

2.4(d) Board Rules.

All Board meetings shall be conducted in the spirit of modified Robert's Rules of Order. However, the Chairman of the meeting may deviate as necessary.

2.4(e) Board - Work Session

The Township Board shall conduct a Work session at 2:00 p.m. or earlier if necessary, prior to the first monthly meeting of the Board of Trustees, providing a request has been submitted. Any elected official, or department head, requesting the meeting with the Board during this session shall submit to the Clerk through email (clerk@hamburg.mi.us) the following by noon the Thursday prior to the first Board Meeting of the month:

1. State the Objective of the Meeting
2. Supporting Documentation
3. Motion/End Action Plan

The Clerk shall then post the notice and provide the notice in the packet for the Regular Board Meeting. Work sessions shall be a publicly noticed meeting that shall not be televised. Minutes from the Work session shall be provided to the Board of Trustees along with the minutes for the Regular Board Meeting that follows the Work session.

2.4(f) Public Participation.

Members of the public shall have an opportunity, under Call to the Public, to address the Board for no more than three (3) minutes on any item. The Board may suspend the time limitation when warranted. When all persons who wish to address the Board have been heard, the Supervisor shall announce that public comment is concluded.

2.4(g) Board Correspondence.

Board Correspondence shall be included in the Consent Agenda. A motion may be made to consider the correspondent's request under current business. If no motion is made to consider the request, the correspondence will be received and filed.

Informational written correspondence that does not require Board action will be forwarded to Board members in a timely fashion.

2.4(h) Board Consultants.

The Township Board reserves to itself the authority to appoint the following consultants:

1. Attorney
2. Auditor
3. Engineer
4. Labor Relations Attorney
5. Planning Consultant