



10405 Merrill Road ♦ P.O. Box 157
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EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **DPW Monthly Report – November/December 2023 Statistics**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting
of the Hamburg Township Sewer Committee:

Date of Meeting: January 10th, 2024

Sewer Committee Members Present: Hahn, Michniewicz

Sewer Committee Members Absent: Hohl


Text of Motion: MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO NOTE
THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED
AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS
AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hahn, Michniewicz Absent: Hohl Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording
secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and
correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg
Township Municipal Utilities Committee.

 Date: January 10th, 2024
BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR



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To: Municipal Utilities Committee
From: Tony Randazzo
Date: 01-04-2023
Re: DPW Monthly Report

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1. The wastewater treatment plant was in compliance for the months of November and December.
 2. The new heat exchanger and boiler were started up right before Thanksgiving. So far, the two units have performed as expected without any problems. The immediate benefit is that we now have the ability to handle high flow days during the winter without having to bypass the heat exchanger.
 3. Biotech will haul out our sludge in late January or early February.
 4. All of the recent part time, on-call only hires have been placed on the schedule and will be starting soon. For the first time in a long while we will be fully staffed. However, it will be somewhat short lived, as one of our full-timers is going on medical for a few months.



Hamburg Township Monthly Field Report

December 2023

Ryan Ward

Grinder Calls: 34 Total / 16 OT

Plant Calls: 0 OT

Station Calls: 2 Hamburg/ 4 Portage

Pump Rebuilds: 32 Hamburg / 2 Portage / 3 Highland

Miss Digs: 103 Hamburg / 21 Portage

Startups: 1

Deactivations/Reactivations: 2

Replacements: 4

Grinder Stations in Stock: 72

Grinder Locations: 0

Grinder Pump Cores in Stock: 30

Field Jobs for the Month: This month we have completed our normal monthly checks along with the water meter readings and grease trap inspections. We received our PAX delivery on the 4th and have been using it since. This has helped get rid of the M.Parvicella that was causing bad settling in our SBR's. HP Electric has installed power

protection devices at each main Hamburg station to help with any over voltage and under voltage.





Hamburg Township Monthly Field Report

November 2023

Ryan Ward

Grinder Calls: 43 Total / 23 OT

Plant Calls: 0 OT

Station Calls: 1

Pump Rebuilds: 29 Hamburg / 6 Portage / 1 Highland

Miss Digs: 143 Hamburg / 40 Portage

Startups: 1

Deactivations/Reactivations: 2

Replacements: 2

Grinder Stations in Stock: 74

Grinder Locations: 0

Grinder Pump Cores in Stock: 30

Field Jobs for the Month: This month we have completed our normal monthly checks along with the monitoring well sampling. WJ O'Neil has completed the new heat exchanger installation for the plant, the new system has been working great so far. We have interviewed 5 great candidates for the part time on call position and will be hiring 3.

UIS has come out to the plant to program a new setting for our PLC, they made a summer and winter aeration mode. This gives us more flexibility to increase or decrease the aeration in a individual tank if any issues arise.

