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TO: Township Board

FROM: Deby Henneman, Township Coordinator

DATE: May 12, 2023

AGENDA ITEM TOPIC: ADA Transition Plan – 2023 Updates for Budgeting Purposes

Number of Supporting Documents: **1 (Transition Plan as of 5/11/23)**

Requested Action

To review for purposes of the budgeting process and recommend the ADA projects to be pursued in the 23/24 FY Budget Cycle to the Department Heads, keeping in mind Level 1 items are the highest priority.

Background

The ADA Transition plan has been updated to reflect everything that has been reported to me. The upgrades completed have not yet been confirmed/inspected, which I plan to complete by the end of this calendar year. I will continue to work with staff as things are upgraded, to ensure that we are making changes that are compliant with the Federal standards.

I have color coded the plan to track items that have been completed (green), items that are Priority level 1 or partially completed (yellow), and added a column calculating the estimated cost at a 20% increase for budgeting purposes (orange). Since the plan was drafted in 2016, I felt it would be prudent to increase the costs. Anything shown in white has not been started or planned for to my knowledge.

Most upgrades to date have been done with staff, or have been completed with minimal costs. If values were shared with me, they were put in this report, however, staff payroll and donated labor should also be considered when calculating costs.