121.09, the annual capital equipment fee is \$500.00 and the 6-month connection fee (for January – June of 2025) is \$1,800.00 for a total of \$23,421.09.

## **Budget Impact**

Since this invoice covers the calendar year of 2025, the maintenance fee and annual capital equipment fee will be split by the FY 24/25 and FY 25/26 budgets. These OSSI fees have been included in the adopted FY 24/25 police budget and are included in the proposed FY 25/26 police budget.

Respectfully,

Chief Richard Duffany  
Director of Public Safety



LIVINGSTON COUNTY INFORMATION TECHNOLOGY  
304 E GRAND RIVER, HOWELL MI 48843

HAMBURG TWP POLICE DEPARTMENT  
PO BOX 157  
HAMBURG, MI 48139

## INVOICE

REMIT PORTION

Invoice Date **04/29/2025**  
Invoice Number **14031**  
Customer Number **451**  
Amount Paid **\$0.00**

**Due Date 05/29/2025**  
**Invoice Total Due \$23,421.09**

1ST QUARTER OSSI FEES (JAN-APRIL) 3X  
\$300=\$900  
2ND QUARTER OSSI FEES (APR-JUNE) 3X  
\$300=\$900  
CAPITAL EQUIPMENT YEARLY FEE =\$500  
CENTRAL SQUARE YEARLY FEE =  
\$21,121.09

✂ DETACH AND RETURN THE PORTION ABOVE WITH YOUR PAYMENT ✂

Remit Payment to: LIVINGSTON COUNTY INFORMATION TECHNOLOGY, 304 E GRAND RIVER, HOWELL, MI 48843

**INVOICE**  
Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
HAMBURG TWP POLICE DEPARTMENT	04/29/2025	14031	\$0.00	05/29/2025	\$23,421.09

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
OSSI CONNECTION FEES	3.00	\$300.00	EACH	\$900.00	\$0.00	\$0.00	\$900.00
OSSI CONNECTION FEES	3.00	\$300.00	EACH	\$900.00	\$0.00	\$0.00	\$900.00
IT EQUIPMENT	1.00	\$500.00	EACH	\$500.00	\$0.00	\$0.00	\$500.00
OSSI SOFTWARE MAINTENANCE FEE	1.00	\$21,121.09	EACH	\$21,121.09	\$0.00	\$0.00	\$21,121.09

G/L ACCOUNT SUMMARY	Organization	Object	Project	GL Amount
	63622800	607400		\$1800.00
	63622800	607450		\$21121.09
	63622800	676000		\$500.00

Please include Invoice Number on your check.

Make Checks Payable to: LIVINGSTON COUNTY INFORMATION TECHNOLOGY  
304 E GRAND RIVER  
HOWELL, MI 48843

Invoice Total:

**\$23,421.09**