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EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: July 12th, 2023

Sewer Committee Members Present: Hohl, Hahn, Michniewicz

Sewer Committee Members Absent: None

Text of Motion: MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE JUNE 14th, 2023 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.



BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: July 12th, 2023

HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, JUNE 14th, 2023 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:30 p.m.

Roll Call of the Committee:

Present: Hohl, Hahn, Michniewicz

Absent: None

Also Present: Brittany Campbell, Tony Randazzo and Ryan Ward

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

Unfinished Business:

- A. PFAS/PFOS Discussion
- B. Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

Current Business:

- A. DPW Monthly Report – May 2023 Statistics
- B. Williams Sewer Connection Cost Review – 8680 Rushside Dr.
- C. Norfolk Development Corp. Sewer Connection Agreement – 5725 Trail Side Ln.
- D. Norfolk Development Corp. Sewer Connection Agreement – 5733 Trail Side Ln.
- E. MacLeod Direct Sewer Connection Agreement – 9081 Riverside Dr.
- F. Blanket Contract Sewer Agreement 1-Year Extension Request
- G. Request for Invoice Waiver – 8959 Redstone Dr.

5. APPROVAL OF THE MINUTES

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE MAY 10th, 2023 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

B. Manhole Inspection Program. Hohl asked if the DPW staff was still inspecting manholes. Ward explained that the inspection work has slowed down for the summer. Ward plans to get back into the manhole inspections now that the DPW has a full crew again.

C. 200 Series Grinder Pump Replacements.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – May 2023 Statistics. Randazzo reported that the Wastewater Treatment Plant (WWTP) was in compliance for the entire month of May. As Ward stated, the full-time position on the DPW staff has now been filled and will be starting shortly. Randazzo noted that the Township has secured the necessary shut-off documentation to obtain the demolition permits for the old house located on the WWTP property. Myers Excavating will be completing the demo later this summer. Lastly, Randazzo updated the Committee on the PFAS collaboration meeting hosted by the Township on June 8th. He noted that the State is taking a bit of a softer approach with EGLE acknowledging that PFAS is coming from residential homes. The State has even paid for some testing for Multi-Lakes as they did not have the funding available to test after having a PFAS hit on a shallow monitoring well near their facility.

Ward stated that the DPW staff has turned on the new eight-inch (8”) sewer line from Country Elementary to Pettysville Road which has reduced the flow going to the Rustic Pump Station and expedited the sewage flow to the Kress Road Station.

Ward further noted that the DPW has purchased a new Miss Dig locator unit that is an updated version of what they previously used that can provide GPS points and draw out an “as-built” like map which is extremely useful if there are no drawings available. Lastly, Ward explained that the main PLC card went bad at the WWTP and that UIS came out, diagnosed the problem and replaced the card within the same day. Everything is properly functioning again.

MOTION BY HOHL, SUPPORTED BY HAHN TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion passed.

B. Williams Sewer Connection Cost Review – 8680 Rushside Dr. Campbell reported that the estimated construction charges under the blanket contract pricing agreement were \$8,331.40. The actual construction charges were \$8,331.40 leaving an excess balance of \$0.00 – a total wash of fees. As a result no refund or invoice is due to the property owner.

MOTION BY MICHNIEWICZ, SUPPORTED BY HOHL TO NOTE THE UTILITIES COORDINATOR’S COST REVIEW AND TO CLOSE OUT THE SEWER CONNECTION FILE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion carried.

C. Norfolk Development Corp. Sewer Connection Agreement – 5725 Trail Side Ln.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE NORFOLK DEVELOPMENT CORPORATION AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion passed.

D. Norfolk Development Corp. Sewer Connection Agreement – 5733 Trail Side Ln.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE NORFOLK DEVELOPMENT CORPORATION AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion passed.

E. MacLeod Direct Sewer Connection Agreement – 9081 Riverside Dr.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MACLEOD AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

F. Blanket Contract Sewer Agreement 1-Year Extension Request. Campbell explained that the current 3-year Blanket Contract Sewer Agreement will expire on January 15th, 2024. Pursuant to the Agreement the contract can be extended for one (1) year if both the Township and Contractor agree to the extension. Campbell has spoken with Greg Harris of C & E Construction Co. and he is amenable to the 1-year extension. Campbell confirmed that the pricing increase for the new year will be at five-percent (5%) which is consistent with the pricing increase for each year of the current contract. Once both parties sign a Contract Extension Agreement the new contract will prolong the contract until January 15th, 2025.

MOTION BY HOHL, SUPPORTED BY HAHN TO ACCEPT THE BLANKET CONTRACT SEWER AGREEMENT EXTENSION OF THE ORIGINAL CONTRACT FOR A 1-YEAR PERIOD ENDING ON JANUARY 15th, 2025.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

G. Request for Invoice Waiver – 8959 Redstone Dr. Randazzo explained that homeowner recently purchased the home last fall and had called in a Miss Dig staking request to put in a small, raised garden bed. When the DPW staff went to the property to mark the sewer line it was determined that a six-inch (6") riser should be installed on the grinder pump can to raise it above the mulch that the lid was buried under. An invoice was sent to the homeowner which the owner wishes to have waived. Randazzo offered to remove the charge for the administrative fee in the amount of \$29.20 but the owner still requested to appeal the charge. Randazzo noted that the riser will still need to be installed to raise the grinder pump lid.

MOTION BY HOHL, SUPPORTED BY HAHN TO CHARGE THE HOMEOWNER FOR THE COST OF THE 6" RISER KIT, \$30.00 FOR LABOR AND TO WAIVE THE ADMINISTRATIVE FEE OF \$29.20 FOR A REDUCED COST OF \$322.00 TO BE PAID BY THE OWNER.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

8. CALL TO THE PUBLIC

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. INFORMATIONAL/EDUCATIONAL MATERIAL

There was no information and/or educational material available for this meeting.

10. ADJOURNMENT

MOTION BY HOHL, SUPPORTED BY HAHN TO ADJOURN THE MEETING.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

The meeting was adjourned at 2:45 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell
Hamburg Township Utilities Coordinator