



10405 Merrill Road ♦ P.O. Box 157  
 Hamburg, MI 48139  
 Phone: 810.231.1000 ♦ Fax: 810.231.4295  
 www.hamburg.mi.us

**MEMORANDUM**

To: Patrick J. Hohl, Supervisor  
 Hamburg Township Board of Trustees

From: Brittany K. Campbell, Utilities Coordinator

Date: February 9<sup>th</sup>, 2024

Re: **Bid Results for Downing Drive - Road Maintenance S.A.D.**

The current Agreement to provide road maintenance services for Downing Drive will expire on March 17<sup>th</sup>, 2024. In anticipation of the Special Assessment District (SAD) renewal, 12 requests for bids were mailed out to qualified road maintenance contractors. A total of two (2) responses were received from Contractors wishing to bid on providing winter road maintenance services for this special assessment district. The results are as follows:

| Annual Pricing for Services to be Rendered  | Alan's Asphalt & Maintenance, Inc. | Bob Myers Excavating, Inc. |
|---|------------------------------------|----------------------------|
| <b>Snow Removal</b> – up to five (5) times per year @ 4" or more of accumulation.               | \$ 525.00                          | \$ 750.00                  |
| <b>Salting for Icy Conditions</b> – up to five (5) times per year as necessary for road safety. | \$ 525.00                          | \$ 750.00                  |
| <b>Total Annual Cost:</b>   | <b>\$ 1,050.00</b>                 | <b>\$ 1,500.00</b>         |

Alan's Asphalt & Maintenance currently provides the winter road maintenance services for this road maintenance district and the residents are generally pleased with the services provided. I recommend that the Board award a new 2-year service contract beginning on March 18<sup>th</sup>, 2024 through March 17<sup>th</sup>, 2026 to Alan's Asphalt & Maintenance, Inc. for the Downing Drive road maintenance district.



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BID SPECIFICATION FORM  
PRIVATE ROAD MAINTENANCE DISTRICT  
HAMBURG TOWNSHIP, MICHIGAN

\*\*\*\*\*

COMPANY NAME: Alans Asphalt Maintenance

CONTACT PERSON: Chuck Chambers

ADDRESS: P.O. Box 354

Hamburg MI 48139

PHONE: 810.231.1867

E-MAIL: info@alansasphalt.com

Signature of Bidder's Authorized Agent: [Signature]

\*\*\*\*\*

Project Location: Downing Drive - Private  
East of Kress Road

- 1.) **Snow Removal** – Up to Five (5) per year, as necessary, for the removal of four inches (4") or more of snow accumulation.

Charge per Plowing \$ 105.<sup>00</sup>

Total \$ 525.<sup>00</sup>

- 2.) **Salting** – Up to Five (5) times per year, as necessary, when icy conditions make it necessary for road safety.

Charge per Application \$ 105.<sup>00</sup>

Total \$ 525.<sup>00</sup>

**CONTRACT INFORMATION:**

The new Contract will run for a period of two (2) years beginning on March 18<sup>th</sup>, 2024 and continuing through March 17<sup>th</sup>, 2026. The Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

The Township recommends that any Contractor interested in submitting a bid to provide road maintenance should make an on-site inspection of the road prior to submitting a bid for services. A map of the location is enclosed with this bid request.

**AWARDING OF CONTRACTS:** On February 15, 2011 the Township Board of Trustees adopted the new Administrative Policies and Procedures for Expenditures Control regarding all Township Purchasing, Contracts and Sales. As a result, the Township will now consider the following in the awarding of road maintenance contracts:

- (1) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
  - (a) The Township shall require the bidder to provide proof that they are responsible in paying their property taxes; both real and personal; whether it be in this township or other municipalities.

**NOTE:** Bid amounts must reflect costs as outlined above. Bid proposals shall also include all attachments or submittals confirming that Contractor is current in the payment of any personal and/or property taxes owed by the Contractor. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

All bids are due by 2:00 p.m. on Friday, February 9<sup>th</sup>, 2024 to:

Brittany K. Campbell  
Hamburg Township Utilities Coordinator  
10405 Merrill Road, P.O. Box 157  
Hamburg, Michigan 48139  
(810) 231-1000 Ext. 210  
(810) 231-4295 – Fax  
E-mail: [bcampbell@hamburg.mi.us](mailto:bcampbell@hamburg.mi.us)

Hamburg Township reserves the right to reject any and all bid proposals and/or waive and irregularities, requirements or conditions in any or all bid proposals.



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BID SPECIFICATION FORM  
PRIVATE ROAD MAINTENANCE DISTRICT  
HAMBURG TOWNSHIP, MICHIGAN

\*\*\*\*\*

COMPANY NAME: Bob Myers Excavating, Inc.

CONTACT PERSON: Mike Myers

ADDRESS: 8111 Hammel Road

Brighton, MI 48116

PHONE: 810-231-2044

E-MAIL: info@myersexc.com

Signature of Bidder's Authorized Agent: *Michael E Myers*

\*\*\*\*\*

Project Location: Downing Drive - Private  
East of Kress Road

1.) **Snow Removal** – Up to Five (5) per year, as necessary, for the removal of four inches (4”) or more of snow accumulation.

Charge per Plowing \$ 150.00

Total \$ 750.00

2.) **Salting** – Up to Five (5) times per year, as necessary, when icy conditions make it necessary for road safety.

Charge per Application \$ 150.00

Total \$ 750.00

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