



Hamburg Township Public Safety Department

PO BOX 157 · HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 · FAX: (810) 231-9401

EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: November 25, 2024
RE: Agenda Item Topic: **Conditional Offer of Employment – Fire**
General Ledger #: N/A
Number of Supporting Documents: N/A
NEW/OLD BUSINESS: **XXX** New Business

Requested Action

- Motion to extend a conditional offer of employment to Andrew Zeleski for the position of part-time Firefighter/EMT pending successful completion of all pre-employment requirements (medical examination, psychological examination and drug screening).

Background

The department has an ongoing hiring campaign for the position of part-time Firefighter/EMT. Andrew Zeleski of Hamburg Township has successfully completed the initial application/hiring process and background check. As such, I am requesting approval to extend a conditional offer of employment to move him forward in the process. Mr. Zeleski has already completed Firefighter I & II and has his EMT-B license.

Budget Impact

There is no adverse impact to the FY 24/25 budget as this part-time position is in the approved budget.

Respectfully,

A handwritten signature in cursive script, appearing to read "Richard Duffany".

Chief Richard Duffany
Director of Public Safety