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EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: March 13th, 2024

Sewer Committee Members Present: Hohl, Michniewicz

Sewer Committee Members Absent: Hahn


Text of Motion: MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE FEBRUARY 14th, 2024 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: March 14th, 2024
BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, FEBRUARY 14th, 2024 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:32 p.m.

Roll Call of the Committee:

Present: Hohl, Michniewicz

Absent: Hahn

Also Present: Brittany Campbell, Tony Randazzo and Ryan Ward

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Michniewicz

Absent: Hahn

Nays: None

Motion passed.

Unfinished Business:

A. PFAS/PFOS Discussion

B. Manhole Inspection Program

C. 200 Series Grinder Pump Replacements

D. Municipal Water Pricing Review and New Tap Fee Schedule

Current Business:

A. DPW Monthly Report – January 2024 Statistics

B. Red Barn Market Sewer Connection Cost Review – 9191 Pettysville Rd.

C. Burlison Sewer Back-Up Claim – 5945 Winans View Ct.

5. APPROVAL OF THE MINUTES

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE JANUARY 10th, 2024 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Michniewicz

Absent: Hahn

Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

B. Manhole Inspection Program.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

D. Municipal Water Pricing Review and New Tap Fee Schedule. Campbell noted that the Township Board passed a motion on November 27th, 2023 directing the Utilities Committee to bring forward a new price restructuring for the municipal water tap fees with a request for discount pricing for high volume purchases. Campbell provided the Committee with a new proposed water tap fee pricing schedule and the annual rates and charges from the Livingston Community Water Authority (LCWA) that the Township is a part of. Campbell suggested that the water tap fees could be reviewed on an annual basis as well if preferred by the Board.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO FORWARD TO THE BOARD WITH THE RECOMMENDATION TO ADOPT THE NEW MUNICIPAL WATER TAP FEE PRICING SCHEDULE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – January 2024 Statistics. Randazzo reported that the wastewater treatment plant (WWTP) was in compliance for the entire month of January. Biotech just completed the winter sludge haul and all four tanks were emptied. Randazzo also noted that the grant request application will be finished today and the Township will be applying for over \$50,000.00 for PFAS testing and monitoring which will allow the for the collection of an abundant amount of data without spending any money from the township’s budget.

Ward noted that grinder pump calls were up for the month due to frozen pumps during the really cold snap we had for about a week. Ward explained that most of the frozen pumps were located on hills where the winds would blow up and freeze the metal inlet pipes. Ward reported that C & E Construction has completed a number of grinder pump replacements this winter since there hasn’t been any ground frost. The Township is now working on the next group of 20 property owners, requesting easement grants, to complete their grinder pump station replacements.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

B. Red Barn Market Sewer Connection Cost Review – 9191 Pettysville Rd. Campbell reported that the estimated construction charges were \$20,926.20. The actual construction charges were \$32,399.07, a difference of \$11,472.87. A number of factors have contributed toward the construction fee shortage, including but not limited to the fact that the estimate is 2 years old and the contract installation fees have increased by 5% annually, the grease trap was increased by the owner to 1,500 gallons with 5-feet of risers vs the 1,000-gallon tank in the Engineer’s initial estimate as well as additional electrical work to install a buck/boost transformer necessary to run the duplex grinder pump station. The addition charges resulted in a balance due of \$11,472.87. As a result, the total shortage of \$11,472.87 should be billed to the property owner. Ward noted that the owner has installed the water meter and reader unit.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ REQUESTING THE ACCOUNTING DEPARTMENT TO INVOICE THE PROPERTY OWNER IN THE AMOUNT OF \$11,472.87 FOR ADDITIONAL SEWER CONSTRUCTION CHARGES AS OUTLINED IN THE SEWER CONNECTION AGREEMENT.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

C. Burlison Sewer Back-Up Claim – 5945 Winans View Ct. Randazzo explained that the property owners experienced a minor sewer back-up in their basement on November 16, 2023 and are requesting to be reimbursed for the clean-up charges from Restoration 1 of Hartland in the amount of \$1,133.00. Randazzo noted that the back-up did not result from an equipment failure but rather the homeowner claims to not have heard the alarm and then didn't recognize what it was for which allowed the back-up into the basement. Randazzo also noted that he discussed an interior alarm with the property owner that they could purchase and have installed inside their home to ensure that they hear any future alarms.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO DENY THE PROPERTY OWNER'S CLAIM AS THE SEWER BACK-UP WAS NOT CAUSED BY EQUIPMENT FAILURE AND THAT THE APPLICANT ACKNOWLEDGED THE FACT THAT HE FAILED TO HEAR THE SEWER ALARM.

Ayes: Hohl, Michniewicz

Absent: Hahn

Nays: None

Motion passed.

8. CALL TO THE PUBLIC

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. INFORMATIONAL/EDUCATIONAL MATERIAL

There was no information and/or educational material available for this meeting.

10. ADJOURNMENT

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO ADJOURN THE MEETING.

Ayes: Hohl, Michniewicz

Absent: Hahn

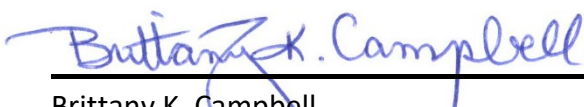
Nays: None

Motion passed.

The meeting was adjourned at 2:53 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell

Hamburg Township Utilities Coordinator