



10405 Merrill Road ♦ P.O. Box 157
 Hamburg, MI 48139
 Phone: 810.231.1000 ♦ Fax: 810.231.4295
 www.hamburg.mi.us

MEMORANDUM

To: Patrick J. Hohl, Supervisor
 Hamburg Township Board of Trustees

From: Brittany K. Campbell, Utilities Coordinator

Date: March 10th, 2023

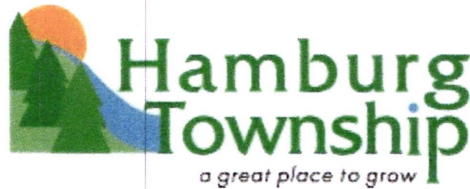
Re: **Bid Results for Crystal Dr./Crystal Beach Sub. - Road Maintenance S.A.D.**

The current Agreement to provide winter road maintenance services will expire on April 17th, 2023. In anticipation of this date, 12 requests for bids were mailed out to qualified road maintenance contractors. A total of two (2) responses were received from Contractors wishing to bid on providing winter maintenance services for the Crystal Drive and Crystal Beach Subdivision road maintenance special assessment district. The results are as follows:

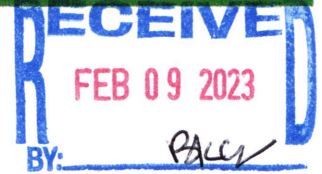
Annual Pricing for Services to be Provided	Alan's Asphalt & Maintenance, Inc.	Bob Myers Excavating, Inc.
Snow Removal – Up to ten (10) times per year upon accumulation of 2-inches or more.	2,050.00	2,500.00
Salting of Intersections When Icy Conditions Exist – Up to ten (10) times per year to correspond with snow removal.	1700.00	1,600.00
Total Annual Cost:	\$ 3,750.00	\$ 4,100.00

Alan's Asphalt & Maintenance currently provides the winter road maintenance services for this road maintenance district and has submitted the lowest bid. I recommend that the Board award the new 2-year service contract to **Alan's Asphalt & Maintenance, Inc.** for the Crystal Drive and Crystal Beach Subdivision road maintenance district beginning on April 18th, 2023 and ending on April 17th, 2025.

FAX (810) 231-4295
TELEPHONE: (810) 231-1000



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BID SPECIFICATION FORM

PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN

COMPANY NAME: Almas Asphalt Maint. Inc.

CONTACT PERSON: Chuck Chambers

ADDRESS: P.O. Box 354

Hamburg Mi 48139

PHONE: 810-231-1867

Signature of Bidder's Authorized Agent: [Signature]

Project Location Crystal Drive/Crystal Beach Subdivision
West of Whitewood Rd./South of Cordley Lake Rd.

1.) **Snow Removal** – Up to Ten (10) times per year, as necessary, for the removal of two-inches (2") or more of accumulation.

Charge per Plowing \$ 205.00

Total \$ 2050.00

2.) **Salting of Intersections** – Up to Ten (10) times per year to be done at the same time to correspond with the snow removal. Contractor will be responsible to salt all street and subdivision intersections.

Charge per Application \$ 170.00

Total \$ 1700.00

STREETS INCLUDED IN MAINTENANCE DISTRICT: Crystal Drive, Hill St., Michael Blvd., Ward Ave., Wilson Ave., Harding Ave., and Macomb Ave.

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BID SPECIFICATION FORM

PRIVATE ROAD MAINTENANCE DISTRICT HAMBURG TOWNSHIP, MICHIGAN

COMPANY NAME: Bob Myers Excavating, Inc.

CONTACT PERSON: Mike Myers

ADDRESS: 8111 Hammel Road

Brighton, MI 48116

PHONE: 810-231-2044

Signature of Bidder's Authorized Agent: 

Project Location Crystal Drive/Crystal Beach Subdivision
West of Whitewood Rd./South of Cordley Lake Rd.

- 1.) **Snow Removal** – Up to Ten (10) times per year, as necessary, for the removal of two-inches (2") or more of accumulation.

Charge per Plowing \$ 250.00

Total \$ 2,500.00

- 2.) **Salting of Intersections** – Up to Ten (10) times per year to be done at the same time to correspond with the snow removal. Contractor will be responsible to salt all street and subdivision intersections.

Charge per Application \$ 160.00

Total \$ 1,600.00

STREETS INCLUDED IN MAINTENANCE DISTRICT: Crystal Drive, Hill St., Michael Blvd., Ward Ave., Wilson Ave., Harding Ave., and Macomb Ave.

The Township recommends that any Contractor interested in submitting a bid to provide road maintenance should make an on-site inspection of the road(s) prior to submitting a bid for services. A map of the location is enclosed with this bid request.

NOTE: Bid amounts must reflect all costs as requested above. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

CONTRACT INFORMATION:

The Contract will run for a period of two (2) years beginning on April 18th, 2023 and continuing through April 17th, 2025. Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

AWARDING OF CONTRACTS: On February 15, 2011 the Township Board of Trustees adopted the new Administrative Policies and Procedures for Expenditures Control regarding all Township Purchasing, Contracts and Sales. As a result, the Township will now consider the following in the awarding of road maintenance contracts:

- (1) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
 - (a) The Township shall require the bidder to provide proof that they are responsible in paying their property taxes; both real and personal; whether it be in this township or other municipalities.

All bids are due by 2:00 p.m. on Friday, March 10th, 2023 to:

Brittany K. Campbell
Hamburg Township Utilities Coordinator
10405 Merrill Road
P.O. Box 157
Hamburg, Michigan 48139
(810) 231-1000 Ext. 210
(810) 231-4295 – Fax
Email: bcampbell@hamburg.mi.us

Hamburg Township reserves the right to reject any and all bid proposals and/or waive and irregularities, requirements or conditions in any or all bid proposals.