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TO: Board of Trustees

FROM: David Rohr, Planning & Zoning Director

DATE: July 7, 2026

AGENDA ITEM TOPIC: Code Enforcement Officer Position

Number of Supporting Documents: **0**

Requested Action

Hire a new Code Enforcement Officer. The position is currently vacant.

DESCRIPTION:

The Hamburg Township Planning and Zoning Department currently has a vacant Code Enforcement Officer position. The department received over 150 applications and interviewed five qualified candidates. Dawn King was selected for the position. Mrs. King has extensive experience in code enforcement and has a background in law enforcement. We believe she will fit well with the department.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes ☒ No ☐

Are funds budgeted? Yes ☒ No ☐

Fiscal year affected: 2025/2026

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: _____