



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Thursday, July 06, 2023 at 2:30 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Supervisor Hohl called the meeting to order at 2:30 p.m.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Bill Hahn
Chuck Menzies
Cindy Michniewicz
Jason Negri
Patricia Hughes

CALL TO THE PUBLIC

A call was made with no response.

APPROVAL OF THE AGENDA

Motion by Hohl, Seconded by Hughes, to approve as presented with the exception of moving items 11 through 16 to the top of the agenda and delinquent sewer fees will be item number 21.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CONSENT AGENDA

Motion made by Hahn, Seconded by Menzies to approve the Consent Agenda as presented.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

1. Board of Trustees Regular Meeting Minutes - June 20, 2023
2. BILLS LIST 7-6-23

3. Invoice A to Z mowing
4. Parks & Rec - Approved Meeting Minutes - May 30, 2023
5. Township Coordinator - Monthly Report - May 2023
6. Parks & Rec - Senior Center Report - June 2023
7. Parks & Rec - Clean Up Day Report 2023 - Final

UNFINISHED BUSINESS

8. Consumers Franchise Agreement - 2nd Reading & Adoption

Motion by Dolan, Seconded by Menzie, to adopt the Consumers Energy Company Gas Franchise Ordinance.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

9. SPA 23-003 Preliminary site plan approval for 6716 Winans Lake Road (Freedom River)

Motion by Hohl, Seconded by Hughes, to approve the Preliminary Site Plan Review (SPA 23-0003) for a private campground dedicated to use by United States military veterans and their families to include sports fields, tent camping area, cabins, recreational vehicle parking area, walking trail, service dog training facility, welcome center, memorial plaza, chapel, accessory structures, and docks on Gull Lake and Huron River at 6716 Winans Lake Road (TID 4715-14-400-008 and 4715-23-100-002) because with conditions one through 15, inclusive, the project does meet the site plan review standards A through L of Section 36-73(7) of the Zoning Ordinance as discussed at the July 6, 2023 Township Board of Trustees meeting and at the June 21, 2023 Planning Commission meeting, and as presented in this staff report and those conditions are listed in the staff report.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CURRENT BUSINESS

10. SPA 23-001 Final site plan review for 7749 E M-36 (Zander flex space)

Motion by Hughes, Seconded by Negri, to approve the Final Site Plan Review (SPA 23-0001) for the construction of a 22,360-square foot multi-tenant commercial building, with associated parking and site improvements at 7749 E M-36 (TID 15-25-200-068) because with conditions one through 11, as documented and numerated in staff report of July 6, 2023 inclusive, the project does meet the site plan review standards A through L of Section 36-73(7) of the Zoning Ordinance as discussed at the July 6, 2023 Township Board meeting, at the June 21, 2023 Planning Commission meeting, and as presented in this staff report of July 6, 2023.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

11. Police Officer Hiring

Motion by Menzies, Seconded by Dolan, to approve the hiring of Jeffrey Finke to the position of full-time Police Officer effective immediately.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

12. Years of Service Recognition - Tabled for future meeting

13. Police Sergeant Promotion

Motion by Hohl, Seconded by Hahn, to approve the promotion of Officer Daniel Bromley to the rank of Sergeant of Hamburg Township Police Department effective immediately.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri

14. Purchase of Communication Headsets

Motion by Hohl, Seconded by Hughes, to approve the purchase of 7 David-Clark communication headsets at a cost not to exceed at \$31,100, as outlined in the Chief's memo on June 28, 2023.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

15. Sale of Police Vehicle

Motion by Negri, Seconded by Menzies, to approve the sale of a 2015 Ford Interceptor Sedan via the MI BID action system as outlined in the Chief's memo dated June 28, 2023.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

16. AED Purchase

Motion by Hohl, Seconded by Negri, to approve the purchase of 5 AEDs to replace the current battery AEDs that are aged out, at a cost not to exceed of \$11,500.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

17. Part-time firefighter FY 23-24 rates

Motion by Hohl, Seconded by Michniewicz, to approve the rates for the part-time firefighters as discussed in the previous Work Session by the Board today where the Lieutenant rate is \$26.83, Sergeants \$24.39, FF/EMT \$22.18, FF or EMT \$20.16, FF Trainee \$16.80 for the current Fiscal Year of 2023-2024.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

18. New Chairs for Senior Center

Motion by Dolan, Seconded by Hohl, to approve the authorize the purchase of the chairs for the Hamburg Senior Center from National Business Furniture at a cost of \$13,011.95, and will get a sample of the chairs for verification before the chairs are all delivered.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

19. Senior Center Patio Door Request

Motion by Hohl, Seconded by Menzies, to authorize the procurement of the doors as outlined in the proposal dated June 28, 2023 at a cost of \$12,291.50.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

20. Finance Control Book - April 2023

Motion by Negri, Seconded by Hahn, to receive the file and publish the Finance Control Book for April 2023.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

21. Delinquent Sewer Fees

Negri discussed a delinquent taxes situation with a resident that came in to pay her utility bill and it was delinquent. The bill was due by April 30, 2023 and she came in and it turns out that by mistake we received her payment and indicated her payment in the system but before we could process the check it was accidentally stapled and given back to her and no one noticed it. The resident came in and pointed it out and asked for the late fee to be waived. Negri is asking the Board to approve the late fee to be waived.

Motion by Hohl, Seconded by Hughes, based on the perimeters that was presented by Treasury Negri that the fees are waived on this account.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

Trustee Hughes would like to know the update on the public restrooms in the Township Hall. Supervisor Hohl reports that they should be done in probably 2-3 weeks.

ADJOURNMENT

Motion by Menzies, Seconded by Negri, to adjourn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Meeting Adjourned at 3:32 p.m.



Karen L. Vermillion
Recording Secretary



Mike Dolan
Township Clerk

DRAFT