

TO: Township Board of Trustees

FROM: Deby Henneman, Township Coordinator

DATE: October 13, 2022

AGENDA ITEM TOPIC: Parks & Rec – Park Use App – PCS Cross Country Invitational

Number of Supporting Documents: 3

Requested Action

Motion to approve the Park Use application for the Pinckney High School Cross Country Invitational, scheduled for November 1, 2022 from 1:00 p.m. to 7:00 p.m. to be held on the East side of Manly Bennett Park, with use of the West side of the park for bus parking. Public Safety has deemed the event a Medium Hazard level, and it is agreed that all park and public safety fees should be waived.

Background

Due to time constraints, this application bypassed Parks & Recreation Committee and went directly to Public Safety. The list of concerns the Parks Committee had from the Cross-Country event held in September will be addressed, as per the Supervisor.

Draft motion by Parks & Recreation, meeting held 9/20/22 at 3:00 p.m.:

Motion by Muck, supported by Michniewicz, to direct staff to draft a letter to Pinckney Schools regarding their recent event, and the concerns the Committee discussed at today's meeting including: Public Safety concerns with ground and traffic control (including crossing of Merrill Rd.), the collecting of fees without inclusion of the practice on the application for use, lack of adequate number of sanitary facilities, allowance of pets during a large event which is prohibited under the Park Use Policy, and allowance of food/vendor presence without proper approval and/or paperwork on file. Staff is further directed to report back to the Committee with any response.

VOICE VOTE: Ayes: 5 Absent: 0

MOTION CARRIED

This is the draft motion from Public Safety, meeting held 10/12/22 at 3:00 p.m.:

Motion was made by Hohl, second by Menzies, that we move forward, waive the fees and, based on the public safety approval given today, give approval to this event at a medium hazard.

Voice votes: Ayes: 2, Nays: 1 (Hughes)

Motion Carried

As drafted by: Danielle Price, Administrative Supervisor

Documents attached:

- Park Use Application for 11/1/22 Event
- Certificate of Insurance – Renewal for 7/1/22 to 7/1/23 term
- Park Fee/Public Safety Rates