

## MEMORANDUM

To: Patrick J. Hohl, Supervisor  
Hamburg Township Board of Trustees

From: Brittany K. Campbell, Utilities Coordinator

Date: July 18<sup>th</sup>, 2023

Re: **Bid Results for Riverside, Century, Lagoon & Radial - Road Maintenance S.A.D.  
ROAD MAINTENANCE CONTRACT**

The current road maintenance contract for this special assessment district will expire on August 15<sup>th</sup>, 2023. Fourteen (14) requests for bid were mailed out to qualified road maintenance contractors. I received a total of two (2) responses from Contractors wishing to bid on providing road maintenance services for the Riverside, Century, Lagoon & Radial Drive road maintenance special assessment district. The results are as follows:

<b>Annual Pricing for Services to be Rendered</b>	<b>Bob Myers Excavating, Inc.</b>
<b>Gradings</b> – up to six (6) times per year.	\$ 8,580.00
<b>Gravel</b> – Up to 370 cubic yards of 21AA gravel annually as necessary.	\$ 13,320.00
<b>Snow Removal</b> – up to eight (8) times per year @ 4" or more of accumulation.	\$ 6,800.00
<b>Sanding</b> – up to eight (8) times per year or not to exceed 25 hoppers as needed.	\$ 1,680.00
<b>Subtotal:</b>	<b>\$ 30,380.00</b>
<b>Dust Control Spraying Services</b>	<b>Big Barney's</b>
<b>Dust Control</b> – Annual application of dust control spray – 4 times per year to coincide with holidays.	\$ 9,600.00
<b>Total Annual Cost:</b>	<b>\$ 39,980.00</b>

\*\* Dust control services are provided under separate contract.

Based upon the bids received for this SAD I would recommend that the Board award the new two (2) year service contracts to **Bob Myers Excavating, Inc.** and **Big Barney's Dust Control** beginning on August 16<sup>th</sup>, 2023 and ending on August 15<sup>th</sup>, 2025 to for the Riverside, Century, Lagoon and Radial Drive special assessment district.



10405 Merrill Road ♦ P.O. Box 157  
Hamburg, MI 48139  
Phone: 810.231.1000 ♦ Fax: 810.231.4295  
www.hamburg.mi.us

**BID SPECIFICATION FORM  
PRIVATE ROAD MAINTENANCE DISTRICT  
HAMBURG TOWNSHIP, MICHIGAN**

\*\*\*\*\*

COMPANY NAME: Bob Myers Excavating, Inc.

CONTACT PERSON: Mike Myers

ADDRESS: 8111 Hammel Road

Brighton, MI 48116

PHONE: 810-231-2044

Signature of Bidder's Authorized Agent: 

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Project Location Riverside, Century, Lagoon & Radial Drives  
East of Hamburg Rd./North off of Ore Lake Rd.

**NOTE:** The road maintenance service area has been changed. The road maintenance district also includes that portion of Riverside Drive located in Green Oak Township. The total additional footage for Green Oak portion of Riverside Drive is approximately 2,795 linear feet.

- 1.) Gradings – Up to Six (6) gradings per year as necessary, and with prior approval of the Township and to correspond with chloride applications in May, July, August and September.

Per Grading Charge \$ 1,430.00  
Total \$ 8,580.00

- 2.) Gravel – Up to Three Hundred Seventy (370) cubic yards of road quality (21AA) gravel to be applied as necessary on an annual basis.

Material Charge (Per cubic yard) \$ 18.00  
Labor Charge \$ 18.00  
Total \$ 13,320.00

- 3.) Snow Removal – Up to Eight (8) per year, as necessary, for the removal of four (4) inches or more of snow accumulation.

Charge Per Plowing \$ 850.00  
Total \$ 6,800.00

- 4.) Sandings – Up to Eight (8) times per year, or not to exceed Twenty-five (25) hoppers per year, when icy conditions make it necessary for road safety.

Charge Per Application \$ 210.00  
or Charge Per Hopper \$ 1,680.00  
Total \$ \_\_\_\_\_

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Chloride applications will be scheduled by the Township through an independent firm. This will not be the responsibility of the Contractor providing the above listed road maintenance services.

**CONTRACT INFORMATION:**

The Contract will run for a period of two (2) years beginning on August 16<sup>th</sup>, 2023 and continuing through August 15<sup>th</sup>, 2025. Incremental increases in the cost of gravel may be negotiated between the Contractor and Hamburg Township on an annual review basis. Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

**AWARDING OF CONTRACTS:** On February 15, 2011 the Township Board of Trustees adopted the new Administrative Policies and Procedures for Expenditures Control regarding all Township Purchasing, Contracts and Sales. As a result, the Township will now consider the following in the awarding of road maintenance contracts:

- (1) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
  - (a) The Township shall require the bidder to provide proof that they are responsible in paying their property taxes; both real and personal; whether it be in this township or other municipalities.

**NOTE:** Bid amounts must reflect costs as outlined above. Bid proposals shall also include all attachments or submittals confirming that Contractor is current in the payment of any personal and/or property taxes owed by the Contractor. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

FAX (810) 231-4295  
TELEPHONE: (810) 231-1000



P.O. Box 157  
10405 Merrill Road  
Hamburg, MI 48139

## DUST CONTROL BID SPECIFICATION FORM

PRIVATE ROAD MAINTENANCE DISTRICT  
HAMBURG TOWNSHIP, MICHIGAN

\*\*\*\*\*

COMPANY NAME: BIG BARNEYS DUST CONTROL

CONTACT PERSON: BYRON MYER

ADDRESS:

P.O. BOX 483

HOWELL, MI 48844-0483

PHONE:

517-546-8755

Signature of Bidder's Authorized Agent: [Signature]

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Project Location

Riverside, Century, Lagoon & Radial Drives

East of Hamburg Rd./North off of Ore Lake Rd.

**NOTE:** The road maintenance service area has been changed. The road maintenance district also includes that portion of Riverside Drive located in Green Oak Township. The total additional footage for Green Oak portion of Riverside Drive is approximately 2,795 linear feet.

- 1.) **Dust Control** – Application of brine spray for the purpose of dust control at the following schedule – One week prior to or after the Memorial Day holiday, one week prior to or after the 4<sup>th</sup> of July holiday, the first week of August, and one week prior to or after the Labor Day holiday not to exceed four (4) times per year.

Material Charge (per Spray) \$ 2400<sup>00</sup>

Labor Charge (per Spray) \$ —

Total Annual Cost \$ 9,600<sup>00</sup>



The Township recommends that any Contractor interested in submitting a bid to provide road maintenance should make an on-site inspection of the road(s) prior to submitting a bid for services. A map of the location is enclosed with this bid request.

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**CONTRACT INFORMATION:**

The Contract will run for a period of two (2) years beginning on August 16<sup>th</sup>, 2023 and continuing through August 15<sup>th</sup>, 2025. Incremental increases in the cost of dust control spraying may be negotiated between the Contractor and Hamburg Township on an annual review basis. Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

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NOTE: Bid amounts must reflect all costs as requested above. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

All bids are due by **2:00 p.m. on Friday, July 7<sup>th</sup>, 2023** to:

**Brittany K. Campbell**

Hamburg Township Utilities Coordinator

10405 Merrill Road

P.O. Box 157

Hamburg, Michigan 48139

(810) 231-1000 Ext. 210

(810) 231-4295 – Fax

Email: [bcampbell@hamburg.mi.us](mailto:bcampbell@hamburg.mi.us)

Hamburg Township reserves the right to reject any and all bid proposals and/or waive and irregularities, requirements or conditions in any or all bid proposals.