

March 5, 2024



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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, March 05, 2024 at 2:30 PM  
Hamburg Township Hall Board Room

### MINUTES

#### CALL TO ORDER

Hohl called the meeting to order at 2:30 pm.

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

##### PRESENT

Pat Hohl  
Mike Dolan  
Cindy Michniewicz  
Jason Negri  
Patricia Hughes

##### ABSENT

Bill Hahn  
Chuck Menzies

#### CALL TO THE PUBLIC

A call was made to the public.

Sara Bennett, 10582 Livingston Street, expressed concern with changes to the village, traffic safety at the M-36/Hamburg Rd intersection, light pollution, and surface water drainage with regards to townhome development.

Carlene Duff, St. Paul Lutheran Church Administrator, & Deb Taylor, 5224 Gallagher, have traffic concerns with the townhome development.

McKenzie Johnson, 10603 Livingston, is concerned about the drainage ditch, the size of the smaller 6' buffer, the density of the townhome development.

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Candace Chapman, 10802 Winners Circle, concerned with the traffic impact and small buffer size regarding the townhome development.

## **CONSENT AGENDA**

Motion by Hughes, Seconded by Dolan, to approve the consent agenda as presented, with item 5 moved to the current business.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

1. Township Coordinator's Report - February 2024
2. Parks & Rec - Senior Center Report - February 2024
3. Parks & Rec - 2024 Blackout Dates - Updated 2/7/24
4. 2024 Community Clean Up Event Flyer
5. Parks & Rec - Park Use App - PHBSA Baseball Season - 2024
6. Parks & Rec - Park Use App - Hamburg Flyers Annual Season - 2024/2025
7. Parks & Rec - Park Use App - Liv Christian Schools Soccer - 2024 Season
8. Bills List 03.05.24 Board Meeting
9. 02-20-2024 Margaret Drive SAD 1st Public Hearing
10. 02-20-2024 Board of Trustees Regular Meeting

## **APPROVAL OF THE AGENDA**

Motion by Dolan, Seconded by Michniewicz, to approve the agenda as presented, adding PHBSA Baseball 2024 Season, HP Electric Invoice, WOW Cable Franchise & B&G Seasonal Hiring to the agenda.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

## **UNFINISHED BUSINESS**

None.

## **CURRENT BUSINESS**

11. Emergency Management Resolution  
Motion by Michniewicz, Seconded by Negri, to update the Hamburg Township Emergency Management Resolution.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

12. Amended Public Safety SOP  
Motion by Negri, Seconded by Hughes, the amended Public Safety SOP 100-1, Chain of Command.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

13. Park Ranger Hirings

Motion by Hohl, Seconded by Negri, to approve the hiring of Emma Mossing, at \$19.24/hr as permanent part time park ranger, up to 30 hours per week. Also to hire Emma Arnot & Abigail Huck as permanent part time park rangers starting at \$18.77/hr, up to 30 hours per week. All hirings effective April 1, 2024, contingent on applicants completing pre-employment requirements. Any subsequent hires in this position always be started in Grade 2 Step 1.

Voting Yea: Hohl, Michniewicz, Negri, Hughes

Voting Nay: Dolan

14. Accounting department vacancy

Motion by Hohl, Seconded by Hughes, the approval of the hiring of two part time people to replace the full time payroll clerk should we not have a viable full time applicant. Furthermore, if there is a full time applicant for the position, the interviewing committee wish to recommend that individual for the full time position they would need to come back to the Board for approval of employment.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

15. Budget Amendments

Motion by Hohl, Seconded by Michniewicz, to approve the budget amendments as presented.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

16. Preliminary site plan review - GPUD23-001

Motion by Negri, Seconded by Michniewicz, to approve the preliminary site plan application for GPUD23-001 for the proposed two phase project. Phase 1 will include a gas station building attached to a mixed-use residential retail building, as well as a gas station canopy with twelve stalls. Phase 2 will include 40 for-rent townhomes in eight buildings with between four to seven units in each building. And a 1400 sq ft community center/office management building, with conditions 1-4 inclusive, the project meets the site plans A-L of section 36-73.7 of the zoning ordinance as discussed at the February 21, 2024 Planning Commission meeting, and as presented in the staff report. And we express and urge the developer to give further contemplation to a better buffer between the proposed development and the existing homes.

Voting Yea: Hohl, Dolan, Michniewicz, Negri

Voting Nay: Hughes

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17. Margaret Drive Area - Canal Dredging Special Assessment District Request  
Motion by Negri, Seconded by Hughes, to approve resolution #1 to proceed with the Margaret Drive Area Canal Dredging Special Assessment District.  
Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes  
Motion by Dolan, Seconded by Michniewicz, to approve resolution #2 to proceed with the Margaret Drive Area Canal Dredging Special Assessment District.  
  
Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes
18. 2024 County Road Improvement Agreements  
Motion by Hohl, Seconded by Hughes, to endorse the five road improvement agreements with Livingston County Road Commission.  
Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes
19. Parks & Rec - Park Use App - Smartwater Tournament - May 3-5, 2024  
Motion by Dolan, Seconded by Hohl, to approve the Smartwater Tournament with the requested action detailed in Deby Henneman's memo dated 02-21-24.  
  
Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes
20. Parks & Rec - Park Use App - No Minds Left Behind 5K - May 4, 2024  
Motion by Dolan, Seconded by Hohl, to approve the park use applications for the No Minds Left Behind 5K with all the requested actions on Deby Henneman's memo dated 02-21-24.  
  
Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes
21. Parks & Rec - Park Use App - Jaguar Tournament - May 10-12, 2024  
Motion by Dolan, Seconded by Hohl, to approve the MI Jaguars Invitational 2024 event with all the requested action listed on Deby Henneman's memo dated 02-21-24.  
  
Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes
22. Parks & Rec - Park Use App - Hamburg RC Flyers Swap Meet - May 18, 2024  
Motion by Dolan, Seconded by Hohl, to approve the Hamburg Flyer RC Club swap meet special event with all of the requested action listed on Deby Henneman's memo dated 02-23-24, with all fees waived.  
  
Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes
23. Parks & Rec - Park Use App - Hamburg RC Flyers Airshow - August 10, 2024  
Motion by Dolan, Seconded by Hohl, to approve the Hamburg Flyers RC Club Airshow, to include all of the requested action on Deby Henneman's 02-23-2024 memo, all fees waived.  
  
Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

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24. Parks & Rec - Park Use App - PowerAde Tournament - August 16-18, 2024  
Motion by Dolan, Seconded by Hohl, to approve the PowerAde Tournament August 16-18, 2024, which will include a West Park blackout, and all of the requested action including Public Safety action listed in Deby Henneman's memo dated 02-21-2024.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

25. Parks & Rec - Park Use App - PHS CC vs Brighton HS - August 23, 2024  
Motion by Dolan, Seconded by Negri, to approve the Pinckney High School's Cross Country Meet dated August 23, 2024, including all the requested action on Deby Henneman's memo dated 02-22-2024.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

26. Parks & Rec - Park Use App - Jogging for Jakey 5K - August 24, 2024  
Motion by Dolan, Seconded by Hohl, to approve the park use application for the Jogging with Jakey 5K Event, to include all of the requested action in Deby Henneman's memo dated 02-22-2024.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

27. Parks & Rec - Park Use App - Heritage Vintage Market - September 29, 2024  
Motion by Dolan, Seconded by , to approve the park use application for the Heritage Vintage Market on September 29, 2024, to include all of the requested actions on Deby Henneman's memo dated 02-21-24, which includes Public Safety input.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

28. PHBSA  
Motion by Dolan, Seconded by Michniewicz, to approve the PHBSA 2024 Baseball Season, to include all the action in Deby Henneman's memo dated 02-22-24 and to include the cooperation of PHBSA providing the baseball diamond needs with approval prior to the start of the season to Deby Henneman.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

29. HP Electric Invoice Payment  
Motion by Dolan, Seconded by Michniewicz, to approve the HP Electric Invoice for \$1250.00 dated 02-13-24, of which \$990.00 is covered by ARPA.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

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30. WOW Cable Franchise

Motion by Negri, Seconded by Hohl, to table the WOW correspondence to the next Board Meeting.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

31. Building & Grounds Seasonal Hiring

Motion by Hohl, Seconded by Michniewicz, to approve two seasonal applicants to be interviewed and hired based on the required personnel policy for pre-employment physical and background check.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

**CALL TO THE PUBLIC**

A call was made with no response.

**BOARD COMMENTS**

February 27, 2024 Presidential Primary Election updates from Clerk Dolan, 353 Early Votes cast, 2998 Absentee Voters, and 2047 In-person Voters. Hamburg Township currently has 18,695 registered Voters.

**ADJOURNMENT**

Motion by Negri, Seconded by Michniewicz, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Michniewicz, Negri, Hughes

The meeting was adjourned at 4:15 pm.

Respectfully submitted,



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Jennifer Daniels  
Recording Secretary



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Mike Dolan  
Township Clerk