



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, June 20, 2023 at 7:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Supervisor Hohl called the meeting to order at 7:00 p.m.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Bill Hahn
Chuck Menzies
Cindy Michniewicz
Patricia Hughes

ABSENT

Jason Negri

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion by Menzies, Seconded by Hughes to approve the Consent Agenda as presented but with the June 6, 2023 minutes being amended with the suggestions by Trustee Hughes and Supervisor Hohl.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

1. Board of Trustees Regular Board Meeting Minutes - June 6, 2023
2. Board of Trustees Budget Public Hearing Minutes - June 6, 2023
3. Board of Trustees Work-Study Session Minutes - June 6, 2023
4. Approved MUC Minutes - May 10, 2023
5. Public Information - Senior Monthly Newsletter

6. Bills List – June 20, 2023
7. Boomers – Invoice #2023-05, 9297-21, 2990-18
8. Parks & Rec - 2023 Clean-Up Day - Final Project Report
9. DPW Monthly Report - May 2023
10. Public Safety Monthly Report May 2023
11. Fireworks Permit

APPROVAL OF THE AGENDA

Motion made by Michniewicz, Seconded by Dolan, to approve as amended with 3 additions; purchase of a Durango, Holiday Building Closure, and Invoice for Green Oak Township.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

UNFINISHED BUSINESS

12. Sewer Rate Allocation for FY 23-24

Motion by Michniewicz, Seconded by Hahn to approve the Hamburg Township sewer rate at \$163.30 per quarter per REU effective July 1, 2023, with an allocation of \$121.08 towards operation and maintenance, and \$42.22 towards debt service.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

13. Budget Amendments - 4th Quarter

Motion by Dolan, Seconded by Michniewicz to approve the budget amendments for the 4th quarter as presented.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

14. Police Department Expansion

Motion by Hahn, Seconded by Hughes to authorize Supervisor Hohl to issue a notice to Midwest to proceed with the construction of the addition of the Police Department at a cost of \$1,000,070.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

CURRENT BUSINESS

15. Purchase of New Police Vehicle

Motion by Hohl, Seconded by Menzies, to approve the purchase of a 2024 Ford Expedition, with the attached specifications, from Lunghamer Ford of Owosso, MI for the state contract price of \$55,487.00.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

16. Rustic Pump Station Piping

Motion by Michniewicz, Seconded by Menzies, for approval to hire Midwest Power Systems to perform the aforementioned repair work for the Rustic Pump Station for a total of \$37,000.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

17. Conditional Offer of Employment - B&G and DPW

Motion by Michniewicz, Seconded by Hahn, to approve the conditional offer of employment for the part-time seasonal Building & Grounds position, at a rate of \$17.50 an hour (grade 1, step 5) to be contingent upon all appropriate pre-employment policies and procedures being met with regard to the employment of the applicant.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

Motion by Michniewicz, Seconded by Hughes, to approve the on-call DPW Technician position, at a rate of \$26.27 an hour (grade 5, step 6). Contingent upon all appropriate pre-employment policies and procedures being met with regard to the employment of the applicant.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

18. Consumers Franchise Agreement - 1st Reading

The Board has published in the packet and had the first reading of the Consumers Energy Franchise Agreement as amended by the Township's attorney. This will be brought back to the Board in July.

19. Board Appointments

Motion by Hohl, Seconded by Dolan, to reappoint Jeffrey Muck and Victor LeBeau to the Planning Commission and reappoint Jim Hollenbeck as an alternate to the Zoning Board of Appeals with terms beginning July 1, 2023 and ending June 30, 2026 for all 3 appointments.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

20. 23/24 FY Work-Study Session Dates

Motion by Dolan, Seconded by Hughes, to approve the Fiscal Year 2023-2024 Work-Study Session dates.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

21. Green Oak Invoice for Capital Improvement Bond Installment - Added at Table

Motion by Michniewicz, Seconded by Hahn, to approve as presented for \$17,736.85.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

22. Purchase Durango - Added at Table

Motion by Hohl, Seconded by Michniewicz, to approve the invoice under purchase order 20220872 for \$44,145.00 for the Dodge Durango 2023 as outlined in the invoice here today.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

23. Possible Building Closure - Added at Table

Building Closures will be discussed at the next Board meeting on July 6, 2023.

BOARD COMMENTS

Supervisor Hohl wishes everyone a pleasant Happy 4th of July, Independence Day. Take a few moments and reflect how we got to where we are. Should be a joyous day to celebrate but 1,191,000 military personnel have perished since the Revolutionary War to give us this freedom that we have, and this number does not even include injuries.

Freedom River is having their preliminary site plan on June 21, 2023 with the Planning Commission. Livingston County EDC will feature Freedom River with a little write up on what they are trying to do.

CALL TO THE PUBLIC

A call was made with no response.

ADJOURNMENT

Motion by Menzies, Seconded by Hahn, to adjourn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

Meeting Adjourned at 7:44 pm



Karen L. Vermillion
Recording Secretary



Mike Dolan
Township Clerk