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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

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## **BOARD OF TRUSTEES REGULAR MEETING**

**Tuesday, October 04, 2022 at 2:30 PM**  
**Hamburg Township Hall Board Room**

### **MINUTES**

#### **CALL TO ORDER**

Hohl called the meeting to order at 2:30 pm.

#### **PLEDGE TO THE FLAG**

#### **ROLL CALL OF THE BOARD**

#### **PRESENT**

Pat Hohl  
Mike Dolan  
Bill Hahn  
Chuck Menzies  
Cindy Michniewicz  
Jason Negri  
Patricia Hughes

#### **CALL TO THE PUBLIC**

A call was made with no response.

#### **CONSENT AGENDA**

Motion to approve as presented with a correction to the September 20, 2022 Regular Board Meeting Minutes #12 motion and seconded by Hahn.

Motion made by Menzies, Seconded by Michniewicz.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

1. Parks & Rec - Regular Meeting Minutes - August 29, 2022
2. Parks & Rec - Park Coordinators Report - September 2022
3. Parks & Rec - Senior Center Report - September 2022
4. Election Commission Meeting Minutes July 11, 2022
5. AP Bills List October 04, 2022
6. Parks & Rec - Parks Master Plan Renewal - Project Timeline
7. Board of Trustees Regular Meeting Minutes September 20, 2022 7:00 pm

## **APPROVAL OF THE AGENDA**

Motion to approve the agenda with moving item# 10 to the top of the order and adding clarification regarding part-time firefighters.

Motion made by Dolan, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

## **UNFINISHED BUSINESS**

## **CURRENT BUSINESS**

### **8. Variance Standards Text Amendment (ZTA22-002) for Board Approval**

Motion to approve the proposed Variance Standard Text Amendment ZTA 22-002 as presented in the packet.

Motion made by Negri, Seconded by Menzies.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

### **9. Updated Public Safety SOPs**

Motion to approve the following Hamburg Township Public Safety SOPs: 100-14: Employee Injury and Illness, 300-03: Property and Evidence, 300-07: Information Technology and LEIN Security, 300-11: Handling of Juveniles, 300-57: Communicable Diseases, 300-75: Arrest Management as presented in the packet.

Motion made by Hohl, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

### **10. Fire Station 12 Crew Quarters**

Motion to approve as outlined in the memo the proposal of hiring of Dennis Wilkinson Building, LLC of Howell, MI to complete the Station 12 crew quarters project, for a total price not to exceed \$21,500.00

Motion made by Hohl, Seconded by Hughes.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

### **11. Finance Control Book July 2022**

Motion to approve, receive and publish the Finance Control Book for July 2022.

Motion made by Negri, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

12. Finance Control Book August 2022

Motion to receive, file and publish the Finance Control Book for August 2022.

Motion made by Negri, Seconded by Michniewicz.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

13. Over The Road Banner Request – Freedom River – Event: Festival by Light, Haunted Hayride by Night on 10/21/22

Motion to approve the Resolution for the Freedom River Halloween event permit banner request for the dates of October 5th-25th.

Motion made by Dolan, Seconded by Menzies.

Roll Call Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

14. Cell Tower Lease

Motion that the Township Board authorize the creation of a Cell Tower Negotiating Committee to consist of Pat Hohl, Jason Negri and Thelma Kubitskey authorizing the use of the Township Legal Firm should it be necessary and that the negotiating committee will bring back to the board a draft lease as soon as it can be developed.

Motion made by Hohl, Seconded by Menzies.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

15. Library Agreement Discussion

Motion to ask Thelma Kubitskey to develop the detailed cost for the services that the Township provides to the library and once we have those costs to bring them back to the Board for review and discuss whether or not to pass those costs onto the library potentially effecting the library contract.

Motion made by Hahn, Seconded by Hohl.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

16. Supervisor - 22.23 FEMA Go Grant Cycle - Staff Recommendation for Ore Lake Residents

Motion made that at this time we not apply for either FMA, BRIC or HMGP grant funding under the current funding round but that we direct Mike Dolan at the Strategic Planning Meeting in March 2023 to have an agenda item for grant funding under all three of these grants and Brenda Richardson and Pat Hohl will bring forward recommendations and outlines to the Board for consideration at Strategic Planning, typically the third Tuesday in March.

Motion made by Hohl, Seconded by Menzies.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

17. Part-time Firefighter Clarification

Motion that the Board of Trustees approve the payment as outlined on September 16, 2022 in the action regarding part-time firefighters and that the first payment be made in the next pay period for the part-time fire department based on hours of service in the 21-22 fiscal year.

Motion made by Hohl, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

**CALL TO THE PUBLIC**

A call was made with no response.

**BOARD COMMENTS**

Mike Dolan noted the Senior Center has reached 1,000 members.

18. Closed Session

Motion to go into Closed session per MCL 15.268 (e) to consult with legal counsel regarding trial and litigation strategy in the pending case of Gall v Hamburg Township because an open meeting would have a detrimental effect on the trial and litigation strategy of the Township at 3:24 pm.

Motion made by Hohl, Seconded by Dolan.

Roll Call Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Motion to open session at 4:15 pm.

Motion made by Hohl, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

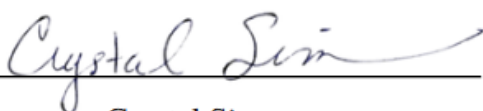
**ADJOURNMENT**

Motion to adjourn at 4:16 pm.

Motion made by Dolan, Seconded by Menzies.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Respectfully submitted,



Crystal Simmons  
Recording Secretary



Mike Dolan  
Township Clerk