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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, September 05, 2023 at 2:30 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Supervisor Hohl called the meeting to order at 2:30 p.m.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Bill Hahn
Chuck Menzies
Cindy Michniewicz
Jason Negri
Patricia Hughes

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion by Menzies, Second by Michniewicz, to approve the Consent Agenda as presented.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

1. Board of Trustees Regular Meeting Minutes - August 15, 2023
2. Board of Trustees Special Meeting Minutes - August 15, 2023
3. Approved MUC Minutes - July 12, 2023
4. Parks & Rec - Approved Minutes - June 2023
5. Senior Center - Monthly Report - August 2023

6. DPW Monthly Report - July 2023
7. Bills List - September 5, 2023
8. Invoice A2Z Mowing

APPROVAL OF THE AGENDA

Motion made by Negri, Seconded by Michniewicz, with the additional documents to be added to item #19 Hilltop Securities.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

UNFINISHED BUSINESS

9. SPA 23-001 Freedom River Final Site Plan

Motion made by Hughes, seconded by Hahn, to move the final site plan SPA 23-001 at 6716 Winans Lake Road with conditions 1 through 17 listed in the August 16, 2023 draft meeting minutes. The project does meet the site plan review standards A through L of Section 36-73(7) of the Zoning Ordinance as discussed at the July 6, 2023 Township Board meeting, at the August 16, 2023 Planning Commission meeting, and as presented in the staff report.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

10. Grant - TF#22-0107 - Project Agreement & Resolution - Bennett Park & Water Trail Access Improvements

Motion made by Michniewicz, Seconded by Negri, to move the Resolution to appropriate the funds necessary to complete the Bennett Park Renovations and Huron River Trail Access Project, in the amount of \$202,500 to match the grant authorized by the MDNR in the amount of \$300,000, and to authorize the Township Supervisor to execute the agreement which will be signed and returned to the MDNR by 10/6/23 along with the requested attachments.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Motion made by Dolan, Seconded by Michniewicz, to move that Hamburg Township enters into the agreement with the Michigan Natural Resource Trust Fund Project Agreement as prepared in todays packet.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

11. Grant - Senior/Community Center Upgrade and Expansion - Resolution to Submit

Motion made by Dolan, Seconded by Menzies, to approve the two resolutions #230804 & #230805 both related to Community Center Upgrade Grants.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

12. Grant - Senior/Community Center Upgrade and Expansion Project - Authorization for Coordinator to Prepare and File

Motion made by Dolan, seconded by Menzies, to approve the two resolutions #230804 & #230805 both related to Community Center Upgrade Grants.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

13. Parks & Rec - Spicer Group Agreement - Prime Professional - Grant #TF22-0107

Motion made by Dolan, Seconded by Michniewicz, to contract with the Spicer Group to be our Prime Professional for the Bennet Park and Water Trail Access Improvement Grant in the amount not to exceed \$74,400.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CURRENT BUSINESS

14. Over-the-Road-Banner Request - Freedom River - Fundraising Event

Motion made by Dolan, Seconded by Hahn, to move the Resolution #230807 and direct staff to facilitate a permit from the Livingston County Road Commission, on behalf of Freedom River, to place an event banner across Merrill Rd., from September 20, 2023 through October 30, 2023 announcing the Freedom River Halloween event scheduled for October 20, 2023.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

15. Purchase of Police Station Furnishings/Accessories

Motion made by Hohl, Seconded by Negri, to approve the requested purchases outlined in Director Duffany' s memo Dated August 31, 2023 and that this approval here is given with the flexibility of 10% increase to be approved in writing by the Supervisor before the purchase is finalized.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Negri, Hughes

Voting Nay: Michniewicz

16. Purchase of Fire Station Furnishings

Motion made by Dolan, Seconded by Menzies, to approve the purchase of the Fire Station 11 training room furnishings from Smart Business Source of Troy, MI, as outlined in their quote, in today's packet, for the total cost of \$39,470.00.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

17. ARPA Update

Motion made by Hohl, Seconded by Hughes, to receive and file with a note that there will be updates to this for the next Board Meeting.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

18. Township Hall Building Improvement

Motion made by Hohl, Seconded by Hughes, to table this agenda item to the first meeting in October. (October 3, 2023)

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

19. Hilltop Securities – approval sought

Motion made by Negri, Seconded by Hahn, to move the Resolution in the packet that Hilltop Securities be designated depository of the Township and that the funds of the Township may be deposited subject to the rules and regulations of the fund and demand time or savings deposit account at the fund.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri

Voting Nay: Hughes

20. Resolution Approving Opting-In to the National Opioid Litigation Settlement with Walgreens

Motion by Negri, Seconded by Hohl, to move the Resolution for discussion purposes, amended to apply for the settlement and to put together a program to utilize this money.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

21. Restroom Project - Final Invoice

Motion made by Hohl, Seconded by Hughes, to approve the payment of Invoice to Ventage Construction in the amount of \$114,530 for the restroom upgrade to come out of General Fund - Building Reserves.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

22. Parks & Rec – Policy & Procedure Update – Park/Trail Use Sign Policy/Procedure

Motion made by Dolan, Seconded by Michniewicz, to authorize the updated Policies & Procedures for Parks and Recreation as published in today's packet.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

23. Parks & Rec - Spicer Group Agreement - Master Design Plan Concept Development

Motion made by Hohl, Seconded by Dolan, to table item #23, to be brought back at the discretion of the Clerk and the Parks Coordinator.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

24. ZTA 21-003 Permitted Use Tables

Motion made by Hohl, Seconded by Hahn, to approve ZTA 21-003 Permitted Use Tables, these ordinance amendments received prior recommendation and approval from the Planning Commission and The Livingston County Planning Commission.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

25. ZTA 22-001 Short Term Rental Ordinance

Motion made by Hohl, Seconded by Hughes, to approve ZTA 22-001 Short Term Rental Ordinance this received prior approval from the Board, Planning Commission and The Livingston County Planning Commission, and direct the Director of Planning and Zoning to coordinate this new ZTA with Municode and to appropriately publish in the local paper to allow for full enforcement of ZTA 22-001.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

ADJOURNMENT

Motion made by Negri, Seconded by Michniewicz, to adjourn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Meeting Adjourned at 3:53 pm

Respectfully submitted,



Courtney L. Paton
Recording Secretary



Mike Dolan
Township Clerk