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EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: December 11th, 2024

Sewer Committee Members Present: Hohl, Negri

Sewer Committee Members Absent: Menzies


Text of Motion: MOTION BY HOHL, SUPPORTED BY NEGRI TO APPROVE THE MINUTES OF THE NOVEMBER 13th, 2024 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Negri Absent: Menzies Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.



BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: December 11th, 2024

HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, NOVEMBER 13th, 2024 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:30 p.m.

Roll Call of the Committee:

Present: Hohl, Michniewicz

Absent: Hahn

Also Present: Brittany Campbell, Tony Randazzo, Ryan Ward and Alex Phillips of D'Angelo Brothers, Inc.

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Michniewicz

Absent: Hahn

Nays: None

Motion passed.

Unfinished Business:

- A. PFAS/PFOS Discussion
- B. Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

Current Business:

- A. DPW Monthly Report – October 2024 Statistics
- B. Sewer Installation Blanket Contract Bids
- C. Mitch Harris Direct Sewer Connection Agreement – 6017 Pinemont Dr.
- D. Sewer O & M Billing Delay Request – 6295 Pinemont Dr.
- E. Telford Direct Sewer Connection Agreement – 9855 Galatian Dr.

5. APPROVAL OF THE MINUTES

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE OCTOBER 9th, 2024 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion.

MOTION BY MICHNIEWICZ, SUPPORTED BY HOHL TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

B. Manhole Inspection Program.

MOTION BY MICHNIEWICZ, SUPPORTED BY HOHL TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY MICHNIEWICZ, SUPPORTED BY HOHL TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – October 2024 Statistics. Randazzo reported that the wastewater treatment plant was in compliance for the entire month of October. Comprehensive Contracting installed a new check valve in the manhole on Branch Drive along with raising two manholes to allow for easier acceding during flooding events if necessary. Work has begun on construction of the mulch odor bed at the Kress Road pump station. The last item needed, the blower fan, is expected to be delivered on November 27th and should be installed the first week of December. Randazzo noted that Biotech is here this week doing a sludge haul which is good as their pricing will go up in January.

Ward stated that during their winterizing of the pump stations a large mouse nest was found in the controls for the generator at the Regency Village pump station. Randazzo also noted that the Township Contractor has replaced one hundred (100) of the old 200 series grinder pump stations as part of the replacement program with approximately 50 remaining.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

B. Sewer Installation Blanket Contract Bids. Campbell noted that Requests for Proposals (RFPs) were sent out to all of the Contractors on the Township's approved contractor list as well as posted to the Township website for all potential bidders interested in performing sanitary sewer extensions, grinder pump installations and sewer connections under a 3-year service contract. Bids were due by 2:00 p.m. on November 13, 2024. A total of two bids were received by the Township from C & E Construction Co. and D'Angelo Brothers, Inc. Opening and review of the bids was completed at 2:30 p.m. during the Municipal Utilities Committee meeting. Hohl stated the preliminary review of the bid pricing worksheets indicate that C & E Construction Co. is the low bidder.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ THAT DUE TO THE COMPLICATED NATURE OF THE BIDS, AND MULTIPLE PARAMETERS OF THE BID, THE UTILITIES DIRECTOR, UTILITIES COORDINATOR, DPW FIELD SUPERINTENDENT AND SUPERVISOR SHALL REVIEW THE BIDS AND WILL DRAFT A MEMO OF RECOMMENDATION TO THE TOWNSHIP BOARD.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

C. Mitch Harris Direct Sewer Connection Agreement – 6017 Pinemont Dr.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MITCH HARRIS BUILDING CO. AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER AND WATER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

D. Sewer O & M Billing Delay Request – 6295 Pinemont Dr. Randazzo stated that he received a request from the property owner building a new home on Pinemont Drive to delay the start date of the operation and maintenance charges (O & M) for the sewer connection. The grinder pump was activated for sewer service on August 2nd, 2024. Randazzo explained that per policy, billing starts on the day the grinder pump is turned on and is ready for use. The homeowner feels that the bill activation date should be delayed because the house only recently had plumbing fixtures installed and they have not yet moved in to the house.

Hohl asked if the Township has delayed any other O & M charges once the grinder pump station has been activated. Randazzo noted that the Township has not delayed any billing activation dates and stated that the Township hasn't really received any requests to do so since it is clear in the polices and procedures for sewer activation that billing begins once the grinder pump station is activated which is scheduled at the request of the property owner or their Contractor.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO DENY THE REQUEST TO DELAY THE SEWER OPERATION AND MAINTENANCE (O & M) CHARGES FOR THE PROPERTY LOCATED AT 6295 PINEMONT DRIVE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

E. Telford Direct Sewer Connection Agreement – 9855 Galatian Dr.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE TELFORD AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

8. CALL TO THE PUBLIC

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. INFORMATIONAL/EDUCATIONAL MATERIAL

There was no information and/or educational material available for this meeting.

10. ADJOURNMENT

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO ADJOURN THE MEETING.

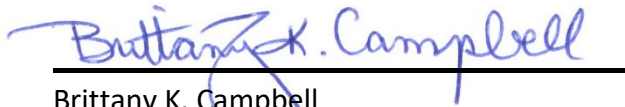
Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

The meeting was adjourned at 2:48 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell
Hamburg Township Utilities Coordinator