

To: Township Board of Trustees & Parks Committee

From: Deby Henneman, Township Coordinator, Parks, ADA, Grants, Ordinances

Re: Township Coordinator's Report – June 2026

Parks:

Bennett Park & Water Trail Access Improvements Grant TF22-0107: The playground surfacing was completed, and we are waiting on the install of the swing which should be happening by the end of the month. LJ will be completing some restoration, and we have hired Amour Landscaping to prepare the garden areas for plantings. Using the plan provided by the Hamburg Garden Club, I am finalizing the sensory garden design and have some plants coming as a donation from a resident that will work perfectly there. What we can't use there will be placed either in the interpretive garden near the kayak launch, or elsewhere on the parkland property.

We will be painting the gazebo in West Park and finishing off the restoration of the new ramp installed by LJ. There is a small amount of seating in there, with more seating planned near the music "pod" which will be donated by the Bennett's Beavers in memory of Jim Bennett who passed away on May 24, 2026. His bench being placed in the parklands is appropriate considering his time on the Parks & Recreation Committee, as well as the children served through his Bennett's Beavers non-profit.

The ribbon cutting will most likely be pushed into August 2026 at this point as we will need to wait for all of the final touches before inviting the MDNR out for their post-construction inspection.



Figure 1 - Play Pod/Climber Complete



Figure 2 - Sensory Garden pre-filling/planting



Figure 3- Merry Go Round, Climber, Saucer Swing (Poured in Place Surface)



Figure 4- Gazebo Pathway – This structure needs stain and minor repair. Suggest Brown Stain, with Dark Green Trim like Adult Workout.

The sensory garden is the next project that will need to be completed in the WP project, and a plan has been developed. Once the contractor has graded and filled the areas for both the sensory garden as well as the interpretive garden near the kayak launch, we will start moving some plantings over and getting them installed with help from volunteers. For anyone interested in helping on planting day, you can contact Deby Henneman at dhenneman@hamburg.mi.us.

There are features proposed in the sensory garden that will allow for donor opportunities through our Adopt-A-Feature program. A rendering has been attached to this memo for comment. Anyone who is interested in providing long term maintenance of our gardens through our Adopt A Feature program, can contact dhenneman@hamburg.mi.us or learn more at: https://www.hamburg.mi.us/departments/parks_and_recreation/commemorative_bench_tree_garden_program.php. I am in the process of updating our forms and applications now!

Trails:

Lakelands Trail Zukey Lake Footbridge & Amenities Project Grant TF25-0213: IMEG is collecting bids for soil borings, and we hope to make our selection soon to move forward with that process. In the meantime, we are working on what we are “allowed to” within the rules of the grant process.

Our Bicycle clinic will be starting in June near the Pettysville Trailhead and dates proposed are as follows: Sundays mornings from 9am - 12noon. June 7, July 5, August 9, September 6.

Events:

Thank you to the staff who assisted with the America 250 / Time Capsule Event! It was windy, it was busy, and it was a success, because of you all. Items for the time capsule will be collected through the end of this week, and the capsule will be buried permanently by the contractor after America's birthday.

We will continue to sell legacy bricks for that location, with another installation taking place this fall. For more information, please visit: https://www.hamburg.mi.us/T66_R79.php

Park Projects/Tasks:

- West Park
 - Repair flooding in field H3 – **On hold per management.**
 - Engineered Wood Fiber for abandoned playground to install “game” area – **On hold**
 - Wayfinding signage for driveway – **Signs are awaiting installation**
 - Look into new gate for driveway for large events
 - Update Kiosks Information holders
 - Complete work on the Sensory & Rain Gardens – **We need fill and worker bees**
- East Park
 - Playground inspections – **Duane to complete and maintain records.**
 - Replace Dugouts & create pathways to each size field
 - Repair/update batting cage
 - Replace/repair netting over fencing (**We have exceeded life expectancy – this screens playground area**)
 - Look into gate for driveway for large events
 - Increase fence height for Flyer's field – **Need to screen spectators. MMRMA has offered to review plans for any upgrades in that area to ensure compliance.**
 - Install Rules & Regs/Kiosk with contact at Flyer's field for RC and Sledding hill HH
 - Install Info Kiosk at Concession Building
 - Revamp Concession to house vending?
 - Sidewalk Art Project at the East Park Concession – **Is Underway!**



- Trail/Trailheads
 - Build/Install wooden screening for portable toilets – **Clerk getting bids**
 - Fill sinkholes and reinforce asphalt, as needed – **Park Rangers spray issues**
 - Provide more respite areas through Adopt A Feature program - **Ongoing**
 - Zukey Lake Bridge (Kress Rd.) - EB transition needs to be addressed. – **Work pending – Spring 2026**
 - Complete work on the Story Walk Garden – **Adopted by Powers Flowers**

ADA

All updates will be made in the Transition Plan and made available to Township Board for their Budget review process each year. - **Delayed**

- Website compliance with WCAG 2.2 has been extended to April 2028
- Door inspection RFP is being developed. 26/27 FY
- Assistive Listening Device will be purchased and shared. 26/27 FY

Grants:

Parks & Recreation has recommended updating the 5-year Master Plan which will be due by 4/1/27. – **Requested Budget of \$30,000 for this at Strategic Planning.**

- The 2022 Trust Fund Grant #TF22-0107 has been extended to Summer 2026.
- Trust Fund Grant #TF25-0213 awarded – Awaiting agreement. Prime Professional secured.

Ordinances

Supplement #5 will be the next Supplement which will be finalized at the end of 2026 and published early 2027. All changes are uploaded as they are approved/published and can be found on the Ordinance home page listed under Adopted Ordinances Not Yet Codified:

[https://library.municode.com/mi/hamburg_township_\(livingston_co.\)/codes/code_of_ordinances](https://library.municode.com/mi/hamburg_township_(livingston_co.)/codes/code_of_ordinances).

Recent Ordinances approved and in the works:

- Fireworks Ordinance – New Section VI – Effective June 20, 2026
- Breach Of Peace Ordinance – Amended – Effective June 20, 2026
- Wastewater Treatment Ordinance – Amended – Effective July 25, 2026
- Authorized Township Officials – Pending first reading: July 7, 2026