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EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: January 10th, 2024

Sewer Committee Members Present: Hahn, Michniewicz

Sewer Committee Members Absent: Hohl


Text of Motion: MOTION BY MICHNIEWICZ, SUPPORTED BY HAHN TO APPROVE THE MINUTES OF THE NOVEMBER 8th, 2023 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hahn, Michniewicz Absent: Hohl Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.


Date: January 10th, 2024
BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

**HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, NOVEMBER 8th, 2023 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139**

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:30 p.m.

Roll Call of the Committee:

Present: Hohl, Hahn, Michniewicz

Absent: None

Also Present: Brittany Campbell, Tony Randazzo and Ryan Ward

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

Unfinished Business:

A. PFAS/PFOS Discussion

B. Manhole Inspection Program

C. 200 Series Grinder Pump Replacements

Current Business:

A. DPW Monthly Report – October 2023 Statistics

B. Dare Sewer Connection Cost Review – 9961 Sienna Ct.

C. The Village Plaza, LLC – Water Meter Reading Review @ 5589 E. M-36

D. RDH Properties Request to Phase Sewer Tap Fee Payments

5. APPROVAL OF THE MINUTES

MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE MINUTES OF THE OCTOBER 11th, 2023 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion. Randazzo reported that EGLE is offering a grant opportunity through the Federal Infrastructure Investment and Jobs Act (IIJA) in regards to PFAS to improve impaired water and protect unimpaired waters across the State by conducting planning that informs and supports implementation of Clean Water Act programs. The grant will assist municipalities and utility authorities to conduct planning and sampling as part of emerging contaminants assessments. Eligible applicants are facilities with elevated Per- and polyfluoroalkyl substances (PFAS) in the wastewater treatment plant (WWTP) effluent, biosolids and/or groundwater without readily identifiable sources. Grants are available up to \$283,000.00 but Randazzo suggested that the Township apply for \$50,000.00. There is not a matching funds requirement to apply for the grant.

MOTION BY HOHL SUPPORTED TO HAHN TO DIRECT THE UTILITIES DIRECTOR TO APPLY FOR AN EMERGING POLLUTANTS SECTION GRANT THROUGH THE MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY (EGLE) IN THE AMOUNT OF \$50,000.00.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

Randazzo also explained that the DPW staff has completed PFAS sampling for 3 more homes in the Buck Lake area as requested by EGLE. The results should be available shortly.

B. Manhole Inspection Program.

MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – October 2023 Statistics. Randazzo noted that the wastewater treatment plant (WWTP) was in compliance for the entire month of October. Randazzo stated that the request to increase the part-time, on call hourly rate was discussed at yesterday's Board meeting receiving approval to increase the rate. The revised job notice will be posted by this afternoon. Ward thanked the Committee members and the Board for the pay increase and expressed his hopes that it will attract more candidates to help relieve the current DPW staff from working so many weekends.

Ward noted that Midwest replaced the old piping at the Winans Lake pump station with new stainless-steel piping due to the degradation of the old pipes caused by hydrogen sulfide gas. Ward also stated that both pumps are also up and running at the station. Ward reported that the new heat exchanger and boiler installation is underway. W. J. O'Neill will be starting up the heat exchanger by mid-week next week. Ward noted that staff will slowly get the new unit up to the normal temperature that they run it. Randazzo stated that staff normally start running it around Thanksgiving. Hahn asked what temperature it was run and Ward explained that it was 14 degrees Celsius. The WWTP bugs start slowing down at 12-1/2 degrees Celsius and shut down at around 10 degrees Celsius so the temperature is maintained at 14 degrees to keep the "bugs" working. Lastly, Ward reported that the two sludge valves and the SBR 2 influent valve have been replaced by Watertap and Kennedy Industries this month.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

B. Dare Sewer Connection Cost Review – 9961 Sienna Ct. Campbell reported that the estimated construction charges under the blanket contract pricing agreement were \$11,758.57. The actual construction charges were \$11,758.57 leaving an excess balance of \$0.00 – a total wash of fees. As a result no refund or invoice is due to the property owner.

MOTION BY HOHL, SUPPORTED BY HAHN TO NOTE THE UTILITIES COORDINATOR'S COST REVIEW AND TO CLOSE OUT THE SEWER CONNECTION FILE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion carried.

C. The Village Plaza, LLC – Water Meter Reading Review @ 5589 E. M-36. Hohl noted that he had a concern regarding the water meter readings in the east building and that the water usage for the period of September 2022 to September 2023 dropped by nearly seventy-five (75%). Hohl feels that there is an issue with the water meter and asked that it be replaced by the DPW staff. Hohl noted that as requested by the property owner, the Utilities Coordinator, completed the REU review for the property from the 24-month period, as required by Township Ordinance, beginning September 2021 through September 2023 and determined that the water usage resulted in a total REU value of 24.0 REUs. The property is currently billed for a total of 24.94 REUs for a difference of 0.94 REUs. Based on the water meter readings for the past 24-months, Campbell is recommending a reduction of 0.94 REUs effective as of October 1, 2023.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE A REDUCTION FROM 24.94 REUs TO 24.00 REUs EFFECTIVE AS OF OCTOBER 1, 2023 AND TO REQUIRE THAT THE DPW FOREMAN REPLACE THE WATER METER IN THE EAST BUILDING OF THE VILLAGE PLAZA LOCATED AT 5589 E. M-36.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion carried.

D. RDH Properties Request to Phase Sewer Tap Fee Payments. Campbell explained that she was contacted by Ronny Hamama's engineer requesting to split the estimated sewer tap fee and engineering review fee cost of \$315,000.00 into two phases for the project. In the first phase Mr. Hamama would like to pay for the engineering review fees and for the new gas station, sales center and retail space. Campbell noted that the total cost of Phase 1, as proposed, would be \$90,000.00 which would include \$52,500.00 for the engineering fees and \$37,500 for five (5) sewer taps/REUs. Phase 2 would include the 30 sewer taps for the proposed townhomes in the amount of \$225,000.00 (30 REUs x \$7,500.00 per REU). Campbell noted that all fees would be payable up-front in cash before the issuance of any Land Use Permits to begin construction of the new gas station and retail space as well as the construction of the townhomes. Campbell stated that she would draft the Agreements for Sewer Extension/Connection for each phase of the proposed construction projects. Campbell also noted that she will discuss the request with the Zoning/Planning Administrator so that there is full acknowledgement and agreement with the Zoning Department regarding issuance of the Land Use Permits for the two phases of the project.

MOTION BY HOHL, SUPPORTED BY HAHN TO PROCEED WITH THE REU ALLOCATION AND PHASING FOR PAYMENT OF THE ENGINEERING REVIEW FEES AND SEWER TAP FEES AS REQUESTED BY THE DEVELOPER.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion carried.

8. CALL TO THE PUBLIC

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. INFORMATIONAL/EDUCATIONAL MATERIAL

There was no information and/or educational material available for this meeting.

10. ADJOURNMENT

MOTION BY HOHL, SUPPORTED BY HAHN TO ADJOURN THE MEETING.

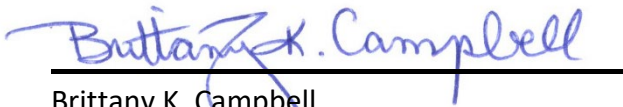
Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

The meeting was adjourned at 2:55 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell
Hamburg Township Utilities Coordinator