



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, March 18, 2025 at 7:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

The meeting was called to order at 7:00 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Jason Negri
Joanna Hardesty
Patricia Hughes
Chuck Menzies
Nick Miller

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion by Miller, Seconded by Hughes, to approve the consent agenda as presented.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

1. 03-04-2025 2:30 Board of Trustees Regular Meeting Minutes
2. 02-04-2025 Cemetery Meeting Minutes
3. Approved MUC Minutes - February 18, 2025
4. DPW Monthly Report - February 2025
5. Public Safety Monthly Report February, 2025
6. Bills List(s) 03.18.2025
7. Hamburg Township Community Clean Up - 2025 Flyer
8. Parks & Rec - Park Use Request - Livingston Christian Schools - Soccer Season 2025

9. Parks & Rec - Park Use Request - East MI Panthers - Soccer Season 2025
10. Parks & Rec - Blackout List - Updated 031325

APPROVAL OF THE AGENDA

Motion by Dolan, Seconded by Negri, to approve the agenda, with the removal of item 24, Closed Session.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

UNFINISHED BUSINESS

None.

CURRENT BUSINESS

11. Conditional Offers of Employment-Fire
Motion by Hardesty, Seconded by Negri, to extend conditional offers of employment to Austin Green, Nolan Janeski, Blake Kasprzak, Randall Parras and Nicholas Hamel for the position of part-time Apprentice Firefighter/EMT pending successful completion of all pre-employment requirements, medical examination, drug testing and psychological evaluation.
Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller
12. Parks & Rec - Park Fees - Partnering Group List - Approval
Motion by Dolan, Seconded by Hardesty, the Township recognizes Hamburg Flyers RC, Pinckney/Hamburg Softball & Baseball Association, Pirate Youth Athletics Football, Pinckney Community Schools, HERO, Hamburg Garden Club, and the Friends of Lakeland Trail, as recognized partners with Hamburg Township Parks & Rec for the sake of scheduling and costs.
Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller
13. Parks & Rec - Park Use Request - Legacy Silver Slam BB Tourney - May 16-18, 2025
Motion by Dolan, Seconded by Hardesty, to approve the application for the Legacy Silver Slam Baseball Tournament that was submitted on February 19, 2025, contingent on the submittal of a certificate of insurance, clerk's department receiving all required documents to their satisfaction, the Township Board established park fees for event and allow credit for in-kind, that sanitary services be arranged by Township staff, and that cost be paid by applicant.
Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

14. Parks & Rec - Park Use Request - SmartWater Tourney - May 2-4, 2025
Motion by Dolan, Seconded by Miller, to approve of the Park Use application for the Smartwater Invitational Tournament, submitted 1/30/25, with Special Event Hazard level, and contingent on the submittal of a Certificate of Insurance naming Hamburg Township as additional insured be provided, the Clerk Department be provided all requested documents to their satisfaction, that the Township Board establish Park Fee of \$2,500.00 per day for event, that the Public Safety fees for the event be charged at cost rounded to the nearest ½ hour for actual Public Safety cost, that the Township vendor be used for sanitary services and that the applicant pay extra costs, a pre-event meeting with Public Safety no less than 2 weeks prior to the event, installation of informational, directional, and/or safety signage is allowed and admin approved, with a \$5,000.00 deposit paid at the pre-event Public Safety meeting.
Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller
15. Parks & Rec - Park Use Request - SEC Cross Country Jamboree - September 23, 2025
Motion by Negri, Seconded by Hughes, to approve the park use request from Pinckney Community Schools dated 11/13/24, for the SEC XC Jamboree to be held on Tuesday, September 23, 2025, contingent on the submittal of all paperwork to the satisfaction of the Clerk's office, park fees to be waived, Public Safety fees to be charged at actual cost, Sanitary Services arranged by the Township and charged to applicant at cost, and to require applicant to provide a Certified Athletic Trainer to handle all medical issues.
Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller
16. Parks & Rec - Park Use Request - Coaches Legends - September 26-27, 2025
Motion by Dolan, Seconded by Miller, to approve of the park use request from Pinckney Community Schools dated 11/13/24, for the Coaches Legends Invitational to be held September 26 & 27, 2025, contingent on the submittal of all paperwork to the satisfaction of the Clerk's office, park fees to be waived, Public Safety fees at actual cost, sanitary Services arranged by Township and charged to applicant at cost, applicant to meet with Public Safety no less than 2 weeks prior to event, and applicant to provide a Certified Athletic Trainer to handle all medical issues.
Voting Yea: Hohl, Dolan, Hardesty, Hughes, Menzies, Miller
Voting Nay: Negri
17. Parks & Rec - Park Use Request - Pinckney vs Brighton XC Meet - August 22, 2025
Motion by Dolan, Seconded by Hardesty, to approve the park use request from Pinckney Community Schools dated 2/17/25, for the Pinckney vs Brighton meet to be held on Friday, August 22, 2025, contingent on the submittal of all paperwork to the satisfaction of the Clerk's office, park fees waived by the Board, the Township arranging for sanitary services, if any, to be charged to the applicant at cost, Public Safety review is not required.
Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

18. Parks & Rec - Park Use - PHBSA - 2025 Baseball Season
Motion by Dolan, Seconded by Miller, to approve the the Park Use Application dated January 23, 2025 for PHBSA's Baseball/Softball seasonal use for 2025, for dates/diamonds to be scheduled with the Park Coordinator between April 1 and June 30, 2025, contingent on the Clerk Department be provided all requested documents to their satisfaction and a seasonal flat rate park use fee of \$2,000.00.
Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller
19. Parks & Rec - Park Use Request - PHBSA - Event Use
Motion by Dolan, Seconded by Hardesty, to approve the Park Use Applications dated January 23, 2025 for PHBSA's Opening Day Event & End of Year Picnic, for May 10, 2025 and June 21, 2025 respectively, be covered under their seasonal application, previously approved by the Board.
Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller
20. Parks & Rec - Park Use Request - TN Mojo LaConte - Seasonal Use Baseball 2025
Motion by Miller, Seconded by Hardesty, to approve the application for TN Mojo LaConte 10, as submitted 2/2/25, with the contingency that a Certificate of Insurance naming Hamburg Township as additional insured be provided, that the Clerk Department be provided all requested documents to their satisfaction, dates will be subject to blackout dates, with a fee schedule of \$35.00 per 2 hour block.
Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller
21. Buildings & Grounds Seasonal Hire
Motion by Miller, Seconded by Negri, to approve hiring a Buildings and Grounds part-time seasonal worker for the season, filling an existing position, brought in at Grade 1, Step 4 on the pay scale, which equates to \$18.83 per hour, conditional upon successful completion of all pre-employment prerequisites, and a start date sometime in early April, depending on the weather.
Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller
22. Crystal Dr./Crystal Beach Subdivision SAD - Road Maintenance Services Bid Results
Motion by Hardesty, Seconded by Hughes, to award the 2 year contract to Alan's Asphalt Maintenance for Crystal Drive and the Crystal Beach Subdivision road maintenance district beginning April 18, 2025, and ending April 17, 2027.
Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller
23. Norene/Peary Drive SAD - Road Maintenance Services Bid Results
Motion by Hohl, Seconded by Menzies, to award a 2 year contract to Bob Myer Excavating, beginning on April 18, 2025, and ending on April 17, 2027, at an annual cost of \$6,360.00, based on events.
Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller
24. Closed Session - Contract Negotiations
Removed from Agenda

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Negri, Seconded by Hughes, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

The meeting was adjourned at 7:57 pm.

Respectfully submitted,



Jennifer Daniels
Recording Secretary



Mike Dolan
Township Clerk