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## EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor  
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting  
of the Hamburg Township Sewer Committee:

Date of Meeting: October 11<sup>th</sup>, 2023

Sewer Committee Members Present: Hohl, Hahn

Sewer Committee Members Absent: Michniewicz

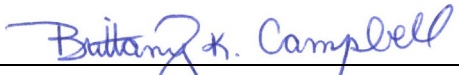
Text of Motion: MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE  
MINUTES OF THE SEPTEMBER 13<sup>th</sup>, 2023 MUNICIPAL UTILITIES  
COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn Absent: Michniewicz Nays: None

MOTION CARRIED.

State of Michigan }  
County of Livingston }  
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording  
secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and  
correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg  
Township Municipal Utilities Committee.

  
\_\_\_\_\_  
BRITTANY K. CAMPBELL  
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: October 11<sup>th</sup>, 2023

**HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE**  
**WEDNESDAY, SEPTEMBER 13<sup>th</sup>, 2023 – 3:00 P.M.**  
**10405 MERRILL ROAD, HAMBURG, MI 48139**

**1. CALL TO ORDER**

The meeting was called to order by Hohl at 3:01 p.m.

**Roll Call of the Committee:**

**Present:** Hohl, Hahn, Michniewicz

**Absent:** None

**Also Present:** Brittany Campbell, Tony Randazzo and Ryan Ward

**2. CALL TO THE PUBLIC**

Hohl opened the call to the public and seeing no response, closed the call to the public.

**3. CORRESPONDENCE**

There was no correspondence to be addressed at this meeting.

**4. APPROVAL OF THE AGENDA**

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE AGENDA WITH THE ADDITION OF ITEM 7.I. UNDER CURRENT BUSINESS.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

**Unfinished Business:**

- A. PFAS/PFOS Discussion
- B. Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

**Current Business:**

- A. DPW Monthly Report – August 2023 Statistics
- B. Brinks Direct Sewer Connection Agreement – Lot 4 Venice Ct.
- C. Silvestri Sewer Connection Cost Review – 7432 Rexford Ct.
- D. Blake Anthony Homes Sewer Connection Cost Review – 5653 Warren Woods Ln.
- E. Blake Anthony Homes Sewer Connection Cost Review – 5681 Warren Woods Ln.
- F. IXL Daycare Water Meter Reading Review – 10088 Professional Center Dr.
- G. Peahl Direct Sewer Connection Agreement – Vacant Edgelake Dr.
- H. Follow-Up Action on Sodium Level Violations
- I. Kanaar Direct Sewer Connection Agreement – 7444 Rexford Ct.

**5. APPROVAL OF THE MINUTES**

MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE MINUTES OF THE AUGUST 9<sup>th</sup>, 2023 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

## 6. UNFINISHED BUSINESS

### A. PFAS/PFOS Discussion.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

### B. Manhole Inspection Program.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

### C. 200 Series Grinder Pump Replacements.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

## 7. CURRENT BUSINESS

A. DPW Monthly Report – August 2023 Statistics. Randazzo stated that the wastewater treatment plant was in compliance for the entire month of August. Flooding around Ore Lake at the end of the month only resulted in two grinder pumps being shut off. However due to the severe weather in August resulted in more grinder pump calls and pump repairs than normal. Staff responded to approximately 90 grinder calls. Randazzo noted that E-One will be implementing an across-the-board price increase in October. A large parts order will be placed at the end of this month to lock in the lower price on parts. Lastly, Randazzo noted that Biotech will be performing the fall sludge haul on Friday, September 15<sup>th</sup>, 2023.

Ward stated that Kerr pump pull the pump from the Navigator pump station and they have put a new one on order since the pump that failed was from 1999 and not worth repairing. A temporary pump was installed until the new pump arrives. A pump at the Ore Lake pump station was also pulled and is being repaired. Ward explained that the DPW staff has been using the built-in skimmers in the tank to push the foam that contains M. Parvecilla into the SBR tanks. Removing the foam when the SBR tanks are pumped out by Biotech on Friday will help with the plant operation in the winter.

Campbell explained that during the recent severe weather she received a lot of inquiries regarding the use of temporary and stand-by generators to operate the grinder pumps. Ward noted that he could put together the information regarding the watts and amperage required to run the pump. Hohl mentioned that the homeowners also need to be aware of what other appliances might kick on at the same time like their well pumps, furnaces, AC, etc. that could burn out the grinder pump. Hohl suggested adding the topic as an agenda for further discussion at the October meeting.

MOTION BY HOHL, SUPPORTED BY HAHN TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion passed.

B. Brinks Direct Sewer Connection Agreement – Lot 4 Venice Ct.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE BRINKS AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion passed.

C. Silvestri Sewer Connection Cost Review – 7432 Rexford Ct. Campbell reported that the estimated construction charges under the blanket pricing contract were \$4,555.42. The actual construction charges were \$7,370.61, a difference of \$2,815.19. The additional charges are due to the unanticipated installation of a 2-foot extension, and a 4-foot extension kit, that needed to be added to the grinder pump station. In addition, the Contractor had to install a new curb box, rod and check valve resulting in a balance due of \$2,815.19. As a result, the total shortage of \$2,815.19 should be billed to the property owner.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ REQUESTING THE ACCOUNTING DEPARTMENT TO INVOICE THE PROPERTY OWNER IN THE AMOUNT OF \$2,815.19 FOR ADDITIONAL SEWER CONSTRUCTION CHARGES AS OUTLINED IN THE SEWER CONNECTION AGREEMENT.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion carried.

D. Blake Anthony Homes Sewer Connection Cost Review – 5653 Warren Woods Ln. Campbell stated that the estimated construction charges under the blanket pricing contract were \$4,745.59. The actual construction charges were \$4,959.34, a difference of \$213.75. The actual footage for the sewer service lateral was 46 ft. resulting in the installation of 11 feet more than the estimated footage of 35 feet. In addition, the Contractor had to replace the damaged curb box and install a new check valve for the lot. The addition charges resulted in a balance due of \$213.75. As a result, the total shortage of \$213.75 should be billed to the property owner.

MOTION BY HOHL, SUPPORTED BY HAHN REQUESTING THE ACCOUNTING DEPARTMENT TO INVOICE THE PROPERTY OWNER IN THE AMOUNT OF \$231.75 FOR ADDITIONAL SEWER CONSTRUCTION CHARGES AS OUTLINED IN THE SEWER CONNECTION AGREEMENT.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion carried.

E. Blake Anthony Homes Sewer Connection Cost Review – 5681 Warren Woods Ln. Campbell noted that the estimated construction charges under the blanket pricing contract were \$4,690.96. The actual construction charges were \$5,142.34, a difference of \$451.38. The actual footage for the 4" building sewer pipe was 14 ft. resulting in the installation of 4 feet more than the estimated footage of 10 feet. In addition, the Contractor had to replace the damaged curb box and install a new check valve for the lot. The addition charges resulted in a balance due of \$451.38. As a result, the total shortage of \$451.38 should be billed to the property owner.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ REQUESTING THE ACCOUNTING DEPARTMENT TO INVOICE THE PROPERTY OWNER IN THE AMOUNT OF \$451.38 FOR ADDITIONAL SEWER CONSTRUCTION CHARGES AS OUTLINED IN THE SEWER CONNECTION AGREEMENT.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None

Motion carried.

F. IXL Daycare Water Meter Reading Review – 10088 Professional Center Dr. Campbell explained that she was contacted by Jennifer Moss, who co-owns the IXL Daycare Center requesting an REU review based on her actual water usage. Campbell noted that the building originally included a dentist office, an orthodontist and an engineering office and was assessed at 10.05 REUs. The daycare center now occupies the entire 11,483 square foot building. Based on the past 24-months of water meter readings the new REU value should be reduced to 6.55 REUs. Campbell recommends making the reduction effective as of the July 1, 2023 billing cycle.

MOTION BY HOHL, SUPPORTED BY HAHN TO REDUCE THE REUs FOR THE IXL DAYCARE CENTER FROM 10.05 DOWN TO 6.55 REUs EFFECTIVE AS OF JULY 1<sup>st</sup>, 2023 AS RECOMMENDED IN THE MEMO DRAFTED BY THE UTILITIES COORDINATOR.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None      Motion carried.

G. Peahl Direct Sewer Connection Agreement – Vacant Edgelake Dr.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE PEAHL AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None  
Motion passed.

H. Follow-Up Action on Sodium Level Violations. Randazzo explained that the Township has sent out sodium violation letters to six property owners, with 2 still coming back as having high levels of sodium. Randazzo stated he is currently working with one of the property owners who will be having a plumber re-plumb her home to remove the water softener backwash from her discharge. She is going through a bag of salt every 3 days and does not have a drywell. Randazzo will continue to follow-up with the homeowner. The other property is still testing in the 500 range and Randazzo feels that the Township will likely have to fine the owner at 3599 Rush Lake Road. Hohl suggested that the Township test the well water first to see if the well has a high level of sodium. Randazzo noted that several homes around the Rush Lake area had naturally occurring high sodium levels in their wells.

I. Kanaar Direct Sewer Connection Agreement – 7444 Rexford Ct.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE KANAAR AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER AND WATER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz      Absent: None      Nays: None  
Motion passed.

**8. CALL TO THE PUBLIC**

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

**9. INFORMATIONAL/EDUCATIONAL MATERIAL**

There was no information and/or educational material available for this meeting.

**10. ADJOURNMENT**

MOTION BY HOHL, SUPPORTED BY HAHN TO ADJOURN THE MEETING.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

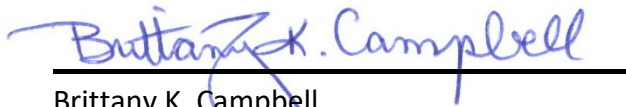
Nays: None

Motion passed.

The meeting was adjourned at 3:31 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell

Hamburg Township Utilities Coordinator