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EXCERPT FROM PARKS AND RECREATION COMMITTEE MEETING MINUTES

To the attention of: Hamburg Township Board of Trustees

Re: **Draft Parks & Recreation Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Parks & Recreation Committee:

Date of Meeting: December 20, 2022

Board Members Present: Muck, Dolan, Michniewicz, Auxier, McCabe

Board Members Absent: None

Non-Voting Members Present: Henneman, Hoepfner, Eddings

Text of Motion:

Motion by Muck, supported by Michniewicz, to direct Township Coordinator, with the input of the Supervisor and Clerk, to draft a conceptual plan for a MDNR Spark Grant supporting improvements at the trailheads along the Mike Levine Lakelands Trail with the following scope items: Restroom Facilities (such as vaulted toilets), Bike Repair Stations, Picnic Pavilion, ADA Accessible Routes to Services/Facilities, and consideration of Parking Lot Improvements as a possible Township match, and to bring the proposed plan back to the Parks & Recreation Committee at their January meeting.

VOICE VOTE: Ayes: 5

MOTION CARRIED

I, DEBRA HENNEMAN, Hamburg Township recording secretary to the Parks & Recreation Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular Meeting of the Parks & Recreation Committee.

Date: December 21, 2022

DEBRA HENNEMAN
HAMBURG TOWNSHIP COORDINATOR
Parks, ADA, Grants, Ordinances

Henneman explained that the terms of the Grant are very specific on what they are looking for, and the pavilion is a key feature of the Township's response to the heightened needs of the public during Covid. The project as proposed is the best fit for the terms set forward by the State.

Dolan stated in a discussion with the Grant Coordinator, the project could be split into 3 separate grant applications which would give the Township an opportunity to propose the same project in 3 different "sizes."

Motion by Muck, supported by Michniewicz, to direct staff to finalize the conceptual plan for all 3 trailhead improvements and to forward to the Township Board for final approval on the Spark Grant submittal.

VOICE VOTE: Ayes: 5

MOTION CARRIED

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail
 - a. Hay Creek Bridge Project – Fully funded, file closed.
 - b. Huron River free-span Bridge Project - Nothing new on Grant
 - c. Spark Grant – Lakelands Trail Restroom & Amenities Project (see above)
2. 5-year Master Plan Renewal – Filing due 2/1/23
3. TF22-0107 Bennett Park & Water Trail Access Improvements – Dolan reached out to private donor regarding some ideas for improvements in West Park. Discussion took place regarding the scope items of the grant, as well as some other improvements for consideration near and around the Adult Workout area. He asked the Committee if the playground should stay where it is, or be relocated.

Auxier stated he doesn't feel it makes sense to move the playground adjacent to the parking lot due to the dust from gravel lot.

Henneman stated the numbers for soccer are down, and a large portion of the area goes unused for the most part. The fields that are used the most currently are H1, H2, H6, & H7.

Dolan suggested that he could request a design from a consultant for the area known as field H8 to include relocation of the playground, a possible ninja workout area, and other amenities such as a pavilion, seating & shade trees.

Motion by Muck, supported by Michniewicz, to direct Clerk and staff to request a proposal and conceptual drawings for the NE quadrant of West Park (known as H8) as an active recreation center. This Master Design is to include scope items from grant #TF22-0107 as well as possible editions such as a Ninja warrior course, pavilion, walkways, shade trees, and passive recreation items. It is suggested that this be developed in a phased approach or as funding is made available.

VOICE VOTE: Ayes: 5

MOTION CARRIED

B. Township Park Use Policy/Fee/Procedures

1. Park Use Policy updates – Updates to Application language being reviewed, changes to be incorporated.
2. Community Center Policy & Fee change – Updates pending.
3. Administrative Fee Schedule – Updates pending.

C. Administrative Services

1. Park Coordinator's Report – December 2022 – Report received and filed