



10405 Merrill Road ♦ P.O. Box 157
 Hamburg, MI 48139
 Phone: 810.231.1000 ♦ Fax: 810.231.4295

MEMORANDUM

To: Patrick J. Hohl, Supervisor
 Hamburg Township Board of Trustees

From: Brittany K. Campbell, Utilities Coordinator

Date: July 18th, 2023

Re: **Bid Results for Edgelake/Burton Drive - Road Maintenance S.A.D.
 SNOW REMOVAL CONTRACT**

The current road maintenance contract for this special assessment district will expire on September 30th, 2023. However, requests for bid were sent out earlier in order to calculate the 2023 winter tax assessments for the district. Twelve (12) requests for bid were mailed out to qualified road maintenance contractors. A total of two (2) responses were received from Contractors wishing to bid on providing road maintenance services for the Edgelake and Burton Drive road maintenance special assessment district. The results are as follows:

Annual Pricing for Services to be Rendered	Bob Myers Excavating, Inc.	Alan’s Asphalt Maintenance, Inc.
Snow Removal – up to five (5) times per year @ 3” or more of accumulation.	\$ 1,750.00	\$ 975.00
Salting for Icy Conditions – up to three (3) times per year as necessary for road safety.	1,050.00	585.00
Total Annual Cost:	\$ 2,800.00	\$ 1,560.00

Alan’s Asphalt Maintenance, Inc. currently provides maintenance services for this district. As the lowest bidder, I would recommend that the Board award a two-year service contract Alan’s Asphalt Maintenance, Inc. beginning on October 1, 2023 and ending on September 30, 2025 to for the Edgelake/Burton Drive road maintenance district.

FAX (810) 231-4295
TELEPHONE: (810) 231-1000



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BID SPECIFICATION FORM
PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN

COMPANY NAME: Bob Myers Excavating, Inc.

CONTACT PERSON: Mike Myers

ADDRESS: 8111 Hammel Road

Brighton, MI 48116

PHONE: 810-231-2044

Signature of Bidder's Authorized Agent: 

Project Location Edgelake & Burton Drives**

West of Pettys Rd./South off M-36

** Only private portion of Edgelake Dr.

NOTE: The private portion of the road begins between 5291 and 5292 Edgelake Drive as marked on the attached map. A "private road" street sign also notes the beginning of the section to be maintained through the Township. A site visit of the streets is highly recommended prior to submittal of your bid.

- 1.) Snow Removal – Up to Five (5) times per year, as necessary, for the removal of three (3) inches or more of snow accumulation.

Charge per Plowing \$ 350.00
Total \$ 1,750.00

- 2.) Salting – Up to Three (3) times per year, as necessary, when icy conditions make it necessary for road safety.

Charge per Application \$ 350.00
Total \$ 1,050.00

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BID SPECIFICATION FORM
PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN

COMPANY NAME: ALANS Asphalt Maint.

CONTACT PERSON: Chuck Chambers

ADDRESS: P.O. Box 354

Hamburg Mi.

PHONE: 810-231-1867

Signature of Bidder's Authorized Agent: [Signature]

Project Location Edgelake & Burton Drives**
West of Pettys Rd./South off M-36
** Only private portion of Edgelake Dr.

NOTE: The private portion of the road begins between 5291 and 5292 Edgelake Drive as marked on the attached map. A "private road" street sign also notes the beginning of the section to be maintained through the Township. A site visit of the streets is highly recommended prior to submittal of your bid.

- 1.) Snow Removal – Up to Five (5) times per year, as necessary, for the removal of three (3) inches or more of snow accumulation.

Charge per Plowing \$ 195.⁰⁰
Total \$ 975.⁰⁰

- 2.) Salting – Up to Three (3) times per year, as necessary, when icy conditions make it necessary for road safety.

Charge per Application \$ 195.⁰⁰
Total \$ 585.⁰⁰

CONTRACT INFORMATION:

The Township recommends that any Contractor interested in submitting a bid to provide road maintenance should make an on-site inspection of the road(s) prior to submitting a bid for services. A map of the location is enclosed with this bid request.

The Contract will run for a period of two (2) years beginning on October 1st, 2023 and continuing through September 30th, 2025. Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

AWARDING OF CONTRACTS: On February 15, 2011 the Township Board of Trustees adopted the new Administrative Policies and Procedures for Expenditures Control regarding all Township Purchasing, Contracts and Sales. As a result, the Township will now consider the following in the awarding of road maintenance contracts:

- (1) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
 - (a) The Township shall require the bidder to provide proof that they are responsible in paying their property taxes; both real and personal; whether it be in this township or other municipalities.

NOTE: Bid amounts must reflect costs as outlined above. Bid proposals shall also include all attachments or submittals confirming that Contractor is current in the payment of any personal and/or property taxes owed by the Contractor. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

All bids are due by **2:00 p.m. on Friday, July 7th, 2023** to:

Brittany K. Campbell
Hamburg Township Utilities Coordinator
10405 Merrill Road
P.O. Box 157
Hamburg, Michigan 48139
(810) 231-1000 Ext. 210
(810) 231-4295 – Fax
E-mail: bcampbell@hamburg.mi.us

Hamburg Township reserves the right to reject any and all bid proposals and/or waive and irregularities, requirements or conditions in any or all bid proposals.