



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Marcy Miller, Accounting Department
Michelle DeLancey, Accounting Director

Re: **Engineering Fee Refund Request – East Lane & Cornwell Acres Sub. SAD**
- **GL Code: 101-000.000-279.982**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: March 13th, 2024

Sewer Committee Members Present: Hahn, Michniewicz

Sewer Committee Members Absent: Hohl

Text of Motion: MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO REQUEST THE ACCOUNTING DEPARTMENT TO REFUND THE BALANCE OF THE ENGINEERING REVIEW FEE ESCROW FOR THE EAST LANE & CORNWELL ACRES SUBDIVISION IN THE AMOUNT OF \$1,029.00 TO SCOTT STALKER AS NOTED IN THE MEMO PROVIDED BY THE UTILITIES COORDINATOR.

Ayes: Hahn, Michniewicz Absent: Hohl Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/Special Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: March 14th, 2024
BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Road improvement SAD Engineering Fee Cost Review
Amounts effective through 03/19/2024

Refund Due to Participant

Road Improvement Project	Project GL Code No.	Participant (Payee)	Amount
East Lane/Cornwell Acres Sub. ¹	101-000.000-279.982	Scott Stalker 4106 Shoreview Lane Whitmore Lake, MI 48189	\$1,029.00
Total to be Refunded:			<u><u>\$1,029.00</u></u>

¹Pending approval of IMEG Corp. invoice 23008696.04-1 dated December 22, 2023.

Engineering Review Fee Tracker for the East Lane Cornwell Acres Subdivision Road Improvement SAD

East Lane & Cornwell Acres Sub. SAD					
	Amount	Description of Work Covered by Deposit	Engineering Invoice Date	Amount	Balance Remaining
11/20/23 Receipt #1300628	\$ 1,200.00	Engineering Review for Road Improvement Project	IMEG Corp.		\$ 1,200.00
		Preliminary Engineering Review of Bid Invoice #23008696.04-1	12/22/23	\$ 171.00	\$ 1,029.00

Brittany Campbell

From: Joseph McFarland <joemcfar@umich.edu>
Sent: Tuesday, December 12, 2023 2:25 PM
To: Pat Hohl; Brittany Campbell
Subject: Cornwell Acres-East Lane Road Paving Project

Pat,
This is an official notice to rescind our request for an SAD for the Cornwell Acres-East Lane Road paving project.
Regards,
Joe McFarland



December 4, 2023

Mr. Pat Hohl, Supervisor
Hamburg Township
10405 Merrill Road
Hamburg, Michigan 48189

Re: East Lane and Cornwell Acres
Road Improvement Review

Dear Mr. Hohl:

We have reviewed the quotation prepared by Allied Construction, dated September 9, 2023, for the paving of East Lane and Cornwell Acres Subdivision. The proposed paving materials – 2" of 13A leveling, and 2" of 36A topping – are appropriate for the project. As part of this review, we did not verify the proposed quantities of asphalt required.

We did not review the existing roadway width or configuration for conformance to the Township private road requirements.

If you have any questions, please contact me at (734) 657-4925.

Sincerely,

Ted Erickson

Digitally signed by Ted Erickson
DN: cn=TE, o=IMEG Corp, cn=Ted Erickson
Date: 2023.12.04 16:52:34-05'00'

Ted L. Erickson, P.E.
Principal



pathohl@hamburg.mi.us; drohr@hamburg.mi.us;
trandazzo@hamburg.mi.us;
aphamburgtwp@hamburg.mi.us;
bcampbell@hamburg.mi.us

Invoice Total \$171.00

Brittany Campbell
Hamburg Township
10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139

COPY

December 22, 2023
Invoice No: 23008696.04 - 1
Project #:
PO #:
Contract #:
Work Order #:

Project 23008696.04 Hamburg Township / MI / East Cornwall - Private Road Review

Time and Material

Professional Services from November 01, 2023 to December 17, 2023

Professional Personnel

	Hours	Rate	Amount
Senior Engineer III Erickson, Ted	.90	190.00	171.00
Totals	.90		171.00
Total Labor			171.00
Total this Invoice			\$171.00

Please direct any questions to accountsreceivable@imegcorp.com. If you would like to pay your invoice by credit card, please click on the hyperlink below. Please note, this is available for US clients only. You may also find a 'Pay Now' button on our website at imegcorp.com.

Click here to [Pay via credit card](#).

** For payments by check, please reference invoice number on remittance stub and mail to:

IMEG
623 26th Avenue
Rock Island, IL 61201

BLC
GL CODE 101-000-279,982
APPROVED _____
DEC 27 2023
ENTERED _____
DUE DATE _____

NOTICE TO U.S. CUSTOMERS PAYING WITH CREDIT CARD:

Effective October 1, 2023, IMEG imposes a surcharge of 3% when paying with a credit card, which is not greater than our cost of acceptance. The adjustment will appear on your receipt. We do not surcharge debit cards. Any payments made with a debit card, check/cash, or ACH will not include a surcharge.

FAX (810) 231-4295
TELEPHONE: (810) 231-1000



HAMBURG TOWNSHIP
Date 11/20/2023 9:25:34 AM
Ref ENGINEERING REVIEW FEE
Receipt 1300628
Amount \$1,200.00

P.O. Box 157
10405 Merrill Road
Hamburg, MI 48139

PROPOSED EAST LANE & CORNWELL ACRES SUBDIVISION
ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT
ENGINEERING REVIEW ESCROW FEE

Date: November 17th, 2023

GL Code No. 101-000.000-279.982

Attn: Deborah Mariani, Deputy Treasurer
Michelle DeLancey, Director of Accounting
Marcy Miller, Utility Billing Clerk

Project Location: East Lane & Cornwell Acres Subdivision

Property Owner/HOA Name: Scott Stalker

SAD Assessment Number: _____

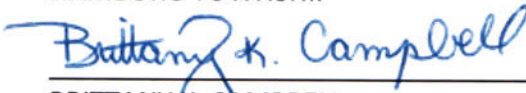
*Assigned by Livingston County

Treasurer/Accounting Department:

You are hereby authorized to proceed with collection of the Engineering Review Fee payment in the amount of One Thousand Two Hundred (**\$1,200.00**) Dollars to be used for those Township engineering services as related to the proposed canal dredging proposal and plan review contemplated by the creation of a Canal Dredging Special Assessment District for the public road(s) noted above. The cost of the proposed SAD will be financed through a 10-year bond to be sold by the Township in the fall of 2024. Review of the project, and any refunds due thereafter, shall not be issued until the bond payments have been paid in full.

APPROVAL OF ENGINEERING ESCROW FEE COLLECTION:

HAMBURG TOWNSHIP

By: 
BRITTANY K. CAMPBELL
Utilities/S.A.D. Coordinator

cc: Project File

HAMBURG TOWNSHIP
10405 MERRILL RD
HAMBURG, MI 48139
Phone : (810) 231-1000

Received From: STALKER
Date: 11/20/2023
Receipt: 1300628
Cashier: CashMan

Time: 9:25:34 AM

ITEM REFERENCE	AMOUNT
MISC MISCELLANEOUS RECEIPTS	
ENGINEERING REVIEW FEE	\$1,200.00
TOTAL	\$1,200.00
Check 30708309	\$1,200.00
Total Tendered:	\$1,200.00
Change:	\$0.00

087362 / M 7945644 E

LAKE TRUST

4605 S OLD US HWY 23
BRIGHTON, MI 48114

THIS DOCUMENT HAS A TRUE WATERMARK. ABSENCE OF THIS FEATURE WILL INDICATE A COPY.

OFFICIAL CHECK

49-55
1031

No. 30708309

Date: 11-17-2023

PAY TO THE
ORDER OF Hamburg Township

One Thousand Two Hundred and 00/100*****

Amount \$ 1,200.00

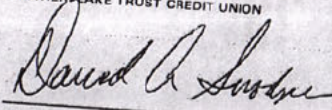
DOLLARS

RE: Scott Stalker

Memo

ISSUED BY: MONEYGRAM PAYMENT SYSTEMS, INC
P.O. BOX 9476 MINNEAPOLIS MN 55480
DRAWEE: BOKF, NA, EUFAULA, OK

DRAWER - LAKE TRUST CREDIT UNION



Authorized Signature

⑈ 30708309 ⑈

