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EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Jason B. Negri, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: October 14th, 2025

Sewer Committee Members Present: Menzies, Daniels

Sewer Committee Members Absent: Negri

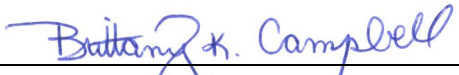
Text of Motion: MOTION BY MENZIES, SECONDED BY DANIELS TO APPROVE THE MINUTES OF THE SEPTEMBER 9th, 2025 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Menzies, Daniels Absent: Negri Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.



BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: October 14th, 2025

HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
TUESDAY, SEPTEMBER 9th, 2025 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139

1. CALL TO ORDER

The meeting was called to order by Negri at 2:33 p.m.

Roll Call of the Committee:

Present: Negri, Menzies, Daniels,

Absent: None

Also Present: Tony Randazzo, Brittany Campbell and Ryan Ward

2. CALL TO THE PUBLIC

Negri opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY MENZIES, SECONDED BY DANIELS TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

Unfinished Business:

- A. PFAS/PFOS Discussion
- B. Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements
- D. Sanitary Sewer Connection Options – 10636/10640 Pine Bluff Ave.

Current Business:

- A. DPW Monthly Report – August 2025 Statistics
- B. Doute Direct Sewer Connection Agreement – 8600 Mystic Pines Ct.
- C. Private Road Improvement SAD Engineering Escrow Refund – Teahen Meadows
- D. Private Road Improvement SAD Engineering Escrow Invoice – Crystal Beach Sub.
- E. Patterson Direct Sewer Connection Agreement – Mohican Drive
- F. Prochazka Direct Sewer Connection Agreement – Janel Court

5. APPROVAL OF THE MINUTES

MOTION BY MENZIES, SECONDED BY NEGRI TO APPROVE THE MINUTES OF THE AUGUST 12th, 2025 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion.

MOTION BY MENZIES, SECONDED BY DANIELS TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

Motion passed.

B. Manhole Inspection Program.

MOTION BY MENZIES, SECONDED BY DANIELS TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY MENZIES, SECONDED BY DANIELS TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

Motion passed.

D. Sanitary Sewer Connection Options – 10636/10640 Pine Bluff Ave. Campbell reported that Mr. Roth was provided with cost estimates for a number of different sewer connection options and that he chose to install the duplex grinder pump station at this time to serve the cottage at 10636 Pine Bluff Avenue immediately with the ability to connect 10640 Pine Bluff in the future. The house at 10640 Pine Bluff will continue to use the on-site septic system until such time as the system fails or the homeowner wants to connect to the sewer system before the septic stops working. Campbell reported that the owner has not yet completed the sewer paperwork or paid the estimated sewer connection fees to proceed with the project.

MOTION BY NEGRI, SECONDED BY MENZIES TO TABLE UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – August 2025 Statistics. Randazzo reported that the wastewater treatment plant was in compliance for the month of August. The blower fan for the Rustic Road pump station is being wired today by the electrician and should be up and running shortly. Randazzo noted that 16 monitoring wells were sampled for PFAS as part of the grant work with the other 4 to be sampled next month. Merit Labs has been testing the residential wells for the previously identified 34 homes in the Buck Lake area as a part of the grant work as well. Randazzo stated that the well owned on the Township property at Buck Lake had the highest PFAS rating noting that the PFAS reading would be higher in our monitoring wells if the source was the wastewater treatment plant. It was noted that there used to be an old dry cleaner on the corner of Merrill and M-36 that could have been a contributing source of the higher PFAS levels at Buck Lake. Biotech completed the sludge haul this month ahead of schedule.

Lastly, Ward stated that staff is waiting on the delivery of the muffin monster and an influent flow meter for the wastewater treatment plant and will install them once received. Randazzo also noted that one out of the three pumps at the Kress Road station has failed. Staff is securing bids for a new pump and will bring the request forward to the Board once all of the pricing is available.

MOTION BY MENZIES, SECONDED BY DANIELS TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None
Motion passed.

B. Doute Direct Sewer Connection Agreement – 8600 Mystic Pines Ct.

MOTION BY NEGRI, SECONDED BY DANIELS TO APPROVE THE DOUTE AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None
Motion passed.

C. Private Road Improvement SAD Engineering Escrow Refund – Teahen Meadows.
Campbell noted that construction for the private road improvement SAD has been completed. The final invoices for the Engineering review services have been received by the Township and Campbell confirmed the final costs for the district with the Engineer. At this time all funds remaining in the pre-paid \$1,200.00 Engineering Review Escrow account should be refunded to the SAD participant. Campbell has calculated the amount of the refund to be issued to the SAD and recommends that the Committee authorize the Accounting Department to prepare the refund check as requested.

MOTION BY MENZIES, SECONDED BY NEGRI TO AUTHORIZE THE SUPERVISOR TO FORWARD THE REQUEST TO THE ACCOUNTING DEPARTMENT TO REFUND THE SURPLUS FUNDS REMAINING IN THE ENGINEERING REVIEW FEE ESCROW ACCOUNT FOR THE TEAHEN MEADOWS SUBDIVISION SAD IN THE AMOUNT OF **\$797.50**. ONCE THE CHECK HAS BEEN ISSUED IT SHOULD BE FORWARDED TO THE UTILITIES COORDINATOR WHO SHALL PREPARE A LETTER FOR THE SPECIAL ASSESSMENT DISTRICT AND MAIL IT ALONG WITH THE REFUND CHECK.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None
Motion passed.

D. Private Road Improvement SAD Engineering Escrow Invoice – Crystal Beach Sub.
Campbell explained that after completing the analysis of the invoices for the Crystal Drive and Crystal Beach Subdivision engineering review services it was determined that the account should be invoiced for the balance due of \$5.00. Campbell stated that the final engineering invoices totaled \$1,205.00 and that the shortage should be billed to the property owners. Campbell also noted the Township could choose to waive the \$5.00 invoice for the SAD.

MOTION BY NEGRI, SECONDED BY MENZIES TO WAIVE THE BALANCE DUE UNDER THE ENGINEERING REVIEW FEE ESCROW ACCOUNT FOR THE CRYSTAL DRIVE/CRYSTAL BEACH SUBDIVISION SAD IN THE AMOUNT OF \$5.00.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None
Motion passed.

E. Patterson Direct Sewer Connection Agreement – Mohican Drive.

MOTION BY DANIELS, SECONDED BY MENZIES TO APPROVE THE PATTERSON AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None
Motion passed.

F. Prochazka Direct Sewer Connection Agreement – Janel Court.

MOTION BY NEGRI, SECONDED BY DANIELS TO APPROVE THE PROCHAZKA AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None
Motion passed.

8. **CALL TO THE PUBLIC**

Seeing no requests to address the Sewer Committee, Negri closed the call to the public.

9. **INFORMATIONAL/EDUCATIONAL MATERIAL**

There was no information and/or educational material available for this meeting.

10. **ADJOURNMENT**

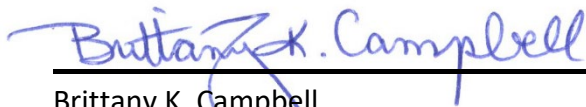
MOTION BY DANIELS, SECONDED BY MENZIES TO ADJOURN THE MEETING.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None
Motion passed.

The meeting was adjourned at 2:45 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell
Hamburg Twp. Utilities/Special Projects Coordinator